

## **DEPARTMENT OF DRINKING WATER & SANITATION**

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**The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.**

### **RTI**

Vigilance Section in the Department is the Nodal Section for receiving RTI applications/First Appeals, addressed to the DDWS, from the public in person, online (<https://rtionline.gov.in>) as well as through post, for further distribution of these applications to the concerned CPIOs /FAAs within the Department as also to other Public Authorities concerned with the queries. The nodal section accepts various fees prescribed under the Act, both in Cash against a proper receipt, as well as through IPO/DD/Banker's cheque drawn in the name of Accounts Officer, DDWS.

2. The Nodal Section for RTI in the Department, i.e., Vigilance Section, also facilitates the applicants by providing them information on the status of their Applications and any other information required by them in connection with RTI Applications filed by them in DDWS.

### **Public Grievances**

The applicant may lodge their Grievance online at the CPGRAMS portal at the following we address – <http://pgportal.gov.in/> . Applicants can also track and view the status/reply of their online Grievance petitions at the CPGRAMS web site. The Nodal Section for public grievances, i.e., Vigilance Section takes necessary action to forward the petition received in DDWS to the concerned grievance redressal officer/authority, dealing with the concerned subject, who will take appropriate redressal action and inform the applicants directly.

### **Nodal Officers/Appellate Authority**

	Nodal Officer	Appellate Authority
CPGRAMS	Shri Ananjay Kumar Tiwary, Deputy Secretary, DDWS,	Shri Vikash Kumar Dubey, Deputy Director General, DDWS

	e-mail: <a href="mailto:ananjay.tiwary@gov.in">ananjay.tiwary@gov.in</a> Tele No.24368772	e-mail: <a href="mailto:Vikash.dubey@nic.in">Vikash.dubey@nic.in</a> Tele No.24369832
RTI	Shri Samir Kumar Economic Adviser, DDWS e-mail: <a href="mailto:samirkumar@nic.in">samirkumar@nic.in</a> Tele No.24361043	

<b>Charges</b>	
CPGRAMS	RTI
Grievances from the public are received and processed free of cost	<p><b>Application Fee</b> – Rs.10</p> <p><b>Additional Fees</b> –</p> <ul style="list-style-type: none"> <li>(a) Rupees two for each page in A4/A-3 or smaller size paper.</li> <li>(b) actual cost or price of a photocopy in large size paper.</li> <li>(c) actual cost or price for samples or models.</li> <li>(d) rupees fifty per diskette or floppy.</li> <li>(e) price fixed for a publication or rupees two per page of photocopy for extracts from the publication.</li> <li>(f) No fee for inspection of records for the first hour of inspection and a fee of rupees 5 for each subsequent hour or fraction thereof; and</li> <li>(g) so much of postal charge involved in supply of information that exceeds fifty rupees.</li> </ul> <p><b>Exemption from Payment of Fees</b> - No fee shall be charged from any person who, is below poverty line provided a copy of the certificate issued by the appropriate Government in this regard is submitted along with the application.</p>

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