

No. S-18011/24/2015-SBM
Government of India
Ministry of Drinking Water and Sanitation
Swachh Bharat Mission (Gramin)

12th Floor, ParyavaranBhawan
CGO Complex, Lodhi Road
New Delhi-110 003
Dated 15.06.2016

To

The Principal Secretary/ Secretary
In-charge of Rural Sanitation,
All States/ UTs

Subject: - Updating of contact list of the officers of State/UT Governments in IMIS of Swachh Bharat Mission (Gramin) – reg.

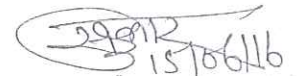
Madam/Sir,

I am directed to say that this Ministry maintains the contact details like name, phone number, fax, email, address of the officers dealing with SBM (G) in the States/UTs through IMIS of this Ministry. The contact details uploaded in IMIS are used for various correspondence, telephonic conversation regarding implementation of the scheme.

2. It has been observed for a long time that many States/UTs are not arranging to make updates of the changes in contact details of the concern officers, e.g. the Pr. Secretary/Secretary in charge of SBM (G), State Coordinator of SBM (G) etc. In the absence of this, the effective result is that many important communications are returned back to this Ministry, causes non-delivery of emails and even sometimes, in urgency, the officers of the States can't be contacted over telephone.

3. It is, therefore, requested to issue directions to the concerned officials to update the contact details of officers in case of any changes in the contacts takes place.

Yours faithfully,



(Sunil Kumar)

Under Secretary to the Government of India

Copy to: - 1) SBM (G) State coordinator, all States
2) TD (NIC) for hosting in website
Hindi version will follow