

F. No. A-12017/4/2015-Admn
Government of India
Ministry of Drinking Water & Sanitation

8th floor, Paryavaran Bhavan,
CGO Complex, Lodhi Road,
New Delhi – 110 003
Dated: 28th August, 2015

VACANCY CIRCULAR

Following posts are required to be filled up on deputation/ including short-term contract/ absorption basis from among officers of the Central/State Governments/UTs/Statutory Organizations/ Autonomous Statutory Bodies/ Public Sector Undertakings/ Universities/ Recognized Research Institutions:

Name of Post	Scale of pay	No. of post
Assistant Adviser(PHE)	Rs.15600-39100 (PB-3) with grade pay of Rs.6600/-	Two

Service, Educational Qualification and Experience required for Assistant Adviser (PHE)

2. In terms of the notified Recruitment Rules for the post of Assistant Adviser (PHE) the educational qualifications, experiences and age limits etc. required for the post shall be as under:

Officers under the Central or State Governments or Union Territories or Autonomous Bodies or Public Sector Undertakings or Statutory Organizations or Universities or Recognized Research Institutes:

- A. (i) Holding analogous posts on regular basis in the parent Cadre/Department; or
- (i) with 5 years' service in the grade rendered after appointment thereto on a regular basis in PB-3, Rs. 15600-39100/- + 5400 Grade or equivalent in the parent cadre or Department; or
 - (ii) with six years' service in the grade rendered after appointment thereto on a regular basis in PB-2, Rs. 9300-34800 + 4800 Grade Pay or equivalent in the parent cadre or Department; and

B. Possessing the following educational qualifications and experience:\

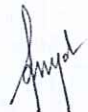
- (i) Bachelor's Degree in Engineering/Technology in Civil Engineering/Environmental Engineering/Public Health Engineering from a recognized University; and
- (ii) five years' experience in isolation or collectively in investigation or design construction or operation of water supply and sewerage installation including one year in urban sector or rural sector with experience in desalination/ de-fluoridation/ iron removal/ water harvesting structures in Government or Autonomous or Semi-government organization or private organization.

3. Period of deputation (including short-term contract)/absorption including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of Central Government shall ordinarily not to exceed four years. The maximum age limit for appointment by deputation (including short-term contract) shall not be exceeding 56 years as on the closing date of the receipt of applications.

Note: For the purpose of appointment on Deputation/Absorption basis, the service rendered on a regular basis by an officer prior to 1-1-2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.

4. It is, therefore, requested that service particulars and bio-data of the eligible officers who are willing to be considered, may please be sent to this Ministry in the prescribed Proforma (in triplicate) enclosed (Annexure-I) along with their complete and up-to-date CR Dossiers and Vigilance Clearance, Integrity Certificate and No penalty certificate (Annexure-II) and in case any major/minor penalty has been imposed during the last 10 years in the prescribed format as at Annexure II, so as to reach this Ministry latest by 45 days of publication of this circular in the Employment News/Rojgar Samachar and in National dailies viz Times of India, The Hindu, Hindustan Hindi, Dainik Jagaran, and DNA. This vacancy circular is also available on the Ministry's website <http://www.mdws.nic.in>.

5. While forwarding the applications of the officers, it may also be certified that the service particulars of the officers have been checked and found correct as per records available with them and a certificate in this regard may also be sent to this Ministry. The applications received without complete and up-to-date CR Dossiers, vigilance and integrity certificate and a list of major/minor penalties of the officers will not be considered. Once the nominations of the officers are received, they will not be allowed to withdraw their nomination later.



(Subrata Sanyal)

Under Secretary to the Govt. of India

Telefax: 24368612

PROFORMA

Application for the post of _____.

1. Name and Address

(IN BLOCK LETTERS)

2. Date of Birth (In Christian Era)

3. Date of retirement under Central/State Govt. Rules

4. Educational Qualifications

5. Whether Educational and other Qualifications required for the post are satisfied.

(If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)

	Qualifications/Experience required	Qualifications/Experience possessed by the officer
Essential	(i)	
	(ii)	
	(iii)	

6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post

7. Details of employment, in chronological order
Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient

Office/Instt./ Orgn.	Post held	From	To	Scale of pay and basic pay	Nature of duties

8. Nature of present employment, i.e., ad-hoc
or temporary or permanent

9. In case the present employment is held on deputation/ contract basis, please state: -
- (a) The date of initial appointment
 - (b) Period of appointment on deputation/contract
 - (c) Name of the parent office/organization to which you belong
10. Additional details about present employment:

Please state whether working under: -

- (a) Central Government
 - (b) State Government
 - (c) Autonomous Organizations
 - (d) Government Undertakings
 - (e) Universities
11. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale
12. Total emoluments per month now drawn
13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient
14. Whether belongs to SC/ST
15. Remarks

Signature of the Candidate

Date:

Address:

Tel. No.:

Countersigned with seal.....

(Employer)

[FORMAT OF VARIOUS CERTIFICATES REQUIRED TO BE ENCLOSED SEPARATELY ALONGWITH THE APPLICATION OF CANDIDATE WHO APPLIES FOR THE POST ON DEPUTATION (INCLUDING SHORT-TERM CONTRACT) ABSORPTION BASIS]

INTEGRITY CERTIFICATE

After scrutinizing Annual Confidential Reports of Dr./Shri/Smt./Ms. _____ who has applied for the post of **Assistant Adviser (PHE)** in the Ministry of Drinking Water and Sanitation on Deputation (including short-term contract)/absorption basis, it is certified that his/her integrity is beyond doubt.

(To be signed by an Officer of the rank of Deputy Secretary or above)

Date:

Name & Office Seal:

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case or disciplinary proceeding or criminal proceeding is either pending or contemplated against Dr./ Shri/ Smt./ Ms. _____ who has applied for the post of **Assistant Adviser (PHE)** in the Ministry of Drinking Water and Sanitation on Deputation (including short-term contract)/absorption basis.

(Authorised signatory)

Date:

Name & Office Seal:

NO PENALTY CERTIFICATE

Certified that no minor/ major penalty has been imposed on Dr./Shri/Smt./Ms. _____ who has applied for the post of **Assistant Adviser (PHE)** in the Ministry of Drinking Water and Sanitation on Deputation (including short-term contract)/absorption basis during the last ten years

(Authorised signatory)

Date:

Name & Office Seal: