

No. D-13013/6/2015-Genl.
Government of India
Ministry of Drinking Water & Sanitation

8th Floor, Paryavaran Bhawan
C.G.O. Complex, Lodhi Road,
New Delhi - 110003.

Dated: - 28th December, 2015

Tender Notice

Subject: Annual Maintenance repair of steel/wooden office Furniture.

Sealed tenders are invited from the manufactures/authorised dealers for the repair of steel/wooden furniture items of this Ministry.

The tender document should reach the **Under Secretary (Admn.)**, 8th Floor, Ministry of Drinking Water & Sanitation, Paryavaran Bhavan, CGO Complex, Lodi Road, New Delhi on or before **14th January ,2016 upto 3.00PM which will be opened on the same day at 3.30 PM** in the presence of the tenderers or their only one representatives who may like to be present at that time

The Ministry of Drinking Water & Sanitation reserves the right to reject all or any of the tenders without assigning any reason thereof. The Tender which is conditional/incomplete/belated/without earnest money, will not be entertained. The person signing the tender shall be deemed to have the authority to sign the tender on behalf of the said company. The Ministry will award at least two firms for convenience & smooth functioning of the office at the same lowest rates.

The envelope should contain the following documents which must be attached with the bids.

TERMS & CONDITIONS:

1. The earnest money amounting to **Rs.5000/-(Rupees Five thousand only)** in the shape of Demand Draft from any scheduled bank in favour of Pay & Accounts Officer, Ministry of Drinking Water & Sanitation, New Delhi.
2. Latest income tax, CST/VAT Clearance Certificate & a copy of CST registration Certificate must be attached
3. The details of the items which are to be got repaired is at Annexure-I.
4. Copy of any kind of license/registration for the purpose
5. EPF Registration Certificate, if mandatory for them.
6. ESI Registration Certificate, if mandatory for them.
7. Experience Letter from Government Offices, if any.
8. Yearly turnover for last three years.



(S. Sanyal)

Under Secretary to the Govt. of India
Phone: 24368612

To

1. The Technical Director (NIC) for hosting on the Ministry's web site.
2. CPP Portal.

ANNEXURE-I

Sl.No.	Name of the Items	Make/Brand/ <i>specification</i>	Unit	Price quoted Rs.
STEEL/WOODEN TABLE				
1.	Replacement of Handle			
2.	Replacement of Locks			
3.	Replacement of Hard Board Top			
4.	Replacement of New Drawer			
5.	Replacement of Sun Mica Top			
6.	Replacement of Complete Drawer Box			
7.	Adjustment of Drawers			
8.	Minor Repair of Table			
9.	Providing of Keys			
10.	Opening of Drawers			
11.	New Channel fix in table			
STEEL CHAIR				
12.	Replacement of new wooden seat(Canned) with polish & fitting			
13.	Replacement of new wooden back (Canned) with polish & fitting			
14.	Replacement of New Arms			
15.	Replacement of Rubber Shoes			
16.	Replacement of Caps			

17.	Minor Repair of Chair			
18.	Painting of Steel Chair			
19.	Cannng			
STEEL/WOODN ALMIRAH				
20.	Replacement of Handle			
21.	Replacement of Locks			
22.	Replacement of Steel Base			
23.	Replacement of New Shelves			
24.	Repair of Locking System			
25.	Minor Repairs			
26.	Adjustment of Shelves			
27.	Providing of Keys			
28.	Opening of Almirah			
29.	Repair of Locks			
REVOLVING CHAIR				
30.	Repair of Revolving Chair			
31.	Replacement of Wheels			
32.	Replacement of Hydrolic/Shocker			
33.	Overhauling & Greasing			
34.	Revolving Chair Welding (Per Point)			
35.	Replacement of Spring			
36.	New PU Arms (Pair)			
37.	New Base (PVC)			
38.	New Base (Metal Chrome Plate)			
DOOR CLOSURE				

39.	New Spring			
40.	Repair of Door Closure			
41.	Oiling & Greasing			
42.	Replacement of Big Rod			
43.	Replacement of Small Rod			
44.	Fixing of New Door Closure			
45.	Door Closure fitting charges			
UPHOISTERY WITH ALL MATERIAL & Labour Charges				
46.	Sofa Set			
47.	Visitor Chair			
48.	Executive Revolving Chair			
49.	Computer Chair			
50.	Conference Hall Chair			
POLISHING OF FURNITURE & FIXTURE				
51.	Wooden Table (Big)			
52.	Table (Medium)			
53.	Table (Small)			
54.	Wooden Cushion Chair			
55.	Sofa set (Per seat)			
56.	Side Rack			
57.	Centre Table			
58.	Wooden Almirah			
59.	Wooden Door (Each Side)			
60.	Wooden Partition/Paneling			
61.	Steel Almirah (Big)			
62.	Steel Almirah (Small)			
63.	Steel Table (Big)			

MISCELLANEOUS ITEMS

64.	Making wooden almirah of ISI Board			
65.	Making of Iron Partition			
66.	Making of Aluminum channel 16gz(Partition			
67.	Fixing of fall ceiling per sq.ft.			
68.	Painting of doors			
69.	Painting of wall(OBD/Plastic/Enamel/POP)			
70.	Fixing of marbo granite tiles			
71.	Fixing of vetrified tiles (sq.ft)			
72.	Making of channeling of fall ceiling			
73.	Making of Jal & Girding of fall ceiling (sq.ft.)			
74.	Wall paneling with teak ISI board			
75.	Making of Partition with ISI teak board			
76.	Vinyl Flooring (Per Sq.ft.)			