No.Q-14018/100/2011-DWS (Stat) **Government of India**Ministry of Drinking Water & Sanitation

8th Floor, Paryavaran Bhavan, CGO Complex, Lodhi Road, New Delhi – 110003

Dated 01.12.2011

To,

The Secretaries/Principal Secretaries In charge of Rural Water & Sanitation In all the States and Unioun teritories

Sub: Habitations where schemes are not entered in IMIS;

Dear Madam,

As per the data available with Ministry of Drinking Water and Sanitation there are no uncovered habitations in the country. However there are still habitations where the schemes covering the habitation are yet to be entered.

- 2. You are kindly requested to ensure that the scheme details are entered for these habitations. This is urgently required as the IMIS data is being used for analysis and planning for the next five year plan.
- 3. Also the duplicate schemes mainly for PWS schemes may kindly be got corrected at the earliest. The details are enclosed in a separate sheet. This task may be completed on a priority basis by the end of December 2011.

Yours Sincerely

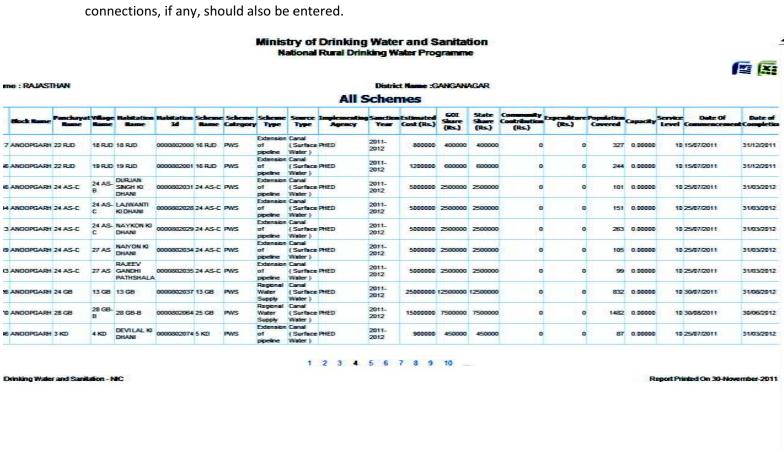
Sujoy Mojumdar (Director-Water)

DELETION OF DUPLICATE SCHEMES ENTERED IN IMIS

Duplicate schemes are those schemes which have been entered more than once in IMIS and have the same name and location. This is mostly noticeable in case of Piped Water Supply (PWS) schemes. There are several scenarios under which multiple entries of a particular scheme may have been entered into IMIS.

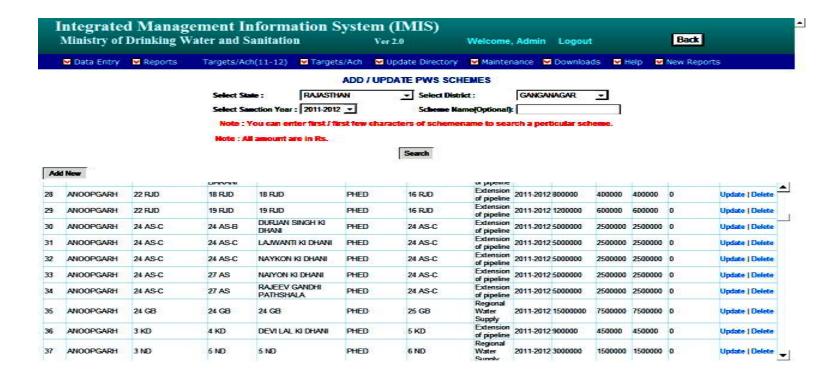
CASE I

The highest occurrence of duplicate PWS schemes is due to repeated entry of a scheme against each of the habitations covered by it. Refer figure below. Probable duplicate scheme in this case could be **SCHEME NAME – 24 AS-C.** Here all information like sanction year, date of commencement, date of completion, estimated cost etc. is same. Such cases should be examined by each state. If found duplicate, then the scheme should be entered only once in the main habitation (where the main pumping head is situated) and the habitations covered by it should be added, by adding delivery points/ standposts under the scheme. This provision is given in the scheme entry format under **ADD HABITATIONS COVERED** option, on IMIS. Similarly schools covered by the scheme and no. of house connections, if any, should also be entered.



After entering the delivery points / standpost / schools covered / house connections details under one scheme, the two remaining schemes can be deleted. The process for deletion is given below.

Refer to figure below. After logging into IMIS go to DATA ENTRY >> REGULAR >> SCHEME ENTRY >> PWS and then select the sanction year of the schemes you want to delete. A list will be displayed as shown below. Click on DELETE button to delete the schemes. Note that if you have uploaded water sample test reports against the scheme you want to delete, then you have to delete those test reports first.



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Case II

The second case of occurrence of duplicate schemes can be found very easily. In this case, all information including names of habitations, schools and house connections covered by the schemes are exactly the same. In such a case, leaving one record, all other records can be deleted.

For this option has been given under **DATA ENTRY** >> **REGULAR** >> **DUPLICATE SCHEME DELETION**, after logging into the IMIS. User can view the duplicate schemes and delete the unwanted record.

Case III

The third case of occurrence of duplicate schemes is found when all information including names of habitations, schools and house connections covered by the schemes are exactly the same, but the estimated cost of the scheme is apparently divided into the number of habitations covered. In such a case, user can merge/add the habitations covered and the estimated cost into one scheme and delete the rest.

For this option has been given under **DATA ENTRY** >> **REGULAR** >> **DUPLICATE SCHEME DELETION**, after logging into the IMIS.