

No.W-11013/02/2011-WQ
GOVERNMENT OF INDIA
MINISTRY OF DRINKING WATER AND SANITATION

9th Floor, Paryavaran Bhawan
CGO Complex, Lodhi Road
New Delhi-110 003
Dated: 23rd July, 2012

To
Principal Secretaries/Secretaries
In-charge Rural Drinking Water Supply and Sanitation
As per list

Subject: External Capacity building Initiative on Water and Sanitation – 13 day Training Programmes at IRC, Netherlands

In collaboration with UNICEF and IRC, Netherlands, two training programmes of 13 days (10 days training & 03 days travel) are being organized at IRC, Netherlands for Senior Government Officers working in the drinking water and sanitation sector. One programme will start in the last week of October or the first week of November, 2012 and the other in February, 2013. The participants will be senior public service officers, who are working in and have experience in drinking water and sanitation sector.

MDWS and UNICEF will bear the cost of the training programme including travel to and fro Netherlands.

You are requested to nominate 2-3 suitable officers from your State. The number of nominations to be sent to this Ministry should not exceed three. The nomination details may be sent in the enclosed proforma. While sending nominations, following may be kept in view:-

- 1) Officers having 03 or fewer years to retire need not be nominated.
- 2) Officers who, during the last 03 years, have made no official foreign visit only may be nominated.

The proforma for nomination, complete in all respects and duly signed, should reach this Ministry latest by 21st August, 2012. Nominations received after the prescribed date will not be considered.

Yours faithfully



(P.N. Asthamoorthy)

Consultant

Phone No. 24361052,

Fax No. 24364113

Proforma for Nomination

1. Officer's Name -

Contact details -

- a. Mobile no.
- b. Email ID
- c. Office Address

2. Designation -

3. Department -

4. Scale of Pay -

5. Date of Superannuation -

6. Details of Visits abroad during last three years -

| | 2009 | 2010 | 2011 |
|---|------|------|------|
| a. No. of visits made | | | |
| b. Countries visited | | | |
| c. Period of deputation of stay in each country with dates | | | |
| d. Purpose of visit | | | |

Signature
(Competent Authority)