

Speed Post

D.11011/65/2008-DWS.II
Government of India
Ministry of Rural Development
Department of Drinking Water Supply

....

8th Floor, Paryavarn Bhawan,
CGO Complex, Lodhi Road,
New Delhi 110003.

Dated: 1st May, 2008.

M/s.

Subject : Invitation of sealed quotations for Comprehensive AMC for 68 Computers, 03 Servers and 07 Laptops in the D/o Drinking Water Supply for one year from the date of award.

.....

Dear/Sir,

The undersigned is directed to say that this office intends to enter into comprehensive AMC for 56 Computers 02 servers and 07 laptops as per the list enclosed herewith. You are, therefore, requested to send your quotation for AMC duly indicating other terms and conditions in a sealed cover duly super scribing:-

“Quotation for AMC of Computers’: Due on 09-05-2008

2. The quotations would be received till **08-05-2008 by 1100 hrs** and opened on **09-05-2008 at 1700 hrs.** in the presence of tenderers or their authorised representatives who may wish to participate. The Computers can be inspected on any working day with prior appointment.

3. The quotation should be accompanied by EMD @5% of total quoted value of AMC in favour of DDO (Cash), Ministry of Rural Development, Krishi Bhavan, New Delhi, through a Demand Draft.

Yours faithfully,

Encl : Terms and Conditions

(S. K. Verma)
Under Secretary to the Government of India
Telefax : 24364780
e-mail : sk.verma@nic.in

Copy to :-

Tech. Director (NIC) for hoisting on Departments web site.
Souce:www.tender.gov.in

Terms and Conditions

1. The Contract will be valid for one year from the date of award.
2. Scheduled Preventive Maintenance (PM) should be undertaken once in a month of all computers as per details in the list. PM can club with corrective maintenance. PM reports should be shown to the undersigned/ Director (Tech. NIC) whenever attached.
3. Unscheduled or corrective and remedial maintenance service to set right the mal-functions including replacement of the unserviceable parts should be replaced with new parts or equivalent in performance of new parts.
4. Any new equipment purchased by the Department will be included in the AMC as soon as the warranty of the equipment expires.
5. Down time will be calculated without taking into account the date on which the call is closed. Also if the user is not able to hand over the system to the Engineer for maintenance purposes, such time will not be considered for the time penalty. In case of intermittent failures and repetitive problems due to improper diagnosis or repair, the system will be treated as continuously down.
6. A back up Computers will be provided within one working day and working Computer has to be restored within 10days.
7. penalty: For computing the calls after the time as indicated above will be as follows:

Rs.100/-Per Day/ Computer/ Laptop and Rs/ 500/- per day for Server

8. The successful contractor will furnish a Demand Draft for Rs.10,000/- (Rupees Ten Thousand Only) in favour of Section Officer (Cash), Ministry of Rural Development, Krishi Bhwan, New Delhi in one month of issue of this contract as security Deposit which would be refundable upon satisfactory completion of the AMC.
9. The terms 'maintenance' shall include the cleaning, servicing and repair and replacement of any or all parts except consumable during the period of contract at the exclusive risk, responsibility and the cost of the contract.
10. The contract shall keep stock of spare parts, which they may require to replace computer on becoming non-functional or defective during the currency of the contract.
11. In case the contractor fails to cope with workload or does not render satisfactory services, the contract awarded to him shall be cancelled forthwith without giving any notice or with assigning any reason whatsoever and his security deposit and payment due to him, if any, shall be forfeited. In this connection, the deposit and payment to him, if any, shall be forfeited. In this connection, the decision of this Department shall be final and binding on the contractor.
12. The Payment of comprehensive AMC shall be making on half yearly basis after expiry of the six months subject to satisfactory service certificate from the US (Admin.)

The above is only tentative schedule for payment and does not confer any legal or other right on the contractor to proceed against the Ministry in the event of payment gets delayed due to budgetary and other unforeseen reasons.

13. The work shall be carried out in the premises of this Department in Nirman Bhawan, Paryavaran Bhawan and CGO Complex/ Block No. 11 Lodhi Road New Delhi. Only such work, which is not possible for execution in the premises or this Department, may be allowed to be done in the workshop of the firm. In case, a computer or part thereof shall be taken out of the premises without formal/written permission of this Ministry, no transportation, labour charges on this account will be paid. The printers or part thereof, taken to workshop, will have to be brought within one week, failing which the cost of the machine/ parts will be recovered from the firm and if considered necessary the contract terminated without further notice.
14. If any reason, the firm is not able to do repair work, the work shall be got done from some other firm or from the open market at the cost of the contractor and the expenditure incurred thereon shall be recovered from them. This may even entail the termination of contract and forfeiture of the security deposit and payment due to him.
15. The contractor shall be responsible for handing over all the computers in perfect condition along with all the accessories to the Department after expiry of the contract for the year of 2008 -09 and cost of shortcomings if any, in machines or otherwise shall be borne by the contractor before handing over.
16. The damage caused if any, either to the printers or to any other property of the Government through negligence or otherwise shall constitute negligence in each such case shall be decided by the Ministry taking into financial or any other loss suffered by the Government on this account, good and the decision of the competent authority in this contract shall be final and binding on the contractor.
17. The competent authority reserves right to add to reduce the number of Computers for the contractor during its currency and cost would be increased decreased on pro-rata basis.
18. Quotation without EMD would be rejected straightaway.
19. Quotation through telex/ fax or vogue or late quotation shall not be entertained.

(S.K. Verma)
Under Secretary to the Govt. of India
Telefax: 24364780