

No.A-12015/02/2012-Admn ( V A II )  
Government of India  
Ministry of Drinking Water & Sanitation

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8<sup>th</sup> floor, Paryavaran Bhavan, CGO Complex,  
Lodhi Road, New Delhi – 110 003.

Dated : 20th February, 2013

To

1. All Ministries/Departments for circulation among the undertakings/autonomous bodies under their charge.
2. All State Secretaries incharge of PHE Departments.(28 Nos)
3. Central Ground Water Board
4. All IITs (15 Nos)
5. Central Pollution Control Board
6. NBCC
7. SCOPE
8. WAPCOS
9. CPWD
10. KEY RESOURCE CENTRES (20 Nos)

**Subject : Engagement of Senior Consultant-Team Leader(Water Supply Expert),  
in National Resource Centre (NRC) of the M/O Drinking Water and  
Sanitation.**

Sir.

I am enclosing a copy of the Circular dated 20th February, 2013 on the subject cited above and to request you to kindly give it wide publicity in your Organization enabling this Department to fill up these posts from suitable candidates.

Yours faithfully,



(K.Narayana Reddy)

Under Secretary to the Govt. of India

Telefax :24368612

Copy to:-

The Technical Director(NIC) for hosting on Ministry's website [www.ddws.nic.in](http://www.ddws.nic.in) as well as on the website of India Water Portal/Solution Exchange/Dev Net/Water Community Solex/ISP/Hindi Water Portal/IWF

**No. A-12015/03/2012/Admn. (N.R.C.)**  
Government of India  
Ministry of Drinking Water and Sanitation

8<sup>th</sup> Floor, Paryavaran Bhawan,  
CGO Complex, Lodhi Road, New Delhi,

Dated the 20<sup>th</sup> February, 2013

**CIRCULAR**

**Subject : Engagement of Team Leader - Senior Consultant (Water Supply Expert) in National Resource Centre (NRC) of the Ministry Drinking Water and Sanitation**

The Ministry of Drinking Water and Sanitation requires the services of the following outside experts/retired Government servants for appointment as non-official Consultants.

S. No.	Field	Assignment	Proposed Essential Qualification	Proposed Desirable Qualification	Proposed Experience
1	Water Supply Expert	Team Leader-Sr. Consultant	M.Tech (Env. Engg.)/ M.Tech (Structures/Civil Engg.)/PHE or similar degree in equivalent disciplines  Or  B.Tech/B.E.(Env.Engg.)PHE/ Civil Engg. or similar degree in equivalent discipline in case of candidates who have worked as Engineer-in-chief/CE, PHED/RWS Deptt. in States.	Ph.D (Env.Engg)	15 years experience of which at least 7 years in water treatment plants, distribution network (High administrative and technical capacity, minimum rank of CE or equivalent

**Desirable Requirements**

- Strong communication skills, both oral and written
- Analytical and presentation skills with ability to generate a well researched and written report.
- Experience in collection, compilation and analysis of statistical data, computer skills and preparation of Project Reports/Reviews/Notes/Briefs etc.

**2. Job Description: - As per Terms of Reference at Annexure-I.**

**3. Duration :**


Candidates selected will be appointed on contract basis for an initial period of one year. This term can be extended upto maximum 5 years depending on the performance of the candidate/need of the department..

4. **Fee** :- The consolidated fee shall range between Rs. 70,000/- to Rs.1,00,000/- per month for Senior Consultant depending on the qualification and work experience of the selected candidate.
5. **Local Conveyance** :- Senior Consultant will be paid and additional amount of Rs.10,000/- per month as local conveyance.
6. Interested persons may send their Curriculum Vitae in the format at Annexure-II by e-mail followed by post indicating the category for which the applicant has applied to the following address:

**UNDER SECRETARY (ADMN.)  
MINISTRY OF DRINKING WATER & SANITATION  
8<sup>TH</sup> FLOOR, PARYAVARAN BHAWAN  
C.G.O. COMPLEX, LODI ROAD,  
NEW DELHI-110003**

E-MAIL : ddws\_usadm@nic.in

Last date for receipt of the applications will be the 15<sup>th</sup> day from the date of publication of the advertisement in the newspaper.

  
(K. Narayana Reddy)  
Under Secretary to the Govt. of India  
Tele : 24368612

**Terms of Reference for Engagement of Senior Consultants in National Resource Centre (NRC) of the Ministry of Drinking Water and Sanitation**

**I. Senior Consultant and Team Leader (Water Supply Expert)**

**1. Outline of the Tasks to be carried out:**

- Analyzing on a continuing basis the National Rural Drinking Water Programme, Jalmani and other drinking water programmes and components using sector knowledge and performance data from secondary sources and through focused discussions with eminent experts. Based on these preparing quarterly reports on the performance of the sector;
- Advising and guiding MDWS and States on assessing the performance of the sector in the following areas :
  - h) Status of demand and supply of drinking water in rural areas and their associated habitations/and identifying gaps in service levels, quality, coverage and access (specially to weaker sections BPL, SC/ST);
  - i) Household level security of drinking water based on existing sources; drinking water supply in schools and anganwadis, public places;
  - j) Preparation of inventories, mapping and coding of all drinking water sources and schemes;
  - k) Identification of schemes performing below design level, evolving and implanting remedial measures to bring them to efficient level;
  - l) Visiting States for review and technical guidance and providing reports;
  - m) O&M aspects of RWSS;
  - n) Any other task entrusted by the Ministry.

**2. Schedule for Completion of tasks**

- On a regular basis as per requirement of Ministry of Drinking Water and Sanitation

**3. The supports or inputs to be provided by Department of Drinking Water and sanitation**

- The Sr. Consultant will report to the Joint Secretary, Drinking Water Supply;

#### 4. Deliverables:

- Provide **State wise** reports on performance of states;
- Based on available data and information on different programmes/schemes, prepare quarterly analysis and report on-line to Ministry of Drinking Water and Sanitation, Ministry of Rural Development on the following aspects :

##### **Sector Performance:**

- Gaps/weakness;
- Causes thereof;
- Sector governance issues at various levels;
  - **Sector policies (National/State)**
    - Extent of adoption of National Policies and implementation by states;
    - State policies, if different from National Policies;
    - Constraints/problems faced by them and causes thereof;
    - Modifications/changes in National Policies required, if any.
- Assisting MDWS in appraising District/State Plans.
- Any other as per requirement of MDWS.

**Application format for appointment as Senior Consultant  
In National Resource Centre (NRC) of the Ministry of Drinking Water and Sanitation**

1. Name: \_\_\_\_\_

2. Father's Name: \_\_\_\_\_

3. Date of Birth: \_\_\_\_\_

4. Domicile: \_\_\_\_\_

5. Nationality: \_\_\_\_\_

6. Mailing address (with Tel./Mob. No. and E-mail address) \_\_\_\_\_

\_\_\_\_\_

7. Permanent address: \_\_\_\_\_

\_\_\_\_\_

8. Educational Qualification:

S.No.	Course	Subject	University/Institute	Year of Passing	Division/Class

9. Work Experience:

S.No.	Organisation/ Institute	Period		Nature of work	Remarks
		From	To		

10. Whether SC/ST/OBC : \_\_\_\_\_

11. Reference

(i)

(ii)

(Signature)

Date: \_\_\_\_\_