

No. A-11013/10/2007-08/DWS.I (Vol.II)
Government of India
Ministry of Drinking Water and Sanitation

8th Floor, Paryavaran Bhavan,
CGO Complex, Lodhi Road, New Delhi,

Dated the 20th December, 2012

CIRCULAR

Subject : Engagement of Senior Consultant in National Resource Centre (NRC) of the M/o Drinking Water and Sanitation

The Ministry of Drinking Water and Sanitation requires the services of the following outside experts/retired Government servants for appointment as non-official Consultant.

S.No.	Field	Assignment	Essential Qualification	Desirable Qualification	Experience
1	Team Leader (Sanitation Expert)	Senior Consultant	Post Graduate Degree in Env. Engg./Sociology/Health/PSM/Public Health Engineering/Environmental Science/Social Work/social Engineering/Mass communication or similar degree in equivalent discipline	Ph.D (Env.Engg.)/Science/MS/Preventive/Social Medicine/MBA in Human Resources, Masters Degree in Pollution & Waste Management	At least 5-10 years' total experience in any or all of the field like Sanitation or Capacity Building, Information Education and Communication (IEC) relating to Community Development with skills in documentation and software.

Desirable Requirements

- Strong communication skills, both oral and written
- Analytical and presentation skills with ability to generate a well researched and written report.
- Experience in collection, compilation and analysis of statistical data, computer skills and preparation of Project Reports/Reviews/Notes/Briefs etc.

2. **Job Description:** - As per Terms of Reference at Annexure-I.

3. **Duration :**

Candidates selected will be appointed on contract basis for an initial period of one year. This term can be extended upto maximum 5 years depending on the performance of the candidate/need of the department.. .

4. **Fee :-** The consolidated fee shall range between Rs 70,000 to Rs..1,00,000/- per month depending on the qualification and work experience of the selected candidates.

5. **Local Conveyance**:- Consultants will be paid an additional amount of Rs.10,000/- per month as local conveyance.

6. Interested persons may send their Curriculum Vitae in the format at Annexure-II by e-mail followed by post indicating the category for which the applicant has applied to the following address:

**UNDER SECRETARY (ADMN.)
MINISTRY OF DRINKING WATER & SANITATION
8th FLOOR, PARYAVARAN BHAVAN,
C.G.O. COMPLEX, LODI ROAD,
NEW DELHI-110003**

E-MAIL : ddws_usadm@nic.in

Last date for receipt of the applications will be the 15th day from the date of publication of the advertisement in the newspaper.


(K. NARAYANA REDDY)
Under Secretary to the Govt. of India
Telefax : 24368612

Terms of Reference for Engagement of Senior Consultant in National Resource Centre (NRC) of the Ministry of Drinking Water and Sanitation

Senior Consultant and Team Leader (Sanitation)

1. Outline of the Tasks to be carried out:

- a) Status of demand and supply of sanitation in rural areas and their associated Gram Panchayats and identify gaps in service level, quality, coverage and access (specially to weaker sections, BPL, SC/ST);
- b) Assessment of sustainability of households toilets constructed based on existing sources;
- c) Assessment of usage of toilets;
- d) Quality of construction of toilets in schools and Anganwadis;
- e) Status of usage of toilets in schools and Anganwadis;
- f) Availability of systems of Solid and Liquid Waste management;
- g) Sustainability/status of NGP villages;
- h) Improvement in health status of the Gram panchayats linked to improved sanitation facilities;
- i) Generating data on improved economic conditions in rural areas linked to improved sanitation facilities;
- j) Visiting States for review and technical guidance and providing reports;
- k) Any other task entrusted by the Ministry.

1. Schedule for Completion of tasks

- On a regular basis as per requirement of Ministry of Drinking Water and Sanitation

3. The supports or inputs to be provided by Ministry of Drinking Water and sanitation

- The Sr. Consultant will report to the Joint Secretary, Sanitation;

4.Deliverables:

- Provide State wise reports on performance of states;
- Based on available data and information on different programmes/schemes, prepare quarterly analysis and report on-line to Ministry of Drinking Water Sanitation, Ministry of Rural Development on the following aspects :

Sector Performance:

- Gaps/weakness;
- Causes thereof;
- Sector governance issues at various levels;

Sector policies (National/State)

- Extent of adoption of National Policies and implementation by states;
- State policies, if different from National Policies;
- Constraints/problems faced by them and causes thereof;
- Modifications/changes in National Policies required, if any.
- Assisting MDWS in appraising District/State Plans.
- Any other as per requirement of MDWS.

**Application format for appointment as Senior Consultant
In National Resource Centre (NRC) of the Ministry of Drinking Water and Sanitation**
(Tick mark the job applied for)

1. Name: _____

2. Father's Name: _____

3. Date of Birth: _____

4. Domicile: _____

5. Nationality: _____

6. Mailing address (with Tel./Mob. No. and E-mail address) _____

7. Permanent address: _____

8. Educational Qualification:

S.No.	Course	Subject	University/Institute	Year of Passing	Division/Class

9. Work Experience:

S.No.	Organisation/ Institute	Period		Nature of work	Remarks
		From	To		

10. Whether SC/ST/OBC : _____

11. Reference

(i)

(ii)

(Signature)

Date: _____