

D-13015/8/2016-General
Government of India
Ministry of Drinking Water & Sanitation

8th floor, Pt. Deendayal Antyodaya Bhawan
CGO Complex, Lodhi Road
New Delhi- 110003

Dated: - May 30, 2017

Tender Notice

Subject: Limited Tender for rate contract for supply of bunches 10 (ten) orchid flowers in five pots the Office of Hon'ble Minister RD/DWS/PR at ground of Krishi Bhawan.

The Ministry of Drinking Water & Sanitation invites sealed tender for supply of bunches 10 (ten) orchid flowers in five pots in the Office of Hon'ble Minister RD/DWS/PR at ground of Krishi Bhawan New Delhi for one year period from the date of award of contract.

2. The interested parties may submit sealed tender to undersigned alongwith an Earnest Money of Rs. 10,000/- (Rupees Ten Thousand only) in the form of Demand Draft / Pay order of a Nationalized bank in payable to PAO Ministry of Drinking Water & Sanitation, New Delhi. The tender in this regard will be accepted till 12.06.2017 upto 3:00 pm. The tender shall be opened on the same day at 4:00 pm. in the presence of Tender Opening Committee. The representative of participating firms may be present during opening of quotations if they so desire.

4. The terms and conditions of the tender are detailed at Annexure-I. The Ministry reserve the right to reject any or all quotations without assigning any reasons thereof.

5. The rates may be quoted in the format given in Annexure-II

Yours faithfully



(S. Sanyal)

Under Secretary to the Govt. of India
Tel 24368612

Copy to:

The Technical Director (NIC) for hosting on the Ministry's website & CPP Portal.

A) Details of the requirements

1. Five (05) flower pots are required to be placed in the Office of Hon'ble Minister RD/DWS/PR. Exact quantity of cut flowers to be supplied will be made known at the time of award of contract.
2. Quality of Flowers will be in accordance with the satisfaction of Ministry of Drinking Water & Sanitation.

B) Terms and Conditions

1. The contract will be valid for a period of one year from the date of award.
2. The firm / contractor should have prior experience in similar field and should have undertaken identical work in any Government Department/ PSUs/ Autonomous bodies / Research Institutions etc. for at least two years.
3. The payment against supply of above items will be made on monthly basis for which bills may be submitted as per approved rates by the 1st week of each month, in respect of jobs execute during the previous month with certificate, from officers nominated by this Ministry for this purpose, about quality of flowers every week in preceding month.
4. In the event of any loss incurred by this Ministry on account of the negligence of Agency / firm / contractor, the later shall compensate the loss either by replacement or by payment of adequate compensation.
5. The Agency shall be responsible for the conduct and behavior of its employee(s).
6. The Agency shall not appoint any sub-contractor to carry out any obligation under the contract.
7. The Agency / firm / contractor shall also not appoint any close relative of any employee of this Ministry for carrying out the work in any manner whatsoever.
8. The order placed by this Ministry shall be carried out strictly as per terms and conditions of contract and any delay/non delivery or deviation / deficiency in the quality from written agreement may attract monetary penalty of Rs. 500/- for each day of non-compliance.
9. If there is repeated deviation from scheduled delivery the contract may be terminated. For the purpose of agency should follow the following procedure. For supply of flowers every day, they should obtain the satisfactory report of the user officer or his authorized person / PA.
10. The work relating to replacement of flowers in flower pots shall be completed by 9:00 AM each day. Failure to do so will attract the provision of penalty clause.
11. The quality and freshness of Flowers supplied shall be ensured and maintained by the Agency / firm / contractor.
12. The plants supplied in the Ministry as well as the pots shall be regularly maintained / watered and shall be replacing four times in a month.
13. In case any flower pot is found unsatisfactory condition, the same will have to be replaced by the immediately on direction of this Ministry.



14. The monthly payment shall be released by this Ministry on the basis of satisfactory services by the firm.
15. The persons deputed by the firm for placing the Flowers in the Offices of Hon'ble Minister, should not be changed without prior knowledge and consent of this Ministry.
16. The earnest money shall be forfeited if the contractor does not accept the work for any reason, whatsoever.
17. The successful bidder shall furnish a performance security @10% of the contract value or amount of Rs. 50,000/- or 10% of the tender amount whichever is less in the form of an account payee demand draft/ Bank Guaranty drawn in favour of the "Pay & Account Officer, Ministry of Drinking Water & Sanitation, New Delhi" payable at New Delhi.
18. This Ministry reserves the right to terminate the contract without any prior notice and without assigning any reasons therefore.



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Annexure-II

BID FOR AWARD ANNUAL CONTRACT FOR SUPPLY OF FLOWERS IN THE OFFICE OF HON'BLE MINISTER (DWS/RD/PR) OFFICE KRISHI BHAWAN, GROUND FLOOR, KRISHI BHAWAN, NEW DELHI.

S. No.	Particular	Rate per unit (in Rs.)	Tax (in Rs.)	Total Amount (in Rs.)
1.	Cut flower (Pots) (Good Quality) (Orchid only) No. of stick 10 Nos.			

The details about firms are as under:-

1. PAN / TAN No. (Copy to be enclosed)
2. Service Tax Registration No. (Copy enclosed)
3. Complete office address with telephone No. / mobile No. / FAX / E-mail

I/We accept all the terms and conditions given in Annexure -I of the quotation letter.

Signature of Proprietor / Authorised signatory with date



(Seal of Firm)