

No. W-11014/06/2009-Water (Pt.)
Government of India
Ministry of Drinking Water & Sanitation

8th Floor, Paryavaran Bhawan
CGO Complex, Lodhi Road
New Delhi -110 003.

Dated the 5th January, 2012.

Office Memorandum

Subject : Allocation of States among Technical Officers in the Ministry of
Drinking Water & Sanitation as Area Officers - Regarding.


In supersession of all previous orders relating to allocation of States among Technical Officers of this Ministry, to function as Area Officers, following allocation is made.

S. No.	Name and Designation of the Officer	States
1	Shri Dinesh Chand, Additional Adviser	Rajasthan, Gujarat, Uttar Pradesh, Uttarakhand, Madhya Pradesh, Chhattisgarh, Bihar, Jharkhand, and Assam.
2	Shri D. Rajasekhar, Deputy Adviser	Maharashtra, Orissa, Andhra Pradesh, Karnataka, Goa, Kerala, Tamil Nadu and West Bengal.
3	Shri R.J. Dutta Chowdhury, Deputy Adviser	Arunachal Pradesh, Sikkim, Manipur, Meghalaya, Mizoram, Nagaland and Tripura.
4	Shri Bala Subramanian, Assistant Adviser	Haryana, Punjab, Himachal Pradesh and Jammu & Kashmir and all Union Territories.

2. As Area Officer of the concerned States/ UTs, Technical Officers will be responsible for the following:

- i.) To examine the proposals of the States to be placed in the State/ UT level Scheme Sanctioning Committee, seek orders and convey the same to the concerned States;
- ii.) To attend the meeting of State Level Scheme Sanctioning Committee and represent the Department with the prior approval of the competent authority;

- iii.) To process the Annual Action Plan of the State/ UT' in the prescribed formats, follow up and assist in finalization of the same by the State/ UT as per recorded plan discussion minutes;
- iv.) To monitor the progress of implementation of rural water supply and sanitation programme as per final AAP and other activities under AAP;
- v.) To undertake visits to NGP villages from time to time;
- vi.) To visit States as member of Inter-Ministerial Central Team in the event of Natural Calamity for on the spot assessment of drinking water and sanitation situation in the State concerned;
- vii) To maintain up to date status notes and information on issues relating to rural drinking water supply and sanitation of the allocated States;
- viii.) To provide information for framing suitable replies to VIRs, Parliament Questions, matters raised under Rule 377, Special mentions raised in Lok Sabha/ Rajya Sabha, etc. in respect of State concerned;
- ix.) To provide technical and policy guidance to the State Government; and
- x.) Any other work assigned by Joint Secretary(DWS)/ Secretary (DW&S).


(Sujoy Mojumdar)
Director (Water)

To

All Concerned Officers

Copy to:

1. To Principal Secretary/Secretaries in charge of rural water supply and sanitation
2. Sr. PPS to Secretary (DW&S)/ JS(VB)/JS(JM)/ Director (TSC)/ DS (WQ)/ Technical Director (NIC)/ DS(Admn)/ DS(IFD)/ US(WQ)/ US(Coord.)/ Deputy Director (Statistics)