

By Speed Post

No. D.13015/9/2011-Gen.
Government of India
Ministry of Drinking Water and Sanitation
(General Section)

6th floor, Block No. 11.
CGO Complex, Lodhi Road,
New Delhi-110003
Dated the 27th September, 2011

To
(List Attached)

Subject:- Limited Tender for supply of Green Plants and flowers pots in the Ministry of Drinking Water and Sanitation at Krishi Bhawan, Nirman Bhawan, 8th, 9th, 12th floor, Paryavaran Bhavan, 6th floor Block No.11 for one year period from the date of award of contract.

Sir,

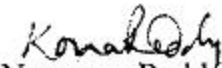
The Ministry of Drinking Water and Sanitation invites sealed tender for supply of Indoor Plants and flower pots in the Ministry of Drinking Water and Sanitation, at Krishi Bhawan, Nirman Bhawan, 8th, 9th, 12th floor, Paryavaran Bhavan, 6th floor Block No.11 New Delhi for one year period from the date of award of contract.

2. The interested parties may submit sealed tender to undersigned with an Earnest Money of Rs. 10,000/- (Rupees ten thousand only) in the form of Demand Draft/Pay order of a Nationalised Bank in favour of "Pay and Account Officer, Ministry of Drinking Water and Sanitation, 6th floor, Block No. 11 CGO Complex, New Delhi. **The tender in this regard will be accepted upto 3.00 p.m. on 10th October, 2011. The tender shall be opened on the same day at 4.00 p.m.** in Room of Under Secretary (Admn.), Ministry of Drinking Water and Sanitation, 6th floor, Block No. 11, CGO Complex, Lodhi Road, New Delhi in the presence of Tender Opening Committee. The representative of participating firms may be present during opening of quotations if they desire so.

3. The terms and conditions of the tender are detailed at Annexure-I. The Ministry reserves the right to reject any or all quotations without assigning any reasons thereof.


4. The rates may be quoted in the form given in Annexure-II.

Yours faithfully,


(K. Narayana Reddy)

Under Secretary to the Government of India
Telefax: 24364780

Copy to :-

 The Technical Director (NIC) for hosting on the Ministry's website.

Subject:- Tender for supply of Green Plants/cut flowers in the Ministry of Drinking Water and Sanitation at Krishi Bhawan, Nirman Bhawan, 8th, 9th, 12th floor, Paryavaran Bhavan, 6th floor Block No.11 office of Secretary(DWS) at Nirman Bhavan, New Delhi for one year period from the date of award of contract.

A) Details of the requirements

1. **One hundred and forty-two** (142Nos.) Green Plants and **fifteen** (15) flower pots are required to be placed in the corridors of Krishi Bhawan, Nirman Bhawan, 8th, 9th, 12th floor, Paryavaran Bhavan, 6th floor Block No.11 and in the rooms of Minister, Secretary and Joint Secretaries respectively. These plants are to be changed twice in a month. Exact quantity of cut flowers to be supplied will be decided at the time of award of contract.
2. The number of Green Plants and cut flowers may increase/decrease during the contract period and the payment will be made proportionately.
3. Quality of Cut Flowers and Green Plants will be according to the satisfaction Ministry of Drinking Water and Sanitation.

B) Terms and Conditions:-

1. The contract will be valid for a period of one year from the date of award.
2. The firm/ contractor should have prior experience in similar field and should have undertaken identical work in any Government Department/PSUs/Autonomous bodies/Research Institutions etc. for at least two years.
3. The payment against supply of above items will be made on monthly basis for which bills may be submitted as per approved rates by the 1st week of each month, in respect of jobs executed during the previous month with certificate, from officers nominated by this Ministry for this purpose, about quality of cut flowers and green plants provided and also about change of Green Plants twice in preceding month.
4. In the event of any loss incurred by this Ministry on account of the negligence of Agency/firm/contractor, the later shall compensate the loss either by replacement or by payment of adequate compensation.
5. The Agency shall be responsible for the conduct and behavior of its employee.
6. The Agency shall not appoint any sub-contractor to carry out any obligation under the contract.
7. The Agency/firm/contractor shall also not appoint any close relative of any employee of this Ministry for carrying out the work in any manner whatsoever.
8. The order placed by this Ministry shall be carried out strictly as per terms and conditions of contract and any delay/non delivery or deviation from written agreement may attract monetary penalty of Rs. 500/- for each day of non-compliance.
9. If there is repeated deviation from scheduled delivery the contract may be terminated.

10. The work relating to replacement of plants/cut flowers in flower pots shall be completed by 8.00 a.m. each day.
11. The quality and freshness of Cut Flowers supplied shall be ensured and maintained by the Agency/firm/contractor.
12. The plants supplied in this Ministry as well as the pots shall be regularly maintained/watered and shall be replaced two times in a month.
13. In case any plant or Cut Flower pot is found in unsatisfactory condition, the same will have to be replaced by firm immediately on direction of this Ministry.
14. The monthly payment shall be released by this Ministry on the basis of satisfactory services by the firm.
15. The matter regarding renewal of contract beyond the initial period of contract of one year shall be at the sole discretion of this Ministry.
16. The persons deputed by the firm for placing the Cut Flowers in the Chambers of Hon'ble MOS/Senior officers should not be changed without prior knowledge and consent of this Ministry.
17. The earnest money shall be forfeited if the contractor declared successful resiles from the offer or does not accept the work for any reasons, whatsoever.
18. The successful bidder shall furnish a performance security of an amount of Rs. 30000/-in the form of an account of payee demand draft drawn in favour of the "PAO, Ministry of Drinking Water and Sanitation, New Delhi, payable in New Delhi.
19. This Ministry reserves the right to terminate the contract without any prior notice and without assigning any reasons therefor.


(K. Narayana Reddy)

Under Secretary to the Government of India
Telefax: 24364780

BID FOR AWARD ANNUAL CONTRACT FOR SUPPLY OF CUT FLOWERS AND GREEN PLANTS IN MINISTRY OF DRINKING WATER AND SANITATION AT 8TH,9TH, 12TH FLOOR, PARYAVARAN BHAVAN, 6TH FLOOR BLOCK NO.11 OFFICE OF SECRETARY(DWS) AT NIRMAN BHAVAN, , NEW DELHI DURING 2011-12.

Our lowest rats shall be as under:-

Sl. No.	Particular	Rate per unit (in Rs.)	Tax (in Rs.)	Total (in Rs.)
1.	Cut flower (pots)			
2.	Green Plants			

The details about our firms are as under:

1. PAN/TAN No. (copy to be enclosed)
2. Service Tax Registration No. (copy to be enclosed)
3. Complete office addresses with telephone No ./ mobile No./Fax

We accept all the terms and conditions given in the Annexure-I of the quotation letter

Signature of Proprietor/authorized signatory with date

(Seal of Firm)

List of Agency

1. M/s. RKR Enterprises
C-1321, Second Floor,
Tigri,
New Delhi
2. Subhash Singh,
A-1122, Durga Marg,
Mandawali Fazalpur,
Delhi-110092
3. S. Nath Flowrist,
Opposite E-540, Local Shopping Center
Masjid Moth, G.K.-II,
New Delhi-110048
4. Florist,
5/199, Laxmi Nagar,
Delhi -110092
5. M/s. Raj Enterprises,
C-1321, (1st floor)
Tigri, Dr. Ambedkar Nagar,
Section-I,
New Delhi-110062
6. Suman Nursery
A-830, Sangam Vihar,
New Delhi-110062
7. Shivam Nursery,
A-446, Durga Marg,
Mandawali Fazalpur,
Delhi-110092
8. Uttara Flower
6/275, Lalita Park,
Laxmi Nagar,
Delhi-110092

Kamlesh