

S-16013/6/2017-SBM
Government of India
Ministry of Drinking Water and Sanitation
Swachh Bharat Mission (Gramin)

Minutes of the Pre-bid meeting held on 11.05.2018

A pre-bid meeting in respect of selection of Survey Agency for Swachh Survekshan Grameen-2018 was held on 11.05.2018 at 6th Floor, Conference Room, Ministry of Drinking Water and Sanitation, Pt. Deendayal Antyodaya Bhwan, CGO Complex, Lodhi Road, New Delhi. The pre-bid meeting was headed by Shri Mahesh Thakur, Deputy Secretary (SBM).

2. The list of the representatives of firms which attended the pre-bid meeting is enclosed at **Annexure-I**.
3. The present participants raised some queries that were discussed during the meeting and the clarifications which were issued have been noted in the tabulated form as below:

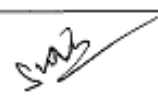
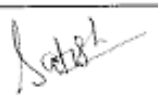



S No.	Reference No.	Text of EoI	Participants Query	MDWS observation
1.	8 Page 14	<p>The survey team will have minimum the following key experts for national level survey management and production of reports with specified qualifications and experience.</p> <p>1) Team Leader(Full Time)</p> <p>a. Minimum education qualification – Post Graduate in data analytics/ mathematics/ statistics/ social work/ rural planning/ sanitation/ public health engineering</p> <p>b. Experience in similar projects – minimum 8 years in analytics/ statistics/ surveys/ accreditation/ certification</p> <p>2) Quality Control Expert</p> <p>a. Minimum education qualification – Post Graduate in data analytics/ mathematics/ statistics</p> <p>b. Experience in Quality Control for similar projects – minimum 5 years in process quality control (of surveys/ certification/ accreditations/ assessments etc.)</p> <p>3) Program Manager(Full Time)</p> <p>a. Minimum Qualification: Post Graduate in Social Science/ Statistics/Surveys having experience of managing multilocational large scale social surveys</p>	What level of staffing is needed at different levels	At the National level, MDWS requires the Survey Agency to have 3 Key experts namely Team Leader, Quality Control Expert and Program Manager to be engaged on a full-time basis other than the supporting Staff etc.

		b. 5 years' experience in setting up research monitoring and coordination arrangements		
2.	Annexure-II II.2.A-1 Page 19	Large scale survey carried out using more than handheld devices	What's the number of handheld devices	The said omission in EoI was noted and the same be read as- Large scale survey carried out using more than 500 handheld devices
3.	Annexure-II II.2.B-1 Page 18	Citizen feedback obtained from more than 10,000 citizens	Sample size not feasible.	Qualitative interviews are to be considered for the same.
4.	Annexure II I.1 Page 17	At least 5 years' experience in directly managing large scale socio-economic surveys	Will the experience of the sub-consultants or the consulting partners alongwith the Lead agency be considered for evaluation of the said criteria	Yes
5.	Annexure II I.2 Page 17	Completion of at least one sanitation and hygiene survey of at least 2000 villages covering at least 10 States in India in sanitation and hygiene in the last 5 years	Can sanitation and hygiene survey in Urban sector be considered for the aforesaid criteria	No. However cumulative experience of consortium partners can be considered
6.	Annexure II I.3 Page 17	The Applicant (in case of single business entity) / Lead Member (in case of Consortium) should have a minimum average annual turnover of Indian Rs. (INR) 10 Crores (Ten Crores) from quality assurance/assessments/research business during the last three (3) financial years (2014-15, 2015-16, 2016-17).	Will the average turnover of the sub-consultants or the consulting partners alongwith the lead agency be considered for evaluation of the said criteria	No. The Applicant (in case of single business entity) / Lead Member (in case of Consortium) should have a minimum average annual turnover of Indian Rs. (INR) 10 Crores (Ten Crores) from quality assurance/assessments/research business during the last three (3) financial years (2014-15, 2015-16, 2016-17).

Attendance Sheet

Pre-bid meeting (Eol stage) for hiring of the Survey Agency for "Swachh Survekshan Grameen-2018" (11.05.2018)

<u>S.No</u>	<u>Name and Designation</u>	<u>Name of Organization</u>	<u>E-mail id</u>	<u>Mobile No.</u>	<u>Signature</u>
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8.	Sushil Saini	Kantax Public	Sushil.Saini@kantaxpublic.com	99990103179	Sushil Saini

<u>S.No</u>	<u>Name and Designation</u>	<u>Name of Organization</u>	<u>E-mail id</u>	<u>Mobile No.</u>	<u>Signature</u>
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13.	Piyush Agarwal	Choice Consulting		8895298139	
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