

D-15011/06/2009 AGV
Government of India
Ministry of Rural Development
Department of Drinking Water Supply

6th floor, Block No. 11
CGO Complex, Lodhi Road
New Delhi- 110003

Dated: - January 27, 2010

To,

(List Attached)

Subject: - Tender Notice for hiring of Taxi/cars for the year 2010-2011.

Dear Sir,

Sealed bids are invited for supply of AC/Non-AC DLY Taxis for the office of the Department of Drinking Water Supply. The time schedule is as under:-

1. Closing date & time for receipt of bids : 20.02.2010 at 3:00 PM
2. Bid Opening Date & Time : 20.02.2010 at 3:30 PM

NOTE-

In case the date specified for submission of bid falls on or is subsequently declared a holiday or closed day for this office, the bids will be received upto the appointed time i.e. 3:00 PM on the next working day of this office and will be opened on the same day at 3:30 PM.

2.1 **TWO BID SYSTEM:** The bid should be submitted in a sealed cover in two parts as under:-

- a. **Technical Bid:** Envelope should superscribed "Technical Bid for Supply of AC/ Non-AC DLY Taxi" for the year 2010-2011 and it should contain all technical details as per para-8, EMD and other documents etc. as per the requirement of the bid enquiry.
- b. **Financial Bid:** The second cover should contain the rates etc. as per annexure-I, and it should be superscribed "Financial Bid for supply of AC/Non-AC DLY Taxis".

2.2 The technical bid and the financial bid should be sealed by the bidder in separate covers, duly superscribed and both these sealed covers are to be put in a bigger covers, duly superscribed as "Bid for supply of AC / Non-AC DLY Taxis".

2.3 The Technical Bids shall be opened at 3:30 PM on the date as indicated above in the presence of such of the bidders or their representatives, who may wish to be present.

2.4 Financial Bid(s) of only those bidder(s) will be opened on a later date whose bids are considered technically acceptable after evaluation by a Technical Evaluation committee.

2.5 Hypothetical/ Conditions/ Incomplete bid will not be entertained.

3. **Late Bids** Bids received after the specified date and time, as indicated in para-1 above, for receipt of bids will not be considered.

4. **Earnest Money Deposit (EMD)**

4.1 EMD of Rs. 15000/- (Rupees Fifteen Thousand Only) in the form of Demand Draft / Pay order from any commercial Bank payable to the PAO, Department of Drinking Water Supply, New Delhi must accompany the bid. Bids without EMD and in any other form than prescribed will NOT be considered.

4.2 The EMD should remain valid for a period of 45 days beyond the final tender validity period.

4.3 EMD of bidder will be forfeited, if the bidder withdraws or amends its bid or impairs or derogated from the bid in any respect within the period of validity of its bid. Further, if the successful bidder fails to furnish the required Performance Security within the specified period, its EMD will be forfeited.

4.4 EMD furnished by all unsuccessful bidders will be returned to them without any interest whatsoever, after finalization of the contract. EMD of the successful bidder(s) will be returned after receipt of the Performance Security from him.

5. **Performance Security**

5.1 The successful bidder, irrespective of its registration status etc., will have to furnish Performance Security of Rs. 25000/- (Rupees Twenty-five Only) in the form of Account payee Demand Draft / pay order / Bank Guarantee form a Commercial Bank in an acceptable form in favour of PAO, Department of Drinking Water Supply within 10 days of award of contract.

5.2 Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier.

5.3 Performance Security will be refunded to supplier without any interest, whatsoever, after it duly performs and completes the contract in all respects.

5.4 Performance Security will be forfeited if the firm fails to perform any of the terms or conditions of the contract, besides it may also be black listed.

6. The bidders should quote their unconditional rates strictly as per the Annexure-I. Cutting / overwriting, if any, should be countersigned. Each page of the tender should be duly stamped any signed by the authorized signatory.

7. In case any bidder is already providing the AC/Non-AC DLY Taxis to any other Ministry/Department of Central Govt., details thereof should also be furnished along with the bids.

8. The Technical bid should contain following details:

- 8.1 The contractor should have experience of providing vehicles to Govt. / Semi Govt./ Autonomous organization/ Departments. Copies of such order along-with a certificate for the concerned Department that the contract was successfully executed may be furnished to this office.
- 8.2 PAN number and copy of the latest Income Tax clearance certificate.
- 8.3 A certificate to the effect that the drivers of the vehicles to be detailed on duty on requisition are fully experienced with Delhi NCR Territory Road, may be furnished by the tenderer / DLY operator.
- 8.4 EMD of Rs. 15000/- as per clause 4 of this NIT.
- 8.5 A certificate from the bidder that all the terms and Conditions are acceptable to him.
- 8.6 The bidders are advised to read to instructions above and the terms and conditions herein below carefully and submit confirmation of unconditional of the terms acceptance of the terms & Conditions without deviations. In case there are any deviations from the terms & Conditions of the tender they may be clearly indicated in the technical bid for consideration.

9. Other Terms and Conditions

- 9.1 The prospective bidders may kindly note that a panel of three taxi Operator L-1, L-2, and L-3 would be drawn by the Office to hire the AC/ Non AC DLY Taxi from them. The AC / Non- AC Taxis would be hired at the rate, which would be the lowest rate (L-1 rate) as quoted by or negotiated with the L-1 bidder subject to the approval of the Competent Authority. It is hereby clarified that AC / Non AC Taxis from L-2 and L-3 bidders whose name would be included in the panel would be hired at the same rate as approved by the Competent Authority for the L-1 bidder provided that L-1 rate, as well as all the other terms and Conditions as mentioned in the NIT, are acceptable to the L-2 and L-3 bidders. The vehicles would be hired from L-2 and L-3 bidders in case the L-1 bidder is not in a position to provide vehicle to the extent of our requirement.
- 9.2 Risk Hire Clause: -** In case L-1, L-2 and L-3 bidders fail to supply the requisite number of vehicles, this office reserves the right to hire the DLY Taxis from other Taxi Stands at the risk and cost of the L-1, L-2 and L-3 bidders. The cost difference between the alternative arrangements and L-1's tender value will be recovered equally from the pending bill/ performance security of the L-1, L-2 and L-3 bidders. In case D/o Drinking Water Supply is forced to make alternative arrangements and if the price is lower, no benefit on this account would be passed on the L-1, L-2 and L-3 bidders.

- 9.3 If the contractor after submission of bid and due acceptance of the same i.e. after the award of contract, fails to abide by the terms and conditions of these tender documents, or fails to complete his contract period or at any time repudiates the contract, the D/o DWS will have the right to forfeit the EMD the Performance Security, if deposited by the bidder.
- 9.4 The vehicles provided should be authorized to be used as taxis and should have proper permission of the areas to be travelled.
- 9.5 The Contractor should be able to provide AC/Non-AC DLY Taxis at a short notice/ (within 15 minutes). For regular requisitions the taxi must reach the destination 30 minutes in advance.
- 9.6 The drives engaged in the Taxis should have valid driving license to operate the taxi, issued by the Transport Authorities. Other necessary certificates like Road Tax clearance, pollution certificate, commercial certificate etc. should be in existence for all vehicles quoted.
- 9.7 The drivers should always be in the uniform as may be provided by the agency and with mobile phones and should be well mannered.
- 9.8 The driver engaged should be broadly aware of the major routes of Delhi/New Delhi.
- 9.9 The vehicles on duty shall have to be kept in clean condition. The general condition of the vehicles provided should be good. The seat should be comfortable and have sufficient leg space. The seats shall always be covered with neat and good quality seat covers. No payment shall be made if the vehicle is found in dirty or shabby condition.
- 9.10 In case of any break down while on journey, substitute arrangement shall have to be done by the contractor failing which the taxi will be hired from the open market and the expenses incurred thereon shall be deducted from the monthly bill of the contractor.
- 9.11 The Department reserves the right to terminate the contract without assigning any reason by giving the contractor one calendar month notice of its intention to do so.
- 9.12 Penalty Clause: In the event of Contractor failing to execute the work i.e. supply of Taxis on hire basis at any time to the full satisfaction of the Department, the Competent

Authority reserves the right to cancel the contract or withhold the payment due to contractor in part or full and to forfeit the Performance Security deposited.

- 9.13 Billing will start from and end with Office premises or designated place and not from & with the Taxi stand. All vehicles must first report to the Section Officer (General), D/o Drinking Water Supply on requisition, where meter reading will be noted and then proceed to the destination on all days except Sundays or National Holidays. On Sundays and National Holidays the vehicle may directly report to the designated person where meter reading should be got noted from the user.
- 9.14 At times, D/o Drinking Water Supply may need large number of DLY vehicles on specific days in connection any conference / meeting. The Contractor should be responsible to arrange for additional demand of DLY vehicles by making necessary tie-ups at his end with other DLY Taxi operators and such additional vehicles should be supplied at the contractual rates and conditions.
- 9.15 The contract will be valid for one year from the date of award the contract and extendable by mutual contract of the parties. No request for hike in approved rates for supply of DLY taxis will be entertained during the period of contract for any other reason what so ever.
- 9.16 If on any occasion it is found that the driver of any vehicles has made wrong entries in the duty slips relating to time and kilometer reading of start or closing of duty/journey the taxi stand shall be responsible for the same. This office reserves the right to with hold full payment of the day in respect of such vehicle.
- 9.17 In case of hiring of DLY Taxis, 40 kms or 4 hours shall be considered half day. In case if the vehicle is detained above four hours, then it shall be treated as full day. In such scenario, the 'kms' have no relevance. If the usage goes above 40 kms within 4 hours, then charge would be for each additional km only and the vehicle would be considered as 'half day' usage. If the number of hours exceeds 4 hours, then the vehicle would be treated to be hired for 'full day'. Then the 'km' usage has no relevance.
- 9.18 Rate should be quoted separately for AC and Non-AC Taxis.
- 9.19 This tender document can also be downloaded from D/o Drinking Water Supply web site www.ddws.nic.in
- 9.20 Decision of Competent Authority of the Department regarding acceptance or rejection of a tender, without assigning any reason will be final and binding.

(K. Narayana Reddy)
Under Secretary to the Govt. of India
Telefax: - 24364780

Copy to:-

1. Tech. Dir. (NIC) for web based publicity of the Tender.
2. All Ministries / Department of the Government of India, New Delhi. It is requested that wide publicity of this tender notice may please be given to the contractors engaged by them for this job to submit their quotation if they are willing and fulfill the conditions.

(K. Narayana Reddy)
Under Secretary to the Govt. of India

List of addresses:-

Pavitra Travels
2/5 Dakshin Puri,
Ambedkar Nagar
New Delhi-110062

Jandour Taxi Service
258 Defence colony fly over Market
Jangpura Side
New Delhi-110024

M/s. Amrit Tourist Taxi Service,
Opp. Taj Mahal Hotel,
Man Singh Road,
New Delhi- 110011

Routes Car Rentals India Pvt. Ltd.
Aravali Nursury,
Near Rajokri Fly over
NH-8
New Delhi 110034

M/s. Sohan Tourist Taxi Service
Sunder Nagar,
New Delhi- 110003