

Saraswati Prasad, IAS
Additional Secretary



भारत सरकार
Government of India

पेय जल एवं स्वच्छता मंत्रालय
4वीं, 8वीं, 9वीं एवं 12वीं मंजिल, पर्यावरण भवन,
सी.जी.ओ. कॉम्प्लेक्स, लोधी रोड़,
नई दिल्ली-110 003

Ministry of Drinking Water and Sanitation
4th, 8th, 9th & 12th Floor, Paryavaran Bhawan,
C.G.O. Complex, Lodhi Road,
New Delhi-110 003

Tel. No. 24362705, Fax: 24361062
dated 31st December, 2015

No. S-14014/18/2015-SBM

To

The Principal Secretary/Secretary-in-charge of Rural Sanitation
All States/UTs

Subject: Engagement of Key Resource Centres (KRCs) for trainings

Sir/Madam,

You are aware that after the launch of Swachh Bharat Mission (Gramin), an increased focus is given to building capacities of implementing agencies and all the stakeholders. The Ministry of Drinking Water & Sanitation had empanelled certain KRCs to help the States with such trainings. After an evaluation by UNICEF, certain deficiencies were noted in the system of providing such trainings. These included, mainly, lack of coordination between the KRCs and States, mismatch between the nature of training demanded by the States and the one supplied by the KRCs, and absence of any forward linkages to engage the participants trained through KRCs.

2. The system is, therefore, being reformed, and a series of regional conclaves, inviting the States' representatives and the KRCs have been held, to bring about better coordination between States and the KRCs. In these conclaves, the States were requested to send a list of such organisations, as they desire to engage for further capacity building activities in the States. These organisations are now being given training and their skills upgraded through UNICEF. It is expected that after these trainings, these organisations will be able to better facilitate trainings in the States, especially those related to community approaches in sanitation. The first such training was held at Champavat, Uttarakhand from December 4 to 8, 2015. The State-wise list, of organisations, that have received training so far, is enclosed as Annexure-I for further information.

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3. The Government of India (GoI) has also in place funding norms for payment of KRCs. These are at Annexure II.

4. The States may now consider to engage the organisations trained through UNICEF for further scaling up the capacity building programmes. The States may also like to consider using the GoI norms for payment of these organisations. The expenditure on these trainings can be borne from the IEC component of SBM-G.

5. Since training through UNICEF/GoI is a continuous process, you are requested to nominate the remaining organisations for training. Nominations may be sent to Shri Neeraj Tewari, Consultant, HR at the e-mail neerajtewari70@gmail.com. You are also welcome to suggest more organisations, which the State desires to be trained through GoI/UNICEF.

Yours faithfully,



(Saraswati Prasad)

Additional Secretary to the Govt. of India

Copy to:

State Coordinator, SBM (G) – All States/UTs

Copy also to:

- 1) PPS to Secretary, DWS/PS to AS (SBM-G)
- 2) Technical Director, NIC – for uploading on Ministry's website
- 3) Hindi Section – for providing Hindi version

Annexure-I

S.No	Name of the State	Name of the organisation recommended by the State	Name of the organisation given training through UNICEF
1	Uttar Pradesh	1. Udhmita Vikas Sanstha/Institute of Entrepreneurship Development 2. Sramik Bharti 3. Gorakhpur Environmental Action Group 4. Dudhi Gram Vikas Sanstha 5. Sarthak 6. Knowledge Links 7. Feedback Foundation 8. MNIT 9. Development Alternatives 10. Janhit Foundation 11. Banvasi Seva Ashram 12. Sahbhagi Siksha Ashram 13. CLTS Foundation 14. Din Dayal Upadhaya, State Rural Development and Training Institute 15. U.P. Administration and Management Academy 16. Society for Conservation for Nature 17. Support for Implementation and Research 18. Panchayati Raj Training Centre	1. Development Alternatives B-32, TARA Crescent, Qutub Institutional Area, New Delhi-110016 2. Institute of Entrepreneurship Development A - 1 & 2, Industrial Area, Sarojini Nagar Kanpur Road, Lucknow-226008 Uttar Pradesh 3. Panchayati Raj Department, Aliganj Lucknow, Near Kendriya Bhawan, Purniya Crossing, Lucknow 4. IL&FS (Skills Development Corporation) Limited (IL&FS Skills) D-114, Okhla Industrial Area, Phase- I, New Delhi-110020
2	Madhya Pradesh	Nominations awaited	1. Development Alternatives* B-32, TARA Crescent, Qutub Institutional Area, New Delhi-110016 2. IL&FS * (Skills Development Corporation) Limited (IL&FS

			Skills) D-114, Okhla Industrial Area, Phase- I, New Delhi-110020
3	Chhattisgarh	<ol style="list-style-type: none"> 1. Chhattisgarh Administration Academy, Nimora, Raipur 2. Thakur Pyare Lal Panchayat and Rural Development Institution, Raipur 	<ol style="list-style-type: none"> 1. Development Alternatives* B-32, TARA Crescent, Qutub Institutional Area, New Delhi-110016
4	Punjab	<ol style="list-style-type: none"> 1. Feedback Foundation 2. Knowledge Links 3. Mahatma Gandhi State Institute of Public Administration, Chd 4. Dept of Water and Sanitation Punjab Training and Capacity Building Unit, Patiala 	<ol style="list-style-type: none"> 1. Dept of Water Supply and Sanitation Water Works Complex, Phase-2, Sahibzada Ajit Singh Nagar-160055 2. Knowledge Links KA-54, First Floor, Kaushambi Ghaziabad, 201010 India
5	Jammu and Kashmir	<ol style="list-style-type: none"> 1. IMPA, Srinagar 2. TERI 3. IL&FS 	<ol style="list-style-type: none"> 1. IL&FS (Skills Development Corporation) Limited (IL&FS Skills) D-114, Okhla Industrial Area, Phase- I, New Delhi- 110020
6	Rajasthan	<ol style="list-style-type: none"> 1. SIRD, Rajasthan 	<ol style="list-style-type: none"> 1. IL&FS* (Skills Development Corporation) Limited (IL&FS Skills) D-114, Okhla Industrial Area, Phase- I, New Delhi-110020
7	Meghalaya	<ol style="list-style-type: none"> 1. SIRD, Meghalaya 2. IL&FS 3. Meghalaya Administrative Training Institute, Shilong 4. Knowledge Link 5. WSSCC 	<ol style="list-style-type: none"> 10. IL&FS (Skills Development Corporation) Limited (IL&FS Skills) D-114, Okhla Industrial Area, Phase- I, New 11. NCGG* Department of Personnel

		6. KIIT University, Odisha 7. Basco Reach Out 8. Basco Integrated Society 9. Batheny Society	and Training, Government of India - Cozy Nook Complex, Mussoorie - Uttarakhand - 248179 Delhi-110020
8	Assam	1. Women Development Center, Guwahati 2. Don Bosco Institute, DBI, Guwahati 3. NEDSSS, Guwahati 4. IL&FS 5. SIRD Assam 6. District Administration, Dibrugarh 7. ABTTA, Guwahati 8. WSSO, Assam 9. KIIT University, Odisha 10. Dibrugarh University, Assam 11. RKM Loksiksha Parishad, West Bengal 12. Omeo Kumar Das Institute of Social Change	13. IL&FS (Skills Development Corporation) Limited (IL&FS Skills) D-114, Okhla Industrial Area, Phase- I, New Delhi-110020
9	Jharkhand	1. ATI, Jharkhand 2. SIRD, Ranchi	1. IL&FS* (Skills Development Corporation) Limited (IL&FS Skills) D-114, Okhla Industrial Area, Phase- I, New Delhi-110020
10	Uttarakhand	Nominations awaited	1. NCGG*, Department of Personnel and Training, Government of India - Cozy Nook Complex, Mussoorie - Uttarakhand - 248179 2. UAoA*, Nanital

			<p>Mallital, Nainital - - Uttarakhand- 236001</p> <p>3. Swajal* First Floor, The Institution of Engineers (India) Building, Delhi (Saharanpur) Road, Opposite ISBT, Dehradun-248171, Uttarakhand</p>
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- The concerned organisation, shown against the State, have expressed interest in working in the State concerned.

Annexure-II

Cost norms for funding various activities for KRCs for sanitation sector

S. No.	Activities	Admissible Amount (Amount in Rs.)
Non- Residential Training Programme		
1	Non- Residential Trainings per trainee per day (Course fee, kit, lunch & refreshments, overheads)	Rs.2,000/-
Residential Training Programme		
1	Residential Trainings per trainee per day (Course fee, kit, boarding and lodging, overheads)	Rs. 3,500/-
In-country visits by Resource persons		
1	In-country visits by Resource persons	AC 2 tier for distances within 800 kms/ Economy airfare for distances > 800 kms + local conveyance will be reimbursed for hotel accommodation of up to Rs. 1500/- per day, taxi charges up to Rs.150/- per diem for travel within the city and food bills not exceeding Rs.200/- per day within the prescribed limits + Institutional charges Rs. 2500 per day per resource person
Training Programmes in the State HQs		
1	To participate in the training programmes in the State HQs	Rs. 1000 Professional fees + AC 2 tier for distances within 800 kms/ Economy airfare for distances > 800 kms + local conveyance + Rs. 1500 daily allowance + Institutional charges Rs. 2500 per day per resource person
Development of Training Modules		
1	Development of Training Modules	Rs. 50,000/- (Maximum limit, however the amount in each case will be decided on a case to case basis depending on the quantum of work involved)
Workshops/ conferences/ seminars/ symposia, etc.		
1	National Workshop 2 days for 100 - 150 participants for 2 days workshop	Rs.5,00,000/-
2	Regional Workshop 2 days 75 -100 participants for 2 days workshop	Rs. 3,00,000/-
3	State level Workshop 2 days 60 - 100 participants for 2 days workshop.	Rs. 2,00,000/-
In case of one day workshop or with less number of proposed participants, the expenditure may be reduced on pro-rata basis		

Involvement of external resource persons/ experts		
1	External resource persons/ experts	Rs. 50,000/- per special meeting, training programme including travel costs, boarding & lodging, honorarium etc. Rs. 75,000/- for North Eastern (NE) States 1. Subject to actuals in each case. 2. Details like TA/DA etc. will be paid on submission of information by KRCs about the name and address of the external resource person and experts with Audited Statement of Expenditure
Documentation of case studies, best practices, evaluation studies and other documents		
1	Case studies, best practices, evaluation studies and other documentation	Rs.5,00,000/- (Upper limit per study) Each case will be considered by the Department based on the quantum of work-involved