

No.D.11011/45/2005-DWS.II
Government of India
Ministry of Rural Development
Department of Drinking Water Supply

8-9th Floor, Paryavaran Bhawan,
CGO Complex, Lodi Road,
New Delhi-110 003
Dated the 16th January, 2006

To

Subject:- 2 days Conference of the State Ministers in charge of Rural Water Supply and Sanitation to be held on 31st January and 1st February, 2006 (full days) at Parliament House Annexe and to be chaired by Union Minister of Rural Development.

Dear Sir,

The Department of Drinking Water Supply is organizing the subject Conference on 31st January and 1st February, 2006 (full days) in the Main Committee Room of the Parliament House Annexe and Committee Rooms B&C at the same venue. The Conference will be Chaired by the Hon'ble Minister of Rural Development, Dr.Raghuvansh Prasad Singh. The function will also be attended by the State Ministers in charge of Rural Water Supply & Sanitation among other Senior Government Officers and other State Government Officers.

It has been reliably learnt that your organization is engaged in providing and display of signage, audio visual equipment, logistics and other connected items required in connection with such Conferences.

You are, therefore, requested to submit your most competitive rates for the items mentioned in the enclosure which may be required by the Department in connection with the subject Conference. Please also indicate your other terms and conditions.

Your quotation must reach the undersigned by 4 p.m. on 20.01.06. The quotations will be opened on the same day at 5 p.m. in the presence of the representative of the tenderers who may wish to participate.

Yours faithfully,

Encl: As stated

(Y.K.Sood)
Under Secretary to the Government of India

ANNEXURE - I

Signage:- (Digital Flex)

| Items | Qty. (Numbers App.) |
|--|---------------------|
| 1. Main Backdrop for Main Committee Room (Size:- 12' x 24') | -01 |
| 2. Main Backdrop for Hall B & C (Size:-16' x 8') | -02 |
| 3. Welcome Panel at Alighting Gate / Main Porch (Size:- 8' x 4') | -02 |
| 4. Direction Panel from Porch to all Halls (Size:- 6' x 2') | -04 |

5. Name Plates -100

Audio-Visual Equipment

| Items | Qty. | |
|---|------|----|
| 1. LCD / Multimedia Projector Hi-Lumen. (6,500 Lumens.) | | 04 |
| 2. Front Projection Screen (Size:- 6' x 8) | 04 | |
| 3. Booster / Enhancer for Quality & Gain Control | 03 | |
| 4. Plasma Screen for Committee Room (5' Diagonal) | 01 | |
| 5. Splitter for Projection on Big Screens & Plasma Screen | | 01 |
| 6. Laptops (Pentium - IV) | 03 | |
| 7. Technicians & Operators | 06 | |
| 8. Computer with Laser Printer with operator | 01 | |
| 9. Photocopier (Heavy Duty) with operator | 01 | |
| 10. Laser Pointer | 03 | |

(Above requirement is for 3 committee rooms)

Printing Job Items

| | | |
|--------------------------------------|-----|-----|
| 1. Invitation Cards (Size:5"x7") | | 200 |
| 2. Car Parking Labels (Size:5"x3.5") | 100 | |

Bags / Folders

| Items | Qty. | |
|---------------------------------------|------|--|
| 1. Jute Bag or Folder (with Printing) | 350 | |
| 2. Scribbling Pad (Approx. 30 Pages) | 350 | |
| 3. Gel Pen | 350 | |

Digital Photography & Video Coverage

| Items | Qty. | |
|---|------|--|
| 1. Professional Photographer with complete Camera Kit | 01 | |
| 2. Color Photos (Size:- 5" x 7") | 100 | |
| 3. Photo Album (Capacity - 100 Photos) | 01 | |