

Government of India  
O/o Chief Controller of Accounts  
Ministry of Drinking Water and Sanitation  
Room No, 549, Krishi Bhawan  
New Delhi -110001.

No. PAO/Consultants in DWS/2018-19/ 5065

Dated: 18/10/2018

**Notice for engagement of Consultants**

**Subject: Engagement of two IT experts Consultant for PFMS (Public Financial Management System) on contract basis.**

O/o of Chief Controller of Accounts, Ministry of Drinking Water and Sanitation intends to engage consultants for PFMS (Public Financial Management System) for the schemes of Ministry of Drinking Water & Sanitation.

Interested and eligible Candidates need to apply with credentials and their application will be screened before interview. The consultants proposed to be engaged are to be empanelled with this office. Once empanelled, selected officers would be engaged as consultant till 31-March-2019. The engagement may be extended/renewable further as per the requirement and on the basis of performance of the Consultant engaged. Consultant based outside Delhi would not be considered for engagement.


Interested candidates based on the eligibility criteria (attached) may send application to:

Senior Accounts Officer (Admn.)  
O/o Chief Controller of Accounts,  
Ministry of Drinking Water and Sanitation,  
348-C Wing, Krishi Bhawan New Delhi-110001.

Or

Send application online on E-mail id: aoadmn@yahoo.in

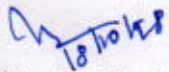
The application must reach latest by 3 pm on 29-10-2018 giving necessary particulars like Date of birth, experience of similar work with name of the companies worked etc. CCA, Ministry of Drinking Water and Sanitation reserves right to accept or reject the applications without citing any reason thereof. Terms and conditions of engagement is attached. For any clarification/query, Smt. Sunita Singh, Sr.AO (Admn.) may be contacted at PH. 011-23097030.

  
(Sunita Singh)  
Sr. Accounts Officer (Admn.)

Sr. Accounts Officer  
Pay and Accounts Office  
Ministry of Rural Development  
Krishi Bhawan, New Delhi

## TERMS AND CONDITIONS

1. The services of the consultants will be hired by O/o CCA for undertaking the work of various schemes.
2. The services shall be till 31-March, 2019 from the date of deployment or till further orders.
3. The Consultant will work under the guidance and supervision of the Chief Controller of Accounts, Ministry of Drinking Water and Sanitation. The incumbent will be primarily responsible for implementation of PFMS for the Scheme of Ministry of Drinking Water and Sanitation.
4. The emoluments shall be Rs. 45,000/- PM to consultants.
5. While on tour, the consultants will be entitled for TA/DA at the rates as per Ministry.
6. Consultants will be entitled for one day paid casual leave in a calendar month. For any other absence, pro rata reduction in fee will be imposed.
7. After the expiry of tenure on 31-03-2019, the consultants so engaged shall have no claim/right for future employment in Govt. service. Moreover, their period of engagement as consultant can be curtailed at any time without assigning any reason.
8. Services of the Consultant may be withdrawn by giving notice of one month.



(Sunita Singh)

Sr. Accounts Officer (Admn.)

Sr. Accounts Officer  
Pay and Accounts Office  
Ministry of Rural Development  
Krishi Bhawan, New Delhi

Name of position	Consultant-IT Expert		
Number of position	Two		
Duration	Upto 31st March 2019, likely to be extended.		
Location	New Delhi		
Type of position	On Contract Basis		
Positions	Minimum Educational Qualification	Minimum Experience	Remuneration Range
Consultant	B.Tech from computer science engineering/IT/BCA or equivalent with minimum 60% of marks from recognized University.	02 Years or more in dealing with various schemes/programmes implemented by Govt. Ministry/ Deptt.	45,000 Per Month
Age limit	Upper Age limit 35 years as on January 1, 2018.		
Knowledge and Skills Report writing and analytical abilities	<ul style="list-style-type: none"> <li>• Monitor a set of Key Performance Indicators for each stakeholder level in PFMS implementation against to assess measure and analyse current performance.</li> <li>• Monitoring the implementation of agreed actions across the implementation hierarchy and identifying problem areas, driving architecture of solution and its implementation, and providing program coordination support.</li> <li>• Review and provide functional and technical inputs to IT systems &amp; all other activities to strengthen the quality and usage of MIS systems.</li> <li>• Coordination and follow up with PFMS team regarding configuration details for on boarding and monitoring of various schemes on PFMS.</li> <li>• Prepare and submit periodic monitoring reports to program divisions.</li> <li>• Monitoring PFMS issues of various stakeholders.</li> <li>• Strong communication skills (written and oral).</li> </ul>		
Experience	<p>Weight age/Consideration will be given candidate who has experience of minimum 2 Yrs. For example.</p> <ul style="list-style-type: none"> <li>• Provide strategic and operational inputs on processes, technology architecture, standardization, implementation planning, operational models as required.</li> <li>• Provide technical assistance to PFMS.</li> <li>• Undertake periodic monitoring checks across stakeholders and ecosystems.</li> <li>• Undertake training programs for PFMS.</li> <li>• Provide support to the implementing teams based on field visits, training and other necessary requirements.</li> </ul>		

Roles, functions and responsibilities	<p>A Technically sound Management Consultant who can formulate guidelines, manuals modules for various schemes of the MoDWS.</p> <p>The Management Consultant will work under the guidance and supervision of the Chief Controller of Accounts, MoDWS. The incumbent will be primarily responsible for Report writing/secretarial assistance to senior officers for carrying out audit of various schemes of the M/o Drinking water and Sanitation.</p> <p>He will Interact with senior Government officers, development partners, and beneficiaries to facilitate exchange of critical information and validate findings and recommendations. He will make power point, charts and graphical presentation before the senior officers of his various findings.</p> <p>Undertake field visits whenever required.</p>
Other terms and conditions	<ul style="list-style-type: none"> <li>• In case of resignation, one month notice is to be served by the candidate.</li> <li>• Should be ready to travel anywhere in India for the project/assignment related work.</li> </ul>

Note: It is mandatory to mention age, year of passing the degrees, current and past employment dates (in dd-mm-yyyy format) on application form, without which it will not be accepted.

Please make sure to mention exact position applied for on the subject-line (in e-mail), without which application for will not be accepted.

Any candidate applying for the post

1. Should be of sound moral character
2. Should not have any legal case pending against him/her
3. Should not have been banned/blacklisted by any of the professional body/organization in the india.

Only post qualification experience will be considered.