

No.D-17015/1/2015-Genl..  
Government of India  
Ministry of Drinking Water & Sanitation  
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8<sup>th</sup> floor, Paryavaran Bhawan  
CGO Complex, Lodhi Road  
New Delhi- 110003

Dated: -17<sup>th</sup> March, 2016

Tender Notice

Subject: - Tender for installation of CCTV Cameras in the Ministry of Drinking Water & Sanitation in Paryavaran Bhawan, New Delhi.

Sealed tenders are invited for installation of CCTV Cameras in the Ministry of Drinking Water & Sanitation. The bidders should ensure that completed tender documents in sealed covers are delivered either by hand to the under signed or drop in Tender Box kept in Ground Floor of Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi-110003 by 1500 hrs. on **30<sup>th</sup> March, 2016**.

1. The instructions to the bidders are at Annexure-I
2. Terms and Conditions of contract are at Annexure-II
3. Tender will be opened at 1530 hrs on **30<sup>th</sup> March, 2016**.
4. A pre bid meeting will be held at 13.00 hrs. on **28<sup>th</sup> March, 2016** in the room of Under Secy.(G) on 8<sup>th</sup> floor, Paryavaran Bhawan, New Delhi.

  
(S. Sanyal)

Under Secretary to the Govt. of India  
Tel # 24368612

Copy to:-

1. Technical Director (NIC) for uploading the Ministry web-site
2. Hindi Section for hindi version

## INSTRUCTION TO THE BIDDERS

1. Eligibility Criteria:  
The firm should have:-
  - (a) Registered /valid licenses and having 3 years experience in the relevant field in the Govt. Ministry / Department or Semi-Govt. Organizations, including Public Sector Undertaking.
  - (b) While submitting the tender, the bidder shall have to produce Experience Certificate of at least three years issued by an Officer not below the level of Section Officer along with their tender.
2. The Tender should be accompanied by earnest money of Rs.5,000/- (Rupees Five Thousand only) in the form of Demand Draft in favour of PAO, Ministry of Drinking Water & Sanitation issued by any Nationalized bank in Delhi, without which the tender will not be considered. The EMD will be returned to all the unsuccessful tenderers after completion of the tendering process not before 45 days after opening the tenders. The demand draft of successful bidder shall be returned after successful completion of the work.
3. Unsealed / unsigned Tender shall not be considered. Tender without EMD shall be summarily rejected. There should be no erasing and / or overwriting. The Tender with erasing and / or overwriting shall be summarily rejected.
4. Late / delayed tender due to any reason, whatsoever will not be accepted / considered at all under any circumstances.
5. The rate should be mentioned inclusive of taxes and levies as at schedule.  
The offer should remain valid for a period of one months.
6. Method of determination L- 1  
  
The lowest aggregate sum of the rates is the criterion for deciding the L-1 agency. To facilitate determination of L-1 all the bidders are instructed to invariably quote rate for each and every item mentioned in the Schedule in the event of any omission of rates of any item by any agency, the same shall be liable to be treated as non-responsive bid and their tender will be liable to be rejected.
7. Forfeiture of EMD:- The bid security may be forfeited if the bidder withdraws his bid
8. Tendering Process: The tender will be single bid system. Interested parties may submit their documents satisfying the eligibility criteria mentioned at Para 1 above in a sealed cover Subscribed as "Tender for installation of CCTV Cameras". Cover should be sealed and addressed to Under Secretary (Admn), Ministry of Drinking Water & Sanitation, 8<sup>th</sup> floor, Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi by 1500 hrs on 30<sup>th</sup> March, 2016.
9. Opening of bids: The tenders will be opened on same day i.e. on 30<sup>th</sup> March, 2016.
10. at 15.30 hrs on 8<sup>th</sup> floor, Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi in the presence of tenders or representatives thereof. The representatives must bring the authorization letter from their employer to participate in the opening of the tenders.
11. Conveying approval of the Competent Authority shall construe award of contract.
12. Ministry of Drinking Water & Sanitation reserve the right to accept or reject any or all tenders without assigning any reasons.
13. Contact Person: In case tenderer desire to have any clarification regarding the terms and conditions of the bid document and any interpretation thereof, they are advised to contact Section Officer (Gen), on telephone No. 24368611 on all working days 1200hrs to 1500hrs.

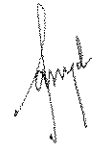
  
(S. Sanyal)

Under Secretary to the Govt. of India  
Tel 24368612

**TERMS AND CONDITIONS OF CONTRACT**

1. Terms of performance: The agency should render satisfactory performance in respect of all aspects of supplies / services / works included in the scope of work mentioned in the instructions to the bidders of tender notice.
2. Terms of rates:  
This office will not entertain any claim on account of sales tax / or any other taxes for the material used for executing the work awarding under the contract and all such taxes should be paid by the firm itself. TDS and any other Government levies applicable on bill as per Govt. of India instructions issued from time to time shall be deducted.
3. Terms of payment:
  - 3.1 The bills in triplicate, for the supply & fixing prepared on the basis of rates will have to be submitted to Under Secretary (Genl.), M/o Drinking Water & Sanitation, New Delhi for effecting payment. The payment will be released through ECS and income tax and other taxes, if any shall be deducted against bill submitted.
  - 3.2 The supply & fixing shall be up to the satisfaction of the HOD, failing which deduction @10% of the total bill shall be made. Depending upon the severity of negligence, MDWS reserve the right to black list the agency for suitable period or from further participation in any of MDWS contract. The decision of Ministry shall be final in this regard.
4. Terms of dispute resolution.
  - 4.1 In the event of any question, dispute or difference arising under the Agreement or in connection there with (except as to the matters, the decision to which is specifically provided under this agreement), the same shall be referred to sole arbitration of the Secretary, Ministry of Drinking Water & Sanitation or any other person appointed by him/her as arbitrator.
  - 4.2 The venue of Arbitration proceeding shall be Office of MDWS at New Delhi.

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## Schedule

Sl. No	Item	Quantity	Amount Per Unit (Rs) (Including all Taxes)
1.	HD Dome Camera 360 degree with Brand Name	01 Nos	
2.	DVR Machine 8 ch. (Compatible)	01 Nos	
3.	2 TB Survelillance HDD	01 Nos	
4.	Power Supply for Camera	01 Nos	
5.	PVC Conduit Pipe (Rate Per Mt.)	400 Mts. (Approximately)	
6.	Cable for Camera(Rate Per Mt.)	750 Mts. (Approximately)	

**Installation Charges of Cameras & Other items with detailed cost of charges separately including all taxes.**

