

F. No.: W-11041/25/2022-JJM-II-DDWS

डॉ. श्यामा प्रसाद मुखर्जी राष्ट्रीय जल एवं स्वच्छता संस्थान

Dr.Syama Prasad Mookerjee National Institute of Water and Sanitation

(An autonomous Institution under Ministry of Jal Shakti, Department of Drinking Water and Sanitation, Govt. of India)

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4th Floor, Antyodaya Bhawan

CGO Complex, Lodhi Road, New Delhi-110 003

Dated: 12th January, 2023

Limited Tender Enquiry Form

The SPM-NIWAS is organizing two days National workshop in its campus at Joka, Kolkata on 16-17 January, 2023 and invites sealed Limited Tender Enquiry rate quotations from registered vendors latest by 13.01.2023 at 11.00 AM to undertake the work as per following details and terms and conditions:-

Firm's Reference and date							
Firm Registration No, if any.							
PAN , TIN/ and GST No (attached copies)							
Name of Firm with full address Phone No. and e-mail							
Name and phone number of authorized contact person							
Date of Opening of Tender		13.01.2023 3.00 PM					
Tender Schedule : All rates in figures and in words in rupees							
S. No.	Description of work	Quantity	Period	Rate per Unit	Taxes	Total rate per unit including taxes	Total Value
1.	Hotel Room (single occupancy with complementary breakfast and dinner)	Room 70	03 days				
2.	Transportation (including extra hours, Kilometers and night charges etc.)	Bus 02 Nos	02 days				
		or Traveler 03 Nos					
3.	Catering services for lunch, High Tea/ Tea biscuits and dinner, if required.	Staff Cars 04 Nos.	04 days				
		Lunch 100 persons	02 days				
		High Tea	02 days				
		Tea with Biscuits	02 days				
4.	Kit (Folder/ Bag, Note book, Pen)	100 Nos	One time				

I/we agree the terms and conditions of the LTE and to provide the services/ goods with validity of rates for 180 days from the date of opening of the tender. It is also certified that I/we have not been debarred by any Government department / organizations.

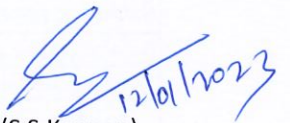
Signature of Authorized Signatory

Date:

Place:

Terms and conditions of Limited Tender

- i. The quotation must be in the prescribed form on the firms letter head and should be free from eraser/ correction.
- ii. The firm should have 05 years' experience for providing similar services to Government department/ organizations.
- iii. Participation in this tender is by invitation only and is limited to the selected registered firms/ vendors. Unsolicited offers are liable to be ignored.
- iv. The Institute reserves the right to accept/ reject the offer or modify the quantity/ cancellation of bid without assigning any reason/ Notice.
- v. The vendor has to ensure the quantity and quality of the work assigned.
- vi. The vendor has to provide the additional services relating to the aforesaid work, if required on urgent and immediate basis.
- vii. The vendor/firm and the staff deployed by the firm should follow strict discipline and abide by the rules and instructions issued by the Institute.
- viii. Violations of rules and instructions may attract penal actions.


(S S Kannan)
Administrative officer