

**S-18011/24/2015-SBM**  
Government of India  
Ministry of Drinking Water and Sanitation  
Swachh Bharat Mission

12th floor, Paryavaran Bhawan,  
CGO Complex, Lodhi Road,  
New Delhi – 110003.  
Dated 22.04.2015

To

The Principal Secretary/Secretary  
In charge Rural sanitation  
(All/UTs).

Sub:- Up-gradation of list of contact details in SBM (G) IMIS of this Ministry .


Sir,

I am directed to say that the Ministries maintain the contact details of concerned officer/official of the State/UTs in the SBM (G)-IMIS.

It has been observed that the postal addresses mentioned in the list are not proper (i.e. complete postal address) which are often results back to un-delivering of registered dak/Speed post of important letters etc. Similarly the changes in name designation & Telephone/mobiles etc. of the concerned State official are not updated in time which causes hurdle in communication with State officials.

It is therefore, requested to kindly update the list of contact persons at the earliest and also keep up dating the details continuously whenever any change takes place.

Yours faithfully,

  
(Christina Kujur)

Under Secretary to the Govt. of India

Copy to:-

- 1.State Coordinator , SBM, All State/UTs
- 2.T.D NIC For hosting it in the Website.
- 3.Hindi Division for Hindi Version.