

*By Speed Post / By e-mail*



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सत्यमेव जयते

पंचायती राज मंत्रालय  
भारत सरकार  
सरदार पटेल भवन, नई दिल्ली-110001  
MINISTRY OF PANCHAYATI RAJ  
GOVERNMENT OF INDIA  
SARDAR PATEL BHAWAN, NEW DELHI-110001

D.O. No. M-11015/79/2015-DPE

Dated: 12<sup>th</sup> February, 2015

Dear

As you are aware, this Ministry has been making efforts to capacitate Panchayats to ensure sanitation in their area. The Ministry has developed materials such as elementary reader for Gram Panchayats and Gram Sabha reader (available at the Ministry's website under 'Publications'. The material has already been shared with all the States/ UTs for translation and modification in their context. The Ministry has also developed a simple questionnaire for the use of Gram Panchayats to survey the situation regarding sanitation in their area and formulate appropriate strategies (available at the Ministry's website under 'What's New'). The same has also been shared with States.

2. It is now important to build the capacities of Panchayats to ensure sanitation in their areas. In this context, States have already been requested to identify 'State Leading Teams' i.e. three to four resource persons/officials who will lead the capacity building efforts in sanitation for Panchayats in the State. The 'State Leading Team' should include one expert/official in sanitation, one resource person with knowledge of Panchayat functioning and experience in training Panchayat elected representatives and functionaries and one resource person for gender. At least one person in the 'State Leading Team' should be a woman.

3. A regional workshop of the above State Leading Teams will be held for the States of Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Odisha, Sikkim, Tripura and West Bengal from 25<sup>th</sup> to 27<sup>th</sup> February, 2015 at SIRD, Khanpara, Guwahati. You are requested to nominate three to four resource persons from your State (identified States Leading Team members) to participate in the above mentioned workshop. The workshop will be coordinated by MoPR's UNDP SCPRI project team along with SIRD, Assam. For any further clarifications, Shri Rishu Garg, Technical Officer-NRM at 9910849280 or e-mail at [rishu.garg@undp.org](mailto:rishu.garg@undp.org) or Shri Shibabrata Kar at 7042576800 or e-mail at [shibabrata.kar@undp.org](mailto:shibabrata.kar@undp.org). may be contacted. The detailed workshop programme as well as the draft training module and resource book for trainers will be shared with you shortly.

4. Given the National focus on sanitation, I would request you to give high priority to this effort. In the RGPSA plans for 2015-16, appropriate provisions for training elected representatives and functionaries may also be made. I would once again request you to nominate an appropriate team for this workshop, who will be able to lead an intensive capacity building process in the State.

With regards,

Yours Sincerely,

(Rashmi Shukla Sharma)

Principal Sectaries / Secretaries of Panchayati Raj Department

- Copy to: (i) Shri Shibabrata Kar, NPM, UNDP-SCPRI, Ministry of Panchayati Raj,  
11<sup>th</sup> Floor, LIC Building, KG Marg, New Delhi with the request that he may kindly  
pursue the matter with SIRD, Guwahati and also the authorities of the concerned States.
- (ii) ✓ Shri Saraswati Prasad, Joint Secretary,  
M/o Drinking Water & Sanitation,  
12<sup>th</sup> Floor, Paryavaran Bhawan,  
CGO Complex, New Delhi.



(Rashmi Shukla Sharma)