


F.No A-12017/2/2015-Admin  
Government of India  
Ministry of Drinking Water and Sanitation.

8th floor Paryavaran Bhawan  
CGO Complex Lodhi Road,  
New-Delhi-110003  
March 19 2015

**Office Memorandum**

The enclosed circular dated 19.3.2015 for inviting application for Deputy/Assistant Adviser (PHE) may please be uploaded in the Web site of the Ministry.

Encl :As above.

  
(K.Narayana Reddy)

Under Secretary to the Govt.of India  
Telefax:24368612

To

The Senior Technical Director,  
NIC,9<sup>th</sup> Floor,Paryavaran Bhawan  
CGO Complex Lodhi Road  
New-Delhi-110003

**No. A-12017/2/2015/Admin.**  
Government of India  
Ministry of Drinking Water & Sanitation

8<sup>th</sup> floor, Paryavaran Bhawan,  
CGO Complex, Lodhi Road,  
New Delhi 110003.  
Dated: 19 March, 2015.

**CIRCULAR**

**Subject:- Preparation of panel for engagement to various posts in the Ministry of Drinking Water & Sanitation.**

The Ministry of Drinking Water and Sanitation is proposing to prepare a panel for filling-up the following posts from the retired personnel (who have retired from Central Govt./State Govt./UT Govt./Public Sector Undertakings/Autonomous bodies etc.) for engagement on retainer-ship basis.

| S.No. | Category  | Retainership Fee                            |
|-------|---|---|
| 1.    | Deputy Adviser (PHE)<br>(Drinking Water Supply and Sanitation)    | Rs.48,000/- + Rs.3000/- (Local Conveyance)  |
| 2.    | Assistant Adviser (PHE)<br>(Drinking Water Supply and Sanitation) | Rs.45,000/- + Rs.3000/- (Local Conveyance ) |

2. Retired personnel with the following educational qualification / experience are eligible to apply:-

**A. Deputy Adviser**

**Educational Qualification / Experience**

B.E. / B.Tech in Civil Engineering or M.Tech in Public Health Engineering of a recognized University or Institute or equivalent with ten years' experience in investigation, design construction and operation of water supply and sewerage installation including at least three years in Rural Sector with experience in desalination, de-fluoridation, iron removal, water harvesting structure.

or

B.E. / B.Tech in Civil Engineering or M.Tech in Public Health Engineering of a recognized University or Institute or equivalent or holding analogous post before retirement with five years' service in pay band of Rs.15600-39100 with Grade pay of Rs.6600/-.

**B. Assistant Adviser**

**Educational Qualification / Experience**

B.E. / B.Tech in Civil Engineering / Environmental Engineering / Public Health Engineering from a recognized University and five years' experience in isolation or collectively in investigation or design construction or operation of water supply and sewerage installations, including one year experience in urban or rural section with experience in desalination, de-fluoridation, iron removal, water harvesting structure.

or

B.E. / B.Tech in Civil Engineering and M.Tech in Public Health Engineering with five years' service in pay scale of Rs.15600-39100 with Grade Pay of Rs.5400/- or B.E./B.Tech in Civil Engineering and M.Tech in Public Health Engineering with five years' service in pay scale of Rs.9300-34800 with Grade pay of Rs.4800/-.

**3. Terms and Conditions**

Engagement on retainer- ship basis will be initially for a period of six months or till the regular vacancy is filled whichever is earlier.

Engagement on retainer ship basis is liable to be terminated by the Ministry without any prior notice and without assigning any reasons. However, the selected candidate is required to give notice of 30 days for terminating your retainer ship with the Ministry.

Persons engaged on retainer ship basis are not entitled for any kind of leave.

The payment of monthly remuneration will be made after verification of biometric attendance.

Knowledge of computer viz. MS WORD & MS EXCEL is essential.

**4. Age Criteria**

The maximum age limit for all the above categories of Consultants (Retainers) shall be 65 years and hence persons above the age of 64 years need not apply.

The persons who have retired from the above or similar position and fulfill the above mentioned criteria may submit their Bio-Data (in the application format enclosed) by e-mail followed by post to the following address within 20<sup>th</sup> day from the publication of the advertisement in the newspapers.

Under Secretary (Admn.)  
Ministry of Drinking Water & Sanitation  
8<sup>th</sup> Floor, Paryavaran Bhawan,  
CGO Complex, Lodhi Road,  
New Delhi – 110003.  
Email :- [ddws\\_usadm@nic.in](mailto:ddws_usadm@nic.in)

  
( K. Narayana Reddy )

Under Secretary to the Government of India

**Application format for appointment as Deputy Adviser / Assistant Adviser on retainer ship basis in the Ministry of Drinking Water and Sanitation.**

1. Name: \_\_\_\_\_  
2. Father's Name: \_\_\_\_\_  
3. Date of Birth: \_\_\_\_\_  
4. Domicile: \_\_\_\_\_  
5. Nationality: \_\_\_\_\_  
6. Mailing address (with Tel./Mob.No. and E-mail address) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Permanent Address: : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Educational Qualification:

| S.No. | Course | Subject | University /<br>Institute | Year of<br>Passing | Division /<br>Class |
|-------|--------|---------|---------------------------|--------------------|---------------------|
|       |        |         |                           |                    |                     |

9. Work Experience:

| S.No. | Organization /<br>Institute | Period |    | Nature of<br>Work | Remarks |
|-------|-----------------------------|--------|----|-------------------|---------|
|       |                             | From   | To |                   |         |
|       |                             |        |    |                   |         |
|       |                             |        |    |                   |         |

10. Whether SC/ST/OBC: \_\_\_\_\_

11. Reference

(i)

(ii)

( Signature )

Date: \_\_\_\_\_