

**Sujoy Mojumdar (IFS)**  
**Director**

D.O.No. G-11011/6/10-Water-I

Date: 11/01/2013

Sub : Implementation of CPSMS

Dear Sir,

1. The Ministry of Drinking Water and Sanitation is implementing the Central Plan Schemes Monitoring System (CPSMS) developed by Planning Commission in collaboration with Ministry of Finance. The purpose of the System includes monitoring the flow of Central funds through various tiers of implementing agencies. As a first step towards implementation of CPSMS, all agencies till the last tier which receive NRDWP funds, have to be registered on the CPSMS portal. Though one training has already been held for State officials, it is observed that most States have not entered details of all agencies in CPSMS. To accelerate the process, a training of trainers (ToT) is being held at Delhi for training the State Nodal Officers and staff involved in management of NRDWP funds, on the registration process and other features of CPSMS. The schedule of training is given below.

**Venue: Institute of Government Accounts and Finance (INGAF), Block IV, JNU Campus (Old), New Mehrauli Road, New Delhi**

**Ph. No. 011-26166254 Nodal Officer :Sh. Satish Yadav, Dy. Director**

**Time : 10 AM to 5 PM**

Date	Participating States
21 January 2013	Karnataka, Kerala, Tamil Nadu, Puducherry, Andhra Pradesh, Gujarat, Madhya Pradesh
22 January 2013	Arunachal Pradesh, Assam, Meghalaya, Manipur, Mizoram, Nagaland, Tripura, Sikkim
23 January 2013	Bihar, Jharkhand, Orissa, Chhattisgarh, Uttarakhand, West Bengal, Goa, Andaman & Nicobar Islands
24 January 2013	Rajasthan, Uttar Pradesh, Maharashtra, Punjab, Himachal Pradesh, Haryana, Jammu & Kashmir

2. A one page data collection format is also being (Annex. 'A') enclosed. State representatives are requested to come to the training, with complete data of all implementing agencies receiving and using NRDWP funds upto Division level in their States. During the training, State representatives will enter the data of their States on the portal. Therefore, it is requested that verified data be brought, so that the data for agencies is correctly entered. The State team should comprise of 4 persons including the State IMIS Nodal Officer, a back up Officer, and 2 Operators/Finance Officials handling NRDWP funds. A maximum of four persons per State will be accommodated in the training.

3. This may be kindly treated as most urgent and nominations may be sent to this office at [sujoy.m@nic.in](mailto:sujoy.m@nic.in), cc [ssengupta@nic.in](mailto:ssengupta@nic.in), in the format given below by 16.1.2013 (12.00 Noon).

Sl. No.	Name of officer	Designation	Mobile No	Email ID
1				
2				
3				
4				

4. Following the sessions on the CPSMS, there will be a session on the issues concerning the IMIS. The issues that shall be discussed are at Annexure-B.

State representatives are requested to attend a meeting on the above issues from 9:30-12:30 PM in the conference hall at 12<sup>th</sup> Floor, MDWS, Paryavaran Bhavan, New Delhi on the day after their CPSMS training as scheduled in pt. No. 1

eg.

- Karnataka, Kerala etc. will attend from 9:30 to 12:30 noon on 22/1/2013
- Arunachal Pradesh, Assam etc. will attend from 9:30 to 12:30 Noon on 23/1/2013
- Bihar, Jharkhand etc. will attend from 9.30 to 12:30 noon on 24/1/2013
- States are scheduled for CPSMS training on 24/1/2013, Rajasthan, UP, Maharashtra etc. will be complete the above IMIS meeting on 24/1/2013 evening itself at the INGAF venue.

With regards

Yours sincerely,

Encl.: As above

  
(Sujoy Mojumdar)

To

All State Secretaries in-charge of Rural Water Supply

Copy to:

1. The Chief Engineer, in-charge of Rural Water Supply – All States
2. Shri Alok Verma, Deputy CGA, O/o Controller General of Accounts, 2<sup>nd</sup> Floor, Palika Bhavan, Bhikaji Cama Place, New Delhi
3. Sh. Satish Yadav, Deputy Director, INGAF
4. DS (Finance), MDWS
5. TD (NIC), MDWS
6. PPS to Secretary, MDWS
7. PS to JS (W and S&A), MDWS
8. Director (Sanitation), MDWS

## Agency Registration Format - CPSMS for NRDWP &amp; NBA

	<b>Agency Unique Code</b>	
	Institution to be registered	
	Agency Name	
	Act Registration (if registered Society)	
	Date of Registration	
	Registering Authority	
	State of Registration	
	TIN No	
	TAN No.	
<b>Agency Office Details</b>		
	State	
	District	
	Rural / Urban	
	Block / Tehsil	
	Panchayat / Taluk	
	Village / Ward	
	PIN code	
	Address (Complete Address)	
<b>Agency Contact Details</b>		
	Contact Person	
	Phone No	
	Mobile No.	
	Email Address	
	Funding level	
	Funding agency	
	Name of Bank	
	Branch Address	
	IFSC Code	
	Account No.	
	<b>Login ID</b>	
	<b>Password</b>	

IMIS - Issues for discussion during Training



1. Compliance with Census 2011 directory.
2. Scheme data –
  - a. Unapproved schemes / duplicate schemes of previous years to be removed immediately
  - b. Errors to be corrected. Eg. DFU entered as PWS scheme in Tonk district
3. Project shelf schemes –
  - a. Unapproved schemes should be removed immediately
  - b. Admin Sanction No and date should be available for data entry in Project Shelf, from 2013-14 onwards
4. Scheme Entry –

For last 4 years scheme entry form has been kept open for entry of all schemes in each habitation. From 2013-14 onwards, only new schemes should be allowed to be entered. It will be assumed that all previously existing schemes have been entered. This is required, as the reports show constantly changing no. of schemes (for particular selected year).
5. Ensure that scheme wise expenditure is correct.

In previous years it was easy to correct OB for new financial year by just correcting the expenditure figures of March month. Now scheme wise expenditure will have to be corrected. So expenditure figures, scheme wise, should be reviewed and corrected in October-November.
6. Physical performance not commensurate with financial performance
7. Yearly Data Updation (YDU) - 2013-14
  - a. Based on recent recommendation of Planning Commission, Fully Covered Habitations should provide 55 lpcd water. Accordingly data will have to be modified during Yearly Data Updation for 2013-14. This will be discussed in the meeting.
  - b. LPCD should be a derived field. YDU sheet will show total no. of schemes in a habitation and LPCD supplied by that scheme. This data will derive coverage status for the habitation, henceforth.
8. From 2013-14 onwards total district expenditure will be taken from expenditure shown in debit statements of bank accounts of all divisions in the district, from CPSMS. IMIS will take breakup of this expenditure in the MPR format. Any other expenditure not shown in the bank account will have to be categorized and allowed entry in MPR form.
9. IMIS software will be redeveloped with provision for Division level data entry and report formats. There will be detailed discussion regarding this.
10. Remove unutilized data elements from the database. All entry formats will have to be discussed.
11. Any other issue

**Training Program on CPSMS for Ministry of Drinking Water & Sanitation, GOI at  
INGAF**

**( 21/01/2013 to 24/01/2013 )**

10:00 to 10:15	Welcome Address
10.15 to 10.30	About CPSMS – Utilities, Objectives, Achievements & New Initiatives
10: 30 to 11.15	Agency Registration – Theory
11:15 to 11:30	Tea Break 
11:30 to 13:00	Agency Registration – Practical
13:00 to 14:00	Lunch 
14:00 to 15:00	Agency Registration – Practical ....continued  ( Problems and issues encountered during registration of agencies will be resolved simultaneously )
15:00 to 15.45	Introduction to Expenditure filing module
15.45 to 16.00	Tea Break 
16:00 to 17:00	NRDWP – own session
<b>Session Closes at 17.30 Hrs.</b>	