



**Har Ghar Jal
Jal Jeevan Mission**

Government of India
Ministry of Jal Shakti
Department of Drinking Water and Sanitation
(National Jal Jeevan Mission)

Expression of Interest
for

Engagement of agency to carry out 'Jal Jeevan Survekshan including assessment of functionality of household tap water connection in rural areas in States/ UTs' under Jal Jeevan Mission

Important dates

S.No.	Particulars	Details
1.	Issue of EoI notice	01.12.2022
2.	Pre-bid meeting	08.12.2022, 1500 hrs.
3.	Last date for EoI submission	31.12.2022, 1700 hrs.
4.	Data of technical presentation as per NIT	03.01.2023

Engagement of agency to carry out 'Jal Jeevan Survekshan including assessment of functionality of household tap water connection in rural areas in States/ UTs' under Jal Jeevan Mission



W-11042/133/2022-JJM.IV-DDWS(P1)
Government of India
Department of Drinking Water and Sanitation
Ministry of Jal Shakti
(National Jal Jeevan Mission)

12th Floor,
Pt. Deendayal 'Antyodaya Bhawan',
CGO Complex, Lodhi Road,
New Delhi - 110 003
Dated: 01st December 2022

NOTICE FOR INVITING EXPRESSION OF INTEREST (EoI)

Subject: Inviting EoI for Engagement of agency to carry out 'Jal Jeevan Survekshan including assessment of functionality of household tap water connection in rural areas in States/ UTs' under Jal Jeevan Mission

1. Department of Drinking Water and Sanitation (DDWS), Ministry of Jal Shakti invites Expression of Interest (EoI) from Agency/ Firm/ Organization/ institution to carry out 'Jal Jeevan Survekshan including assessment of functionality of household tap water connection in rural areas in States/ UTs' under Jal Jeevan Mission in all districts of the country. An Agency may express interest for said assignment subject to fulfillment of required eligibility criteria.

2. The terms of reference (ToR) is attached at Annex 1. The Declaration/ Undertaking and other forms are available at Annex 2-14 with the EoI.

3. The EoI and ToR with Annexures can be downloaded from the website <https://jalshakti-ddws.gov.in/tender> and also from CPP portal www.eprocure.gov.in.

4. Earnest Money Deposit (EMD)

- i.) Agencies shall submit, along with their Proposals, EMD of INR 60,00,000 (Rupees Sixty Lakh Only), in the form of Insurance Surety Bonds/ Account Payee Demand Draft/ Fixed Deposit Receipt/ Banker's Cheque or Bank Guarantee (including e-Bank Guarantee) issued/ confirmed from any of the Commercial Banks in India in favour of Pay and Accounts Officer, Department of Drinking Water and Sanitation, payable at New Delhi or

payment online¹ to the account details mentioned in Appendix -1, and should be valid for forty-five days (45) beyond final bid validity period².

- ii.) The EMD amount is interest free and will be refundable to the unsuccessful Agencies without any accrued interest. EMD of all unsuccessful bidders would be refunded by DDWS within 30 days after declaration of result of EoI stage. The EMD, for the amount mentioned above, of successful bidder would be returned after signing of Contract and submission of Performance Guarantee/Security.
- iii.) The Proposal submitted without EMD unless exempted will be summarily rejected.
- iv.) Relaxation for MSME and Start-up for EMD submission as per GFR 2017.
 - a) As defined by Department of Policy & Promotion (DIPP), an entity shall be considered as a 'start-up':
 - i) Up to ten years from the date of its incorporation/ registration.
 - ii) If its turnover for any of the financial years has not exceeded Rs 100 (Rupees Hundred) crore
 - iii) It is working towards innovation, development or improvement of products or processes or services, or if it is a scalable business model with a high potential of employment generation or wealth creation
 - iv) Provided further that in order to obtain benefits a Startup so identified under the above definition shall be required to be recognized as Startup by DPIIT.
- v.) The EMD may be forfeited:
 - a) If bidder withdraws its proposal during the period of bid validity.
 - b) In case of a successful bidder, if the bidder fails to sign the contract in accordance with the tender document.
 - c) In case the bidder, after qualification at EoI stage, fails to submit the proposal at RfP stage.

4.1 Who can submit Expression of Interest (EoI) – Prequalification criteria

DDWS seeks expression of interest from Organizations/ Institution/ Agencies fulfilling the following mandatory eligibility requirements:

- i.) The Agency/ Firm/ Organization/ institution should be registered and non-political in nature and, also should not be blacklisted or debarred by any central/ state government department/ PSU/ Agency;

¹ Online payment through RTGS is acceptable only

² The final bid validity period has been mentioned at CPP Portal

- ii.) It should be a legal entity eligible to enter into an agreement / contract with DDWS to undertake work contract in India;
- iii.) Consortium, Joint venture and sub-contracting is not allowed;
- iv.) The bidder should have done at least 03 studies in last 05 years (2017-18, 2018-19, 2019-20, 2020-21, 2021-22) with a service fee of Rs. 50 Lakh or more in monitoring and evaluation of similar services.

Exemption for start-ups. Start-ups can show less than 03 projects (at least 01) of any value.
- v.) The bidder should have done at least one or more studies in last 05 years, having following conditions fulfilled: -
 - a. successfully completed evaluation studies/ assessments at the national/ state level, covering at least 15 States/ UTs; and
 - b. successfully completed evaluation studies/ assessments covering at least 150 districts.
- vi.) It should have at least 20 full time on-roll employees (excluding administrative, accounts, finance, HR, Data entry operators and Peons) (HR letter certifying the same on the firm's letter head to be provided);
- vii.) If it is a private entity/ firm, it should be a profit-making entity during last five financial years; i.e. 2017-18, 2018-19, 2019-20, 2020-21 and 2021-22;
- viii.) It must have average annual turnover of at least ₹ 09 Crore during any 03 of the last 05 financial years from similar services³ (2017-18, 2018-19, 2019-20, 2020-21, 2021-22). The minimum turnover of the agency for the year 2021-22 should be more than ₹ 4.5 Cr. from similar services. All applicable exemptions for startups will be given as per guidelines.
- ix.) As per manual for procurement of consultancy and other services, agency needs to provide the list of litigation or arbitration held during last five years including the ongoing ones as per format given in Annex-9;
- x.) Agency/ Firm should meet the requirements stipulated in the Ministry of Commerce, DPIIT's Order No: P-45021/2/2017-PP(BE-II), Dtd: 16.09.2020 regarding Purchase Preference on the basis of Local Content and submission of declaration, accordingly, as per the format given at Annex-11
- xi.) Agency/ Firm should meet the requirements stipulated in the Order No. 6/18/2019-PPD dated 23.7.2020 of Deptt. of Expenditure about restriction under Rule 144 (xi) of GFR,

³ Similar services: consultancy services including carrying out evaluation and assessment studies having on ground survey/ questionnaire etc.

2017 and provide the certificate/ declaration in the format as at Annex-10.

5. List of documents that applicant agency/ organization needs to submit along with the application:

- i.) Application format;
- ii.) Copy of the registration/ Memorandum of Association of the organization;
- iii.) Complete address of the organization with contact details;
- iv.) Copy of PAN, GSTIN/ Service Tax Registration Certificate;
- v.) Copy of the audited financial statements for last five years (2017-18, 2018-19, 2019-20, 2020-21, 2021-22, and also the bidder will have to provide provisional audited statement for 2022-23 till October 2022);
- vi.) Affidavit that the organization is currently not black-listed or debarred by any government department or agency;
- vii.) HR letter certifying the number of on roll permanent employees on the firm's letter head to be provided as per clause under section 4.1
- viii.) All the documents mentioned in the annexures.
- ix.) An undertaking as per the enclosed formats;
- x.) List of all similar projects completed and/ or under execution (with a service fee of Rs. 50 Lakh or more) in the last 05 years. Start-ups can show less than 03 projects (at least 01) of any value. Marks per project will be same. Detailed sheet along with relevant documents with proper referencing for each project may be attached giving information as per Annex 6 on the following apart from any other information which may be considered essential (max. 2 pages per project)
 - a) Name and objective of the project
 - b) Period of execution
 - c) Geographical spread
 - d) Deliverables expected
 - e) Actual achievements
 - f) Outcome of the project
 - g) Basis of evaluation of the outcome
 - h) Current status of the project
 - i) Total cost of the consultancy
 - j) Other details mentioned in the template

Note:

- i.) The agency shall furnish details of completed projects and on-going projects in separate sheets;

- ii.) The chronology of the projects should be as per their date of commencement of the project;
- iii.) Documents i.e. letter for award of work/ contract, mentioning the duration of services/ assessment studies and service cost as well as completion certificate from the client, if project already completed, should be enclosed after the list.

6. Shortlisting of Agencies

The Department would evaluate the EoI of only those agencies which shall fulfill the prequalification requirements mentioned at para 4.1 above and submitted all the documents mentioned in para 5 above. The EoI proposals would be evaluated on the following criteria having marks as mentioned against them:

S. No	Criteria	Sub Criteria	Max. Marks	Marking scheme	Marks	
1.	Work experience of the agency (35 marks)	(a) Number of years' experience in consultancy (Since the year of successfully completion of first assignment) Exemption for start-ups: Full marks will be awarded (As per Annex 3 & 4)	10	≥ 3 yrs. ≤ 7 yrs.	05	
				>7 yrs. ≤ 10 yrs.	08	
				More than 10 years	10	
		(b) Number of assessments, evaluation, studies carried out in drinking water supply or sanitation sector, social sector, service delivery, direct observation survey. (As per Annex 8A & 8B)	15	Per project 1.5 marks, maximum 10 projects (Only project with a service fee of Rs. 50 Lakh or more will be considered)	1.5 per project	
(c) Number households (HHs) covered in any one assessment/ study Provide details of the studies completed as per Annex 8C	10	≥ 50,000 HHs to <1,00,000 HHs	03			
				≥ 1,00,000 HHs to <2,00,000 HHs	05	
				≥ 2,00,000 HHs to < 3,00,000 HHs	07	
				≥ 3,00,000 HHs	10	

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S. No	Criteria	Sub Criteria	Max. Marks	Marking scheme	Marks
2.	<p>Approach and methodology⁴ (30 marks)</p> <p>(will be evaluated through a presentation to be made by the Agency before a committee of DDWS along with the submission of technical proposal)</p> <p>(Date of presentation shall be intimated later)</p>	(a) Understanding of the TOR reflected through proposed approach & methodology (As per Annex 13)	5		5
		(b) Methodology and Work Plan (As per Annex 13)	25	Approach to finalize methodology to carry out the study	5
				Sampling plan to assess Key Performance Indicators as provided in JJS 2023 at district level	5
				Sample questionnaire for households, public institution, district labs	5
				Mobilization plan to carry out the assessment and orientation of assessors	5
				Quality assurance & control plan	2.5
				Innovations/ Value Addition	2.5
3.	Human Resource (20 marks)	Team leader (As per annex 13)	3.0	Education:	1.0
				<ul style="list-style-type: none"> Graduation from any stream. Master's in data analytics/ mathematics/ statistics/Civil or Environmental Engineering Ph.D 	2.0
			7.0	Experience in conducting similar field surveys involving data analytics/ statistics/ accreditation and 2 years in a team-leader capacity:	3.0

⁴ Presentation to be made by the proposed Team Leader along with proposed statistician

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S. No	Criteria	Sub Criteria	Max. Marks	Marking scheme	Marks
				<ul style="list-style-type: none"> ≥ 8 years to ≤ 10 years > 10 years to ≤ 15 years More than 15 years 	5.0 6.0 7.0
		Senior statistician (As per annex 13)	3.0	Education: <ul style="list-style-type: none"> Graduation from any stream with mathematics or statistics as one of the subjects Master's in data analytics/ statistics/ mathematics Ph.D 	1.0 2.0 3.0
			7.0	Experience in in statistical design in similar field surveys: <ul style="list-style-type: none"> ≥ 8 years to ≤ 10 years ≥ 11 years to ≤ 15 years More than 15 years 	5.0 6.0 7.0
4.	Financial strength of the Agency (15 marks)	Average Annual Turnover figure (Rs. in Crore) for at least any three years out of last five years (2017-18, 2018-19, 2019-20, 2020-21, 2021-22) Exemption for start-ups: Full marks will be awarded (As per annex 5 and CA certificate)	15	Less than ₹ 9 Crore ≥ ₹ 9 Crore < ₹ 15 Crore ≥ ₹ 15 Crore < ₹ 20 Crore ≥ ₹ 20 Crore < ₹ 25 Crore ≥ ₹ 25 Crore	0 05 7.5 10 15

Note: The agency securing minimum 75 (Seventy-five) marks will be short listed for next stage.

The selection of the firm (in RFP Stage) shall follow the method of Quality and Cost Based Selections (QCBS).

7. How to apply/ Application process

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- i.) The Expression of Interest (Eoi) with all relevant information and documents must be submitted online at Central Procurement Portal <https://eprocure.gov.in> on or before the **last date of submission mentioned in this Eoi on CPP portal.**

Note: The Eoi proposal should not be more than 100 pages including all documents/ information, etc. Therefore, precise information/ details should be furnished.

- ii.) Applicants shall be responsible for registering themselves at Central Public Procurement Portal for uploading of their proposals and ensure that the proposals are uploaded in time on the Central Public Procurement Portal on or before the date prescribed above.

8. Contact Details

Further details, if any, may be obtained by writing to the above-mentioned address or at e-mail: subodh.mudgil@nic.in or at telephone no. 011-24364259.

Manoj
01/12/22

(Manoj Kumar Jha)

Under Secretary to the Govt. of India
email.: manojkumar.jha@nic.in

Note: DDWS reserves the right to cancel this request for Eoi and/ or invite afresh with or without amendments, without liability or any obligation for such request for Eoi and without assigning any reason. Information provided at this stage is indicative and DDWS reserves the right to amend/ add further details in the Eoi. **The amendments, if any, shall be notified on DDWS web site/ CPP portal only and these amendments will be binding on all the Bidders/ Applicants.**

Terms of Reference (ToR) for Jal Jeevan Survekshan

1. Description of Assignment

Department of Drinking Water and Sanitation (DDWS), Ministry of Jal Shakti, Govt. of India is implementing Jal Jeevan Mission (JJM) with an objective to provide Functional Household Tap Connection (FHTC) to every rural household of the country by 2024. The Department of Drinking Water and Sanitation, hereafter DDWS, intends to engage an Agency/ Firm/ Organization (hereafter called the Agency) to carry out Jal Jeevan Survekshan 2023 including 'Functionality Assessment' (FA) of household as well as public institutions buildings such as schools, anganwadi, gram panchayat building, public health and wellness centers.

2. Organization Background

DDWS provides technical and financial assistance to the States/ UTs to make provision for assured, safe and adequate drinking water to households and public institutions in rural areas.

2.1 Jal Jeevan Mission

The objective of JJM is to provide Functional Household Tap Connection (FHTC) to every rural household by 2024. This means that each household will have provision of tap water supply with service level of minimum 55 liters per capita per day (lpcd) of prescribed quality as per BIS 10500 on a regular basis.

As on date (09-11-2022) there are 735 districts, over 6 Lakh villages, nearly 19.35 Crores rural Households in the country. As per IMIS maintained by DDWS, about 54.18 % of rural households, i.e. 10.48 Crore have tap connections.

Under Jal Jeevan Mission, an Integrated Management Information System (IMIS) is used to report the progress of implementation by States and UTs. This platform brings together all the data about tap water connection provided to HHs, Village Action Plans, VWSCs details, scheme data, planning and, the progress of support activities, progress in priority areas etc. for each village in all States/ UTs,

3. Statement of Purpose/ Objectives of the Jal Jeevan Survekshan 2023 (JJS - 2023)

The objectives of the JJS- 2023 are:

- i.) to give impetus to implementation of JJM;
- ii.) to create a healthy environment of competition among States/ districts and leveraging motivation of districts to receive awards;
- iii.) to provide measure of Key Performance Indicators (KPIs) as mentioned in Jal Jeevan Survekshan Toolkit 2023 and rank districts & States/ UTs accordingly;

- iv.) to assess functionality of household, tap connections/ public institution buildings;
- v.) to engage with Gram Panchayats or its sub-committees, District Water and Sanitation Mission, State Water and Sanitation Mission and solicit their feedbacks and recommendations for improving the programme implementation;
- vi.) to suggest measures for mid-course correction for improvement in functionality of household tap connections; and
- vii.) to conduct performance assessment of water quality testing laboratories.

4. Scale of Survey

- i.) The survey will cover all 34 States & UTs and their districts having rural areas.
- ii.) The performance of each district is to be evaluated. Hence, sample of households & villages has to provide results significant at district level.

5. Details of scope of work and milestone

The scope of work of agency shall include following works during the JJS-2023.

- i.) Desk Review of information available on JJM database
- ii.) Functionality Assessment
- iii.) Call-based feedback

5.1 Desk Review of information available on JJM database⁵:

To give impetus to implement & create a healthy environment of competition among States/ districts, a monthly/ quarterly & annual ranking based on predetermined parameters on the basis of IMIS & Functionality Assessment study will be prepared. The ranking of districts and States/ UTs under Jal Jeevan Survekshan 2023 and toolkit can be accessed using weblink:

<https://ejalshakti.gov.in/jjmreport/JJMRanking.aspx>

The agency has to undertake following work to create awareness and enabling environment for JJS 2023:

- i.) Desk study & review of data provided by States/ UTs in IMIS, WQMIS data and prepare monthly report on discrepancies noticed in the JJM database.

⁵ JJM database includes data on IMIS, WQMIS, Mobile and Web app, JJM Dashboard etc.

The agency to station a team of 04 persons at DDWS to perform above mentioned functions.

5.2 Functionality Assessment

The agency shall conduct Functionality Assessment in April to June 2023 (pre monsoon) and November '23 to January '24 (post monsoon) in randomly selected villages as per approved methodology. The scope of work of agency shall include:

- i.) developing sample plan and methodology & finalize indicators & parameters in consultation with DDWS to carry out functionality assessment;
- ii.) the sample plan should be based on villages having at least 20 households with tap water connection to be identified from the Integrated Monitoring Information System (IMIS). The sampling may be done using population proportionate to size (PPS);
- iii.) to develop and create comprehensive questionnaires and roll-out of the field survey in sample villages;
- iv.) the agency will have to chalk out the fieldwork plan for the survey period as also the detailed monthly plan which would also include the deployment of survey teams;
- v.) coordinate with State officials to finalize the survey schedule & conduct field survey;
- vi.) data to be captured using survey instruments/ portal developed in consultation with DDWS.
- vii.) carry out geo-tagged legible photo documentation of field conditions, facilities and interviews as appropriate to be processed as evidence for validation;
- viii.) measurement of quantity of water received at household level in all sample households;
- ix.) the agency shall assess water quality parameters at households and public institutions using FTKs (pH, RCI and H₂S vial);
- x.) Testing of water quality at source or treated water will be done at NABL accredited district labs. In cases village is getting water from multiple sources then sample shall be drawn for each source in village;
- xi.) Live dashboard on functionality assessment progress for DDWS to be provided during the field survey;
- xii.) Developing software to enable capture of real time data along with relevant analytics;
- xiii.) Ensuring the operational implementation of the assessment protocol as approved by DDWS;
- xiv.) Ensuring a uniform and consistent approach across states;

- xv.) Carrying out all other actions as may be needed for proper conduct of the assessment and its completion in stipulated time-frame; and
- xvi.) Organizing geo-tagged photo documentation of on field conditions & facilities.
- xvii.) On ground verification of IMIS data at village level such as beneficiary details, VWSCs, household details etc. with panchayat records;
- xviii.) Prepare national & State reports, compile district fact sheets, design workshops etc. for dissemination ceremony
- xix.) The assessment should include but not limited to following key indicators that will be verified by the agency engaged by DDWS, through direct observation and survey:
 - a. % of households receiving > 55 LPCD of water.
 - b. % of households receiving water on regular basis.
 - c. % of households receiving potable water quality (BIS 10500).
 - d. Overall functionality (Quantity, Quantity and Regularity) (Calculated).
 - e. % of households paying water user charges.
 - f. % of villages having grievance redressal system.
 - g. % of villages with FTKs.
 - h. % of villages with chlorination mechanism.
 - i. % of villages with functional VWSCs and bank accounts.
 - j. % of villages with source sustainability measures.
 - k. Villages in which signages about JJM were observed (%).
 - l. Villages with skilled human resource available

5.3 Call based feedback

- i.) The agency will develop questionnaire with approval of DDWS, and take feedback from 1% Har Ghar Jal reported and certified villages on weekly basis in their local language and prepare summary reports for the same.
- ii.) The details of villages where water service delivery is not as per JJM standards shall be shared with DDWS.

iii.) Follow up calls to the villages in the 9th week after the initial call.

5.4 Logistics/ Touring requirement

- i.) The agency for functionality assessment will obtain the area profiles of places to be visited well in advance from the District authorities to estimate the distance and time required for the assessment;
- ii.) The agency will be contacting the rural areas scheduled for the assessment well in advance. The agency will intimate rural local body officials of the assessment plan and subsequently taking sign-off upon completion of the assessment. The format for sign-off will be shared by DDWS at a later stage;
- iii.) DDWS or its authorised agency will also circulate the assessment schedule to SWSM/ DWSM/ State PHED/ RWS Deptt and concerned Gram Panchayats well in advance;
- iv.) The expenses towards rural area visits, accommodation, water quantity and testing of water quality measurement etc. will be fully borne by the agency. No arrangements will be made by the Gram Panchayat/ PHED/ RWS Deptt in this regard; neither will any reimbursement be made by DDWS. It is also clarified that if a repeat visit is required for any reason, the cost of the same must also be factored in the financial bid, and no reimbursement will be made by DDWS for any such expenses;
- v.) DDWS will provide for any necessary intervention/ support required by the Agency for carrying out the assessment in a time-bound manner.

5.5 Time duration

The project duration will be of 14 months from the date of signing of contract, extendable up to 03 additional months on existing terms & conditions at the discretion of DDWS. The agency needs to perform functionality assessment twice – pre monsoon from April to June and post monsoon from November to January along with all the works defined in ToR.

5.6 Activity Schedule

For Jal Jeevan Survekshan: the timeline for activities has been mentioned in the Jal Jeevan Survekshan Toolkit 2023 available on JJM Dashboard

For Functionality Assessment

Milestone	Proposed timeline (To be submitted by the bidder as part of Annex 12)
Award of Contract	T0

Milestone	Proposed timeline (To be submitted by the bidder as part of Annex 12)
Commencement of work	
Inception report with detailed assessment Protocol and work plan for the assignment (should include timelines, manpower deployment plans)	
Content for monthly, quarterly, annual felicitation including media articles, flyers, banners, infographics, posters & banners etc.	First week of every month First week of next quarter Annual will be informed
Bulletin of 'Champions of Change' report	Monthly
Call based feedback report	Weekly basis
Following timelines to be provided for both pre and post monsoon functionality assessment	
Detailed questionnaire finalization, sample plan for both functionality assessments (Pre & Post monsoon)	
Training of Assessors, setting up of dedicated server for storing data, dashboard, etc.	
Commencement of on-field assessment and go-live of dashboard	
Completion of on-field assessment	
Submission of Draft Report (State-wise and National) along with detailed presentation of assessment, analysis and findings including all evident documentation	
Final Report (District, State wise and National)	

Note: All the reports (District, State-wise and National) to be prepared for both assessment separately. In the final submission report after both assessments the comparative details between both should also be made.

6. Team composition and Qualification requirement for key experts

The consulting firm will be required to engage required number of professionals to conduct functionality assessment as per the Protocol approved by Government. Team Leader and Senior statistician are expected to be deployed full time for the assignment and should not be replaced during the assignment. However, under unavoidable circumstances prior permission for replacement must be taken from DDWS.

6.1 Deployment of Team:

- i.) The selected Survey Agency will have to provide the details of Core and Field Survey team which will be deployed for Jal Jeevan Survekshan.
- ii.) The core team for Jal Jeevan Survekshan should comprise of key team members and field survey team.
- iii.) The assessors deployed should meet the qualification criteria as per RFP

6.2 Team composition

Sl. No.	Key Personnel	Qualification	Experience
1.	Team Leader	<ul style="list-style-type: none"> • Essential education qualification: Graduation from any stream. • Desirable qualification: Master's in data analytics/ mathematics/ statistics/ economics/ Civil or Environmental Engineering. Preferably PhD 	<ul style="list-style-type: none"> • Minimum experience – 8 years in conducting similar field surveys involving data analytics/ statistics/ accreditation and 2 years in a team-leader capacity.
		<p>Responsibilities</p> <ul style="list-style-type: none"> • Shall be in charge of the team, and shall be responsible for all communications/ interaction with DDWS • Shall be responsible for supervising the conduct of the entire scope of work under this RFP • Shall review and edit all deliverables to the satisfaction of DDWS. • Shall work with DDWS to fine tune and refine the Jal Jeevan Survekshan assessment protocols and verification methodology. • Shall design and implement the data analysis frameworks and shall own the final results. • Shall be responsible for daily coordination with the Client on behalf of the Agency, ensuring recording and relaying of communications. • Desktop review & verification • Publication of monthly bulletin • Publication of weekly feedback report • Shall be responsible for finalization of all the deliverables either mentioned in the document or as instructed by DDWS periodically 	
2.		<ul style="list-style-type: none"> • Essential education qualification: Graduation from any stream with 	<ul style="list-style-type: none"> • Minimum experience – 8 years in statistical design in similar field surveys

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Sl. No.	Key Personnel	Qualification	Experience
	Senior statistician	mathematics or statistics as one of the subjects. <ul style="list-style-type: none"> Desirable qualification: Master's in data analytics/ mathematics/ statistics. Preferably PhD 	
		Responsibilities: <ul style="list-style-type: none"> Shall have experience in data analytics, data organizing, tabulation etc. Experience in dashboarding Desktop review & verification 	

The agency would require to engage following key experts, desk review team, non-key experts. The details may be provided at RFP stage. These will not be evaluated at EoI stage.

Sl. No.	Key Personnel	Qualification	Experience
1.	IT Manager- Data Analytics	<ul style="list-style-type: none"> Essential education qualification: B. Tech or B.E., in any computer related engineering discipline or M.C.A Desirable qualification: <ul style="list-style-type: none"> M.Tech in CS/IT Certification in data sciences/ analytics 	<ul style="list-style-type: none"> Minimum 8 years of technology experience in implementation of one or more below technologies: <ul style="list-style-type: none"> BI Analytics Micro services design IoT Platform Cloud technologies AI/ ML Integration with other systems Fundamental understanding of Maths and Analytics Must have undertaken creation of system design documents and identification of non-functional requirements
		Responsibilities: <ul style="list-style-type: none"> Shall have experience in data analytics, data organising, tabulation etc. Experience in dashboarding Desktop review & verification 	
2.	Rural Water	<ul style="list-style-type: none"> Essential education qualification: B. Tech or B.E., in Civil/ environmental/ mechanical / electrical engineering discipline 	<ul style="list-style-type: none"> Minimum experience – 08 years of experience in Water supply sector

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Sl. No.	Key Personnel	Qualification	Experience
	Utility Expert	<ul style="list-style-type: none"> or B.Sc. in Civil/ Environmental mechanical / electrical Desirable qualification: <ul style="list-style-type: none"> M.Tech in Civil/ Environmental engineering 	
		Responsibilities <ul style="list-style-type: none"> Shall design and implement training of assessors on the technical aspects of indicators related to rural water supply utilities. Shall review all the periodic reports Shall address queries by field assessors related to water supply service delivery assessment indicators. Desktop review & verification Publication of monthly bulletin Publication of weekly feedback report 	

Desk review team:

The desk review team will be deployed at DDWS, New Delhi for whole period of assignment

Sl. No.	Key Personnel	Qualification & Experience	Responsibilities
1.	Graphic designer (01)	<ul style="list-style-type: none"> B.Design or BFA or B.Arch or PG diploma in Web Design or B.Tech / B.E/BCA/MCA 8 years or more experience in graphics design 	<ul style="list-style-type: none"> Conceptualizing visuals based on requirements Creating images and layouts using design software Testing graphics across various media
2.	Data Analyst for desk review of JJM data sets (02)	<ul style="list-style-type: none"> B.Tech (CS/IT) or MCA or any graduation with certification in data analytics/ sciences Minimum experience – 08 years in data analysis Certification in data analytics/ science 	<ul style="list-style-type: none"> monitor and audit data quality of JJM data sets manipulate, analyze and interpret complex data sets prepare reports using business analytics reporting tools create data dashboards, graphs and visualization
3.	Coordinator (01)	<ul style="list-style-type: none"> MBA Minimum experience – 08 years in marketing & sales 	<ul style="list-style-type: none"> Coordinate with DDWS and other team members for delivering of the project requirements Shall be responsible for preparation of all reports, presentations etc.

Non-Key experts:

Along with above mentioned key experts the agency needs to propose the number of experts, enumerators, supervisors, media persons etc. along with detailed deployment of the resources and the detail of day spend in filed by team (as per annex 14)

7. Deliverables

- i.) Inception Report
- ii.) Detailed work plan
- iii.) Plan of Functionality Assessment
- iv.) Content for felicitation of districts, States on monthly. Quarterly and annual basis
- v.) Capacity building & awareness plan
- vi.) Monthly progress report
- vii.) Functionality Assessments reports (separate for both assessments) :
 - o District level fact sheets
 - o State reports
 - o National report
 - o Summary PPT
 - o District lab performance report

(Note: All the reports (District, State-wise and National) to be prepared for both assessments separately. In the final submission report after both assessments the comparative details between both should also be made)

- viii.) Dashboard during Functionality Assessment exercise
- ix.) Monthly reports on desk review
- x.) Weekly reports on feedback call

8. Facilities to be provided by DDWS

A control room facility with internet and telephone/ intercom would be provided at the premises of DDWS with seating capacity for four members during assessment study for coordination and analysis. Office stationeries, computers, printers, other IT equipment, local conveyance etc.,

should be arranged by the agency. DDWS team may physically verify field survey work done by agency on random basis.

9. Institutional and organizational arrangement

- i.) Counterpart Project Manager and Team – JJM division of DDWS will assist, coordinate and monitor the Agency's activities during assessment;
- ii.) Consultancy Management Committee will be set up by DDWS to periodically monitor and evaluate the assessment conducted by the agency;

10. Review of contract

The Agency will keep DDWS apprised with developments and progress of the work relating to the study to enable the Department to depute its officers to verify/ review the reported activities including investigation work.

DDWS will perform random Quality Checks on field by visiting the rural areas being assessed; the agency shall extend full cooperation in this regard. Further, at the stage of data compilation, DDWS will conduct quality audits on a sampling basis, including examining documents received from sampled villages, facilitation of which shall be the responsibility of the Assessment agency. If the agency does not execute the contract to the satisfaction of DDWS, the Department will reserve the right to cancel the assignment of the study having regard to the quality of the draft Reports or non-compliance of conditions, etc.

11. Conflict of Interest

DDWS expects the shortlisted Agencies to provide professional, objective, and impartial service and at all times uphold the interests of DDWS and strictly avoid conflicts with other assignments or its own interests. The shortlisted Agencies shall not accept or engage in any assignment during the course of entire period of assignment that would be in conflict with, or that may place it in a position of not being able to carry out the assignment for which it has been engaged.

Where there is any indication that a conflict of interest exists or may arise, it shall be the responsibility of the Bidder(s) to inform DDWS detailing the conflict as an attachment to this bid. The actual and potential conflicts of interest are to be declared by the bidder(s) in bid process.

DDWS will be the final arbiter in cases of potential conflicts of interest. Failure to notify DDWS of any potential conflict of interest will invalidate any verbal or written agreement.

12. Quality Control

In order to rule out any discrepancy in available data, the assessment agency should also cross check the details with village to capture the correct information.

Jal Jeevan Sarvekshan shall be conducted by visiting locations within the jurisdiction of the PRIs;

Carrying out day-to-day supervision and management of the assessment, including systematic monitoring of assessment teams, data processing and quality assurance and preparation of reports, as per approved protocol

13. Other important points

- i.) The selected Agency will be required to sign an agreement with DDWS within 7 days of the issue of Letter of Award. In case of the selected Agency fails to sign the contract within the stipulated period, it will not be binding on DDWS to award the work to the said Agency and the EMD deposited by the Agency will be forfeited;
- ii.) DDWS reserves the right to call for any data collected by the agency, in raw or in any other form e.g. in a pen drive for verification with ground realities. Such data will be made available by the agency within seven days as and when called for, failing for which last instalment of payment would not be released. Data collected for evaluation studies and the facts/ conclusion report of the studies will be the property of DDWS;
- iii.) Data collection, it's processing and preparation of report will be the responsibility of the Agency;
- iv.) Agency will guarantee that the assigned work would be original work and will not infringe on the copyright of any other person(s)/ Agency;
- v.) Agency having prepared and delivered, the completed typed/ soft copy of the assigned work to the DDWS examining and having decided to undertake its publications, it will print, produce, publish and distribute the report at its own cost and expenses in such a manner and style as the Department may at its discretion deem fit. The aforesaid work will be the property of the Govt. of India (DDWS) and all the copyrights will vest in it;
- vi.) If any question, difference or dispute will arise, between the agency and the Department relating to this agreement or any matter arising there of or incidental thereto, the matter will be referred to the sole authority i.e. Secretary, DDWS and the award given by him/ her will be final and binding on both parties;
- vii.) The agency is obliged to work closely with DDWS, act within its authority and abide by directives issued by the DDWS;
- viii.) The agency will abide by the job safety measures prevalent in India and will free DDWS from all demands or responsibilities arising from accidents or loss of life the cause of which is the agency's negligence. The agency will pay all indemnities arising from such incidents and will not hold DDWS responsible or obligated;
- ix.) The agency is responsible for managing the activities of its personnel and will hold itself responsible for any misdemeanour;

Engagement of agency to carry out 'Jal Jeevan Survekshan including assessment of functionality of household tap water connection in rural areas in States/ UTs' under Jal Jeevan Mission



- x.) The agency will treat all data and information obtained during the execution of its responsibilities as confidential and will not share such information to any other party or use the information so collected for any other purpose without the prior written approval of DDWS.



(EoI submission cover letter format)

EoI for Engagement of agency to carry out 'Jal Jeevan Survekshan including assessment of functionality of household tap water connection in rural areas in State/ UT' under Jal Jeevan Mission

Certificate

I, _____, working as _____ in this organization and is authorized to issue this certificate, certifying that:

- i.) We have gone through the contents of advertisement for this eligibility criterion and fulfil all the eligibility criteria as per eligibility criteria mentioned in EoI.
- ii.) All relevant documents are enclosed with our eligibility criteria.
- iii.) The details and contents of our eligibility criteria are authenticated and based on actual work carried out by our agency, as per record.
- iv.) We have understood that if, in case, it is found that our agency is not fulfilling any of the laid down criteria, or relevant details/ supporting documents are not found to be enclosed, we will not be given any opportunity for any clarifications and our eligibility criteria will be evaluated based on available documents in eligibility criteria.

Dated:.....

Signature of authorized signatory

Name:

Designation:

[Please affix rubber stamp]

Checklist for the eligibility for this assignment

S. No.	PARAMETERS	Yes/ No	Remark/ justifications	Page no.
1.	The Agency/ Firm/ Organization should be registered and non-political in nature and also should not be blacklisted by any Central or State Government department/ agency;			
2.	It should be a legal entity eligible to enter into an agreement/ contract with DDWS to undertake work contract in India;			
3.	Minimum of three (3) years of experience in Monitoring and Evaluation of programmes of Govt. Sponsored schemes in social sector, service delivery, preferably in drinking water sector.			
4.	Thorough experience in analyzing, compiling, monitoring, assessment related works.			
5.	Should have done at least 03 studies in last 05 years (2017-18, 2018-19, 2019-20, 2020-21, 2021-22) with a service fee of Rs. 50 Lakh or more in monitoring and evaluation of programmes. Exemption for start-ups. Start-ups can show less than 03 projects (at least 01) of any value.			
6.	Should have done at least one or more studies in last 05 years, having following conditions fulfilled: - a. successfully completed evaluation studies/ assessments at the national/ state level, covering at least 15 States/ UTs; and b. successfully completed at least 01 evaluation studies/ assessments least 150 districts.			
7.	Should have at least 20 full time on-roll employees (except administrative, accounts, finance, HR, Data entry operators and Peons)			
8.	In case, it is a private entity / firm, is it a profit-making entity during the last five years.			
9.	Average annual turnover of at least Rs. 9.00 Crore in any three of last 05 financial year [2017-18, 2018-19, 2019-20, 2020-21 and 2021-22]. The minimum turnover of the agency for the year			

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	2021-22 should be more than ₹ 4.5 Cr. from similar services .			
10.	History of litigation in last 05 years			
11.	Agency/ Firm should meet the requirements stipulated in the Ministry of Commerce, DPIIT's Order No: P-45021/2/2017-PP(BE-II), Dtd: 16.09.2020 regarding Purchase Preference on the basis of Local Content and submission of declaration, accordingly.			
12.	Agency/ Firm should meet the requirements stipulated in the Order No. 6/18/2019-PPD dated 23.7.2020 of Deptt. of Expenditure about restriction under Rule 144 (xi) of GFR, 2017 and provide the certificate/ declaration			

Date:

Signature of Authorized Signatory

Name:

Designation:

[Please affix rubber stamp]

Name of Agency

Information sheet from agency
(the documents should be enclosed in the same sequence.)

S. No.	Particulars	Details	Remarks, If any	Page no.
(A) Agency General Details				
1.	Name of bidding Agency/ Firm/ Organization			
2.	Type of Organization			
3.	Date and Place of incorporation/ registered bidder (enclose copy of relevant document)			
4.	Headquarters address			
5.	Main areas of business			
6.	Addresses for Correspondence			
7.	Contact person			
8.	Contact number			
9.	e-mail ID			
10.	Whether the firm has been blacklisted by any Central Govt./ State Govt./ PSU/ Govt. Bodies/ Autonomous? If yes, details thereof			
11.	Location of offices in other parts of India			
(B) Experience of Agency/Firm/Organization				
1.	Number of years' experience in consultancy (Since the year of successfully completion of first assignment)			
2.	Number of assessments, evaluation, studies carried out in drinking water supply or sanitation sector, social sector, service delivery, direct observation survey.			

Engagement of agency to carry out 'Jal Jeevan Survekshan including assessment of functionality of household tap water connection in rural areas in States/ UTs' under Jal Jeevan Mission



S. No.	Particulars	Details	Remarks, If any	Page no.
3.	Number districts covered in any one assessment/ study			
4.	Number of Assessments carried out of service fee more than ₹ 50 lakhs.			
(C) Qualification of Team Leader				
1.	Work experience (in years) of Team leaders in years:			
2.	Educational Qualification			
(D) Qualification of Senior statistician				
1.	Work experience (in years) of Team leaders in years:			
2.	Educational Qualification			
(D) Annual Financial strength of agency				
1.	Average Annual Turnover figure (Rs. in Crore) for last five years to be certified by the registered Chartered Accountant/ Auditor			
2.	Average Annual Turnover from similar nature of works figure (Rs. in Crore) for last five years			

*No box in the above table should be left blank without mentioning the proper justification in Remarks column

Date:

Signature of Authorized Signatory
 Name:
 Designation:
 [Please affix rubber stamp]

Engagement of agency to carry out 'Jal Jeevan Survekshan including assessment of functionality of household tap water connection in rural areas in States/ UTs' under Jal Jeevan Mission



Annex-5

Financial capability of the agency

(Rs. in Crore)					
S. No.	Financial Year	Whether profitable Yes/ No	Annual net profit	Overall annual turnover	Annual turnover from similar services only
1.					
2.					
3.					
Average of the above					
Note: Agencies are required to enclose auditor's certificate in support of their claim.					

Date:

Signature of Authorized Signatory

Name

Designation:

[Please affix rubber stamp]

Name of Agency:

Counter signed by Auditor

Engagement of agency to carry out 'Jal Jeevan Survekshan including assessment of functionality of household tap water connection in rural areas in States/ UTs' under Jal Jeevan Mission



Annex-6

Format for Affidavit Certifying that Entity is not Blacklisted / barred

(On a Stamp Paper of relevant value)

Affidavit

I M/s., (the names and addresses of the registered office) hereby certify and confirm that we or any of our promoter(s)/ director(s) are not barred or blacklisted by central government or any state government/ department/ agency/ PSU in India from participating in Project/ either individually or as member of a Consortium as on _____.

2. We further confirm that we are aware that, our bids for the captioned Project would be liable for rejection in case any material misrepresentation is made or discovered at any stage of the short listing/ selection process dated this day of 20....

Name of the Agency:

Signature of the Authorized Person

Name of the Authorized Person

Engagement of agency to carry out 'Jal Jeevan Survekshan including assessment of functionality of household tap water connection in rural areas in States/ UTs' under Jal Jeevan Mission



Annex-7

Format for Anti-Collusion Certificate
(On the letter head of the Agency)

We hereby certify and confirm that in the preparation and submission of our proposal for the Assignment "to carry out 'Jal Jeevan Survekshan including assessment of functionality of household tap water connection in rural areas in States/ UTs' under Jal Jeevan Mission", we have not acted in concert or in collusion with any other Agency or other person(s) and also not done any act, deed or thing which is or could be regarded as anti-competitive.

We further confirm that we have not offered nor will offer any illegal gratification in cash or kind to any person or agency in connection with the instant proposal.

Date:

Signature of Authorized Signatory

Name:

Designation:

[Please affix rubber stamp]

Name of Agency

Annex 8 A

Project Citation Summary

S. No.	Name of the Project	Year of the project	Client/ funding Agency details	Sector of Project along with the classification	Development fee for the Project (in Rupees lakhs)	Brief of services provided under the project
		Year				

Date:

Signature of Authorized Signatory

Name:

Designation:

[Please affix rubber stamp]

Name of Agency

Note:

- i.) The agency shall furnish details of completed projects and on-going projects in separate sheets;
- ii.) The chronology of the projects should be as per their date of commencement of the project;
- iii.) Documents i.e. letter for award of work/ contract, mentioning the duration of services/ assessment studies and service cost as well as completion certificate from the client, if project already completed, should be enclosed after the list.

Format for Project Citation

1. Assignment Name:	Country:
<i>Location within country:</i>	<i>Duration of the assignment:</i>
<i>Name of Client:</i>	<i>No. of Staff:</i> <i>No. of Man-Months:</i> <i>Sample size:</i> <i>Does it involve field assessment:</i> <i>No. of State/ UTs : _____, No. of Districts :</i>
<i>Contact Person, Title/Designation, Tel. No./Address:</i>	<i>Approx. value of the services provided by your firm under the contract (in Rs.):</i>
<i>Start Date:</i>	<i>Completion Date:</i>
<i>Name of associated Consultants, if any:</i>	<i>Name of senior professional staff of your firm involved and functions performed:</i>
<i>Narrative Description of the Project:</i>	
<i>Description of services provided:</i>	
<i>Sectors:</i> <i>Drinking water</i> <input type="checkbox"/> , <i>Sanitation</i> <input type="checkbox"/> , <i>Other social sectors</i> <input type="checkbox"/>	
<i>In case of other social sectors</i> <i>Evaluation & monitoring of service delivery:</i> <i>Electricity</i> <input type="checkbox"/> , <i>Gas</i> <input type="checkbox"/> , <i>Telecom</i> <input type="checkbox"/> , <i>Others (kindly specify)</i> <input type="checkbox"/> <i>Kindly specify other sectors</i>	
2. Assignment Name:	Country:
....	
....	
<i>In case of other social sectors</i> <i>Evaluation & monitoring of service delivery:</i> <i>Electricity</i> <input type="checkbox"/> , <i>Gas</i> <input type="checkbox"/> , <i>Telecom</i> <input type="checkbox"/> , <i>Others (kindly specify)</i> <input type="checkbox"/> <i>Kindly specify other sectors</i>	

*Till the 'n' numbers of assignment which is applicable as per EOI.

Note:

i.) The chronology of the projects should be as per their date of commencement of the project;

Documents i.e. letter for award of work/ contract, mentioning the duration of services and service cost of the project development as well as completion certificate from the client, if project already completed, should be enclosed after the list.

Detail of project based on the spread

1. Assignment Name:	Country:
Location within country:	Duration of the assignment:
Name of Client:	No. of Staff: No. of Man-Months: State/ UTs covered: _____, Districts covered: _____
Contact Person, Title/Designation, Tel. No./Address:	Approx. value of the services provided by your firm under the contract (in Rs.):
Start Date:	Completion Date:
Name of associated Consultants, if any:	Name of senior professional staff of your firm involved and functions performed:
Number of states/ UTs covered:	
Number of samples or households undertaken:	
Narrative Description of the Project:	
Description of services provided:	

Note: Please provide only those studies where on ground questionnaire to take responses was undertaken else it will not be considered for evaluation

Provide details of the studies completed during last 05 years i.e., 2017-18, 2018-19, 2019-20, 2020-21, 2021-22 and 2022-23 (till date). The study should involve on-field questionnaire and observation

Engagement of agency to carry out 'Jal Jeevan Survekshan including assessment of functionality of household tap water connection in rural areas in States/ UTs' under Jal Jeevan Mission



Annex-9

Format for details of litigation and arbitration

S.No.	Litigation/ Case no.	Versus	Year	Court name
1.				
2.				
...				
n.				

Date:

Signature of Authorized Signatory

Name:

Designation:

[Please affix rubber stamp]

Name of Agency

Engagement of agency to carry out 'Jal Jeevan Survekshan including assessment of functionality of household tap water connection in rural areas in States/ UTs' under Jal Jeevan Mission



Annex-10

Local Content

(Declaration by the bidder on their letter head)

Declaration of % of Local content along with the place of value addition. (Ref. No:Gol order No: P-45021/2017-PP (BE-II), Dated: 16.09.2020)

Tender Ref. No:

We, M/s. having its office at(address)hereby certify that the offered product has ____% of the local content. Following is/are the location(s) at which local value addition is made:

AUTHORISED SIGNATURE:

DATE: _____

Seal/ Stamp of the bidder



Land border sharing

DECLARATION BY AUTHORISED SIGNATORY OF THE FIRM

I, the undersigned , (full names),do hereby declare, in my capacity as of M/s(name of bidder entity), that:

- 1) The facts contained herein are within my own personal knowledge.
- 2) I have read the Order (Public Procurement No.1, 2 & 3) dtd 23 Jul 2020 & 24 Jul 2020 on the subject ofRestrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017 regarding restrictions onprocurement from a bidder of a country which shares a land border with India and comply to all theprovisions of the Order.
- 3) I certify that M/s(name of bidderentity) is not from such a country or, is from such a country (strike out whichever is not applicable), hasbeen registered with the Competent Authority. I hereby certify that this SUPPLIER fulfils all requirementsin this regard and is eligible to be considered. [Whereapplicable, evidence of valid registration by theCompetent Authority is attached].
- 4) I understand that the submission of incorrect data and / or if certificate / declaration given by M/s.....(name of bidder entity) is found to befalse, this would be a ground for immediate termination and further legal action in accordance with law asper Clause 12 of the Public Order on Restrictions under Rule 144 (xi) of the General Financial Rules(GFRs), 2017

AUTHORISED SIGNATURE: DATE: _____

Seal / Stamp of Bidder

Approach & Methodology

A description of the approach, methodology and work plan for performing the assignment, including a detailed description of the proposed methodology.

{Suggested structure of your Technical Proposal (in FTP format):

- a) Understanding of ToR
 - b) Approach to finalize methodology to carry out the study
 - c) Sampling plan to assess Key Performance Indicators as provided in JJS 2023 at district level
 - d) Sample questionnaire for households, public institution, district labs
 - e) Mobilization plan to carry out the assessment and orientation of assessors
 - f) Quality assurance & control plan
 - g) Propose a mechanism for selection of assessors for data collection from IMIS and the field.
 - h) Innovations/ Value Addition
 - i) Work Plan
 - j) Organization and Staffing (Manpower deployment)
-
- a) Technical Approach and Methodology. {Please explain your understanding of the objectives of the assignment as outlined in the Terms of Reference (TORs), the technical approach, and the methodology you would adopt for implementing the tasks to deliver the expected output(s), and the degree of detail of such output. Please do not repeat/copy the TORs in here.}

 - b) Work Plan. {Please outline the plan for the implementation of the main activities/tasks of the assignment, their content and duration, phasing and interrelations, milestones (including interim approvals by the Client), and tentative delivery dates of the reports. The proposed work plan should be consistent with the technical approach and methodology, showing your understanding of the TOR and ability to translate them into a feasible working plan. A list of the final documents (including reports) to be delivered as final output(s) should be included here. The work plan should be consistent with the Work Schedule Form.}

.....

.....

 - j) Organization and Staffing. {Please describe the structure and composition of your team, including the list of the Key Experts, Non-Key Experts and relevant technical and administrative support staff.}

CV template

1	Proposed Position:	
2	Name of Personnel	
3	Date of Birth	
4	Nationality	
5	Education Qualifications	
	Qualification:	
	University/Institution:	
	Year of Award:	
	Qualification:	
	University/Institution:	
	Year of Award:	
	Memberships:	▶
	Certifications:	▶
6	Employment Record	
	From:	To:
	Employer:	
	Positions held:	
	From:	To:
	Employer:	
	Positions held:	
7	List of projects /assignments on which the Personnel has worked	
	Name of project / assignments (along with cost of project)	Description of responsibilities
	▶	▶
	<p>Certification:</p> <p>1. I am willing to work on the Project and I will be available for entire duration of the Project assignment as required.</p> <p>2. I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes my qualifications, my experience and me.</p> <p>Date:</p> <p>Place: (Signature and name of the Professional Personnel)</p> <p>(Signature and name of the authorized signatory of the Applicant)</p>	

Engagement of agency to carry out 'Jal Jeevan Survekshan including assessment of functionality of household tap water connection in rural areas in States/ UTs' under Jal Jeevan Mission



Annex 14

Proposed Team composition

S. No.	Position	No. of proposed resource
A. Key resource		
1.	Team leader	01
2.	Senior statistician	01
3.	IT manager – Data Analyst	
4.	Rural water utility expert	
B. Non - Key resource		
1.	Enumerators	
2.	Supervisors	
3.	Data base manager	
...	Quality control supervisor	
	Human resource for desk review of IMIS data	
	Content writer (Hindi)	01
	Content writer (English)	01
	Team for call based feedback	
n	...	
C. Desk review team		
	Graphic Designer	01
	Data Analyst for desk review of JJM data sets	02
	Coordinator	01

Note:

- Agency needs to provide the number of proposed resources in the blank row based on their proposed approach & methodology
- Agency can add other non key experts also based on their understanding

Engagement of agency to carry out 'Jal Jeevan Survekshan including assessment of functionality of household tap water connection in rural areas in States/ UTs' under Jal Jeevan Mission



Appendix - 1

Account Details of Department of Drinking Water & Sanitation

Account details for submission of EMD through RTGS only

S.No.	Particulars	Details
1.	Bank Name	State Bank of India
2.	Account Number (Receipt Account)	61076742633
3.	IFSC	SBIN0031936
4.	MICR	110002634
5.	BSR	0031936
6.	Br. Code	31936
7.	Branch Address	Krishi Bhawan

Engagement of agency to carry out 'Jal Jeevan Survekshan including assessment of functionality of household tap water connection in rural areas in States/ UTs' under Jal Jeevan Mission



Appendix - 2

States/UTs and Districts to be covered

Sr. No.	Name of the States /UTs	Number of Districts
1	2	3
1.	A & N Islands	03
2.	Andhra Pradesh	26
3.	Arunachal Pradesh	25
4.	Assam	33
5.	Bihar	38
6.	Chhattisgarh	28
7.	Dadra & Nagar Haveli and Daman & Diu	03
8.	Goa	02
9.	Gujarat	33
10.	Haryana	22
11.	Himachal Pradesh	12
12.	Jammu & Kashmir	20
13.	Jharkhand	24
14.	Karnataka	31
15.	Kerala	14
16.	Lakshadweep	01
17.	Ladakh	02
18.	Madhya Pradesh	52
19.	Maharashtra	34
20.	Manipur	16
21.	Meghalaya	12
22.	Mizoram	8
23.	Nagaland	11
24.	Odisha	30
25.	Puducherry	04
26.	Punjab	23
27. p	Rajasthan	33
28.	Sikkim	06
29.	Tamil Nadu	31
30.	Telangana	38
31.	Tripura	08
32.	Uttar Pradesh	75
33.	Uttrakhand	13
34.	West Bengal	22
Total :-		735