

TENDER ENQUIRY
Schedule To Tender

No.D-11011/47/2006-DWS II

Government of India

Ministry of Rural Development

Department of Drinking Water Supply

8th, 9th Floor, B-1 Wing, Paryavaran Bhavan, CGO Complex, Lodhi Road, New Delhi-110 003

PRICE PER TENDER SET : Rs.1000/-(Rupees One thousand only.)

EARNEST MONEY REQUIRED : @ 5% of the quoted value.

(Tenderers Are Advised To Go Through The Earnest Money Clause Attached With This Tender Enquiry Carefully Before filling The Tenders.)

TENDER SET IS NOT TRANSFERABLE.

LAST DATE AND TIME OF RECEIPT OF TENDER : till 4 p. m. on 12-01-2007

TIME AND DATE OF OPENING OF TENDER : 5 p. m. on 12-01-2007

THE TENDER SHALL REMAIN OPEN FOR ACCEPTANCE TILL: 60 days from the date of opening
Stores which are required by the Purchaser

Item No

Description

1. STAR SHAPED SOLID "A" GRADE BRASS MEMENTOS HAVING HOLLOW ROUND SHAPED CENTER TO BE MADE OF 20 GAUZE BRASS PLATES DEPICTING MAHATMA GANDHI ON ONE SIDE AND LOGO OF SANITATION ON THE OTHER SIDE BY CHEMICAL ETCHING PROCESS COMPLETE AS PER THE DETAILS MENTIONED IN ART WORK/ SPECIFICATIONS ENCLOSED IN THE SCHEDULE TO THE TENDER. THE MEMENTOS WILL BE PVC GOLD PLATED (80 microns) WITH "A" GRADE BLACK SOLID ACRYLIC BASE HAVING LOGO OF GOVERNMENT, THE NAME OF THE PURASKAR AND THAT OF THE PANCHAYAT RECEIVING THE AWARD, LASER PRINTED IN GOLD COLOUR IN HINDI ON ONE SIDE AND ENGLISH ON THE OTHER SIDE. DETAILED ARTWORK AND OTHER RELATED INFORMATION AVAILABLE IN THE TENDER PAPERS. SIZEWISE QUANTITIES ARE AS UNDER:-

SIZE of Brass Trophy	Unit	QTY. IN NOS.	Rate per No.(Rs)
17.5 x 14.5 cms	No.	6000*	
20.0 x 16.5 cms		75*	
22.5 x 18.5 cms		2*	

2. CITATIONS DULY PRINTED IN ROLLER FORM MADE OF TYVEK SHEET AS PER SPECN. 1082 D of DUPONT INDIA WITH WOODEN RODS AT ENDS AND HAVING ARRANGEMENTS FOR WALL HANGING DULY PACKED IN A CARBOX AND KEPT ALONGSIDE WITH CORRESPONDING MATCHING TROPHY

SIZE of Citation	Unit	QTY. IN NOS.	Rate per No.(Rs)
25 x 40 cms	No	6077*	

*The Purchaser reserves the rights to alter the quantities by plus/minus 25%.

Signature of Tenderer

TECHNICAL DETAILS AND SPECIFICATIONS :

As per Annexure I (pages 1 to 9 for Memento)

As per Annexure II (page 10 for Citation)

Note 1: All Tender documents attached with this invitation to tender are sacrosanct for considering any offer as complete offer. It is therefore important that all tender documents duly completed and signed on each page are returned with your offer. Incomplete, vague, telegraphic, telex or quotations sent by fax shall be summarily rejected.

2. The tenderers are required to quote for both the items for facilitation of co-relation of Memento and Citation.

2 (i) Firms submitting tenders by hand should drop their sealed tenders in the Tender Box placed on 8th floor, B-1 Wing, Paryavaran Bhavan, CGO Complex., Lodi Road, New Delhi-110 003.

(ii) In case of any difficulty in submission of tenders, bidders should contact Under Secretary, DWS II (Tel. No.: 24364780) or Section Officer DWS II (Tel. No.: 24364114). Advance samples duly sealed can be handed over to the Under Secretary/Section Officer (DWS II) and confirmation indicated in Technical bid.

(iii) The Department will not be responsible for missing or late tenders.

(iv) Firms sending tenders by post should address the envelop to The Under Secretary (DWS II), Department of Drinking Water Supply, 8th floor, B-1 Wing, Paryavaran Bhavan, CGO Complex, Lodhi Road, New Delhi-110 003.

(v) Those firms who download the complete tender set from website of the Department are required to submit cost of tender set through Bank Draft / Banker's Cheque drawn in favour of the DDO(Cash), Ministry of Rural Development, Krishi Bhavan, New Delhi-110 001. Tenders submitted without paying the cost, with incomplete documents or without the tender sample or are vague will be summarily rejected.

3. The Tenderers should submit the Tenders in TWO BID SYSTEM i.e. the Tenderers should give the price bids in a separate sealed cover and confirm technical details as per tender documents supported with other relevant confirmations/documents etc. in a separate sealed cover. Both the above mentioned covers should be sealed separately and thereafter kept in a third cover and again sealed. This cover should also be supersubscribed with the Tender No., stores and date of Tender opening. The composite bid i.e. rates indicated in the Technical Bid openly in Tender is liable to be ignored. Only the first cover i.e. Technical Bid shall be opened on the date of tender opening. Price Bids of only those offers which will be technically acceptable will be opened for which the firms will be informed separately. Advance sample of memento and citation shall also be required to be submitted by 4 p.m. on 12-01-2007

4. TWO BID SYSTEM

All bidders are required to submit their offers in two covers as under:-

(a) **FIRST COVER** should contain the following:-

(i) Tender Documents duly completed and signed **BUT WITHOUT INDICATING THE RATE QUOTED.**

(ii) Confirmation that the stores required shall be supplied as per the artwork/specifications mentioned.

(iii) Earnest Money @ 5 % of the total quoted value of the tender.

(iv) Advance samples to be submitted by 4 p.m. on 12-01-2007. Confirmation to this effect to be mentioned.

(v) Performance statement for last three years i.e. details of supply of tendered stores made to other organisations, if any, indicating supply order number, date of supply, value of stores supplied, names and addresses of the organizations to whom supplied.

vi) Categorical confirmation to the effect that both the items shall be supplied by 15-03-2007 without fail.

vii) Balance Sheet duly certified by the CA for the preceding 3 years.

viii) Current and valid ITCC/PAN No.

ix) Certified copies of registration with Sales Tax, Service Tax authorities.

x) Any other relevant document which the firm wishes to submit.

xi) Firms whose average annual turnover during last 3 years is less than Rs. 25 lakhs need not participate.

(b) **SECOND COVER** should contain the following:

(i) Details of rates, taxes, duties, discounts if any, quoted by the bidder. These details should be submitted in words and figures.

(ii) FOR terms, Delivery Period Quoted.

Signature of Tenderer

:2:

NOTE :- 1. The words "TECHNICAL BID" should be written clearly and prominently on the First Cover along with Tender No, Name of stores and date of opening. Similarly the words "PRICE BID" should be written clearly and prominently on the Second Cover along with Tender No., Name of stores and date of opening. All the covers should be duly sealed.

2. Full Name and status of the person signing the tender documents must be clearly mentioned in the Tenders. It may also be stated that whether the firm is owned by an individual or is a partnership concern or is a limited company.

5. Incomplete offers, offers not conforming fully to Tender Enquiry requirements OR with vague replies OR without EARNEST MONEY will not be considered.

6. Rates quoted by the firms should be on firm price basis. Firms must clearly indicate in their offer the different taxes and duties which they propose to charge extra mentioning clearly the present rates thereof. Vague offers like "Duties as applicable" are liable to be ignored.

7. Quotations sent by telegram/cable/fax etc. as also late quotations shall be summarily ignored.

8. Earnest Money

(i) All firms are required to submit Earnest Money @ 5% of the quoted value of stores. along with their offers.

(ii) Offers received without EMD shall be ignored.

9. The contractor shall have to furnish performance guarantee @10% value of the contract for due performance of the contract within 10 days of receipt of the contract.

10. Purchaser is, The President of India

11. Inspection Authority: Director (CRSP), Department of Drinking Water Supply, New Delhi.

12. Inspecting Officer: The Under Secretary, Department of Drinking Water Supply, New Delhi.

13. Stores required at The Department of Drinking Water Supply office or any other specified place in New Delhi.

14. Delivery required by 15-03-2007 without fail

Terms of Delivery FOR destination

15. Despatch instructions:

Consignment shall be despatched by road on freight and insurance prepaid basis.

16. Payment Terms

100% payment will be made only on receipt of stores by the consignee at destination, as per in good condition and on acceptance of stores through a certificate to that effect.

17. In case of delay in supplies the liquidated damages to the extent of 2% per month or part thereof subject to maximum 10% of the contract value will be deducted at the time of final payment.

After the maximum limit of 10% the purchaser will reserve the right to either extend further or cancel the contract.

18. If the stores are found defective, the firm will replace the store under warranty at Consignee's end/specified place free of cost.

19. Condition of contract: As contained in DGS&D- 68 (Revised)

Signature of Tenderer

:3:

20. Packing & Marking

The Mementos and the citations of matching award are initially to be packed in an individual polythene cover and kept jointly tied in a carry case made of appropriate material capable of withstanding the weight of the memento and easy to carry. 20 such carry cases should be kept in a carton and the carton should be marked/or a list can be pasted on the carton with all the names of the awards kept in that carton to facilitate identification of the awards to the consignee. The cartons should be serially numbered & marked for proper identification of mementos/citations. Details of awardees for engraving on the mementos and for packing purposes shall be provided in due course of the contract.

21. The Consignee is : The Section Officer (CRSP), 12th Floor, B-2 Wing, Paryavaran Bhawan, CGO Complex, Lodi Road, New Delhi-110003.

22. TECHNICAL DETAILS AND SPECIFICATIONS:

As per Annexure I (pages 1 to 9 for Memento)

As per Annexure II (page 10 for Citation)

IMPORTANT INSTRUCTIONS

1. The purchaser reserves the right to place order on the successful tenderer for additional quantity upto 25% of the ordered quantity.

2. Advance Samples are required to be submitted along with the tender documents by 4 p.m. on 12-01-2007. Confirmation should be indicated in the Technical Bid.

3. The contract to be concluded will be governed by condition of contract contained in form No DGS&D-68@ (Revised) as amended to date.

4. GUARANTEE/WARRANTY

i) Except as otherwise provided in the invitation to the tender the contractor hereby declares that the goods stores, articles sold/supplied to the purchaser under this contract shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specification and particulars contained/mentioned in the contract. The contractor hereby guarantees that the said goods/stores articles would be continue to conform to the description and quality aforesaid for a period of twelve months, from the date of delivery of the said goods/stores/articles to the purchaser and notwithstanding the fact that the Purchaser may have inspected and/or approved the said goods/stores/articles, if during the aforesaid period of 12 months the said stores/goods/articles be discovered not to conform to the description and quality aforesaid or not giving satisfactory performance or have deteriorated, the decision of the purchaser in that behalf shall be final and binding on the contractor and the purchaser shall be entitled to call upon the contractor to rectify the goods/stores/articles or such portion thereof as is found to be defective by the purchaser within a reasonable period or such specified period as may be allowed by the purchaser in his discretion on/an application made thereof by the contractor and in such an event, the above mentioned warranty period shall apply to the goods/stores/articles rectified from the date of rectification thereof. In case of failure of the contractor to rectify or replace the goods etc., within specified time, the purchaser shall be entitled to recover the cost with all expenses from the contractor for such defective stores. Purchaser will not pay separately for transit insurance and the supplier will be responsible till the entire stores contracted for, arrive in good condition at the destination. The consignee as soon as possible but not later than 30 days of the date of arrival of the stores at destination notify to the contractor any loss or damages to the stores that may have occurred during the transit.

5. All firms are required to submit the following along with their quotation failing which their offer will be ignored:-

(a) Name and full address of their Bankers.

(b) Performance statement as already indicated herein.

Signature of Tenderer

:4:

6. Prices be quoted both in words as well as in figures.
7. EXCISE DUTY. If it is intended to ask for excise duty or any other charges extra, the same must be specifically stated. In the absence of such stipulation it will be presumed that prices are inclusive of all such charges and no claim for the same will be entertained.
8. Tenderers are requested to quote their rates on F.O.R. Destination/F.O.R. station of despatch basis (free delivery to the consignees premises).
- 9.(a) Whether Sales Tax extra :
(b) If yes, rate of Central Sales Tax applicable at present
(c) Rate of local Sales Tax applicable at present
10. Discount offered if any
11. Delivery period. Confirmation of supplies by 15-03-2007 or earlier without fail
12. Whether stores fully conforms to Tender Schedule Specifications in all respect.
If answer is "No", indicate the details of deviation on separate sheet

TENDERERS MAY PLEASE NOTE THAT IF THE ANSWERS SO FURNISHED ARE NOT CLEAR AND/OR ARE EVASIVE, THE TENDER IS LIABLE TO BE IGNORED.

13. Do you agree to sole arbitration by Secretary, Department of Drinking Water Supply or by some other person appointed by him as provided in Clause 24 of the General Conditions of Contract Form DGS&D-68 (Revised) (Your acceptance or non-acceptance of this clause will not influence the decision of the tender. It should, however, be noted that an omission to answer the above question will be deemed as an acceptance of the clause.

14. Please note no assistance of any kind for procurement of any raw or finished material will be provided by the Government.

15. State whether business dealings with your firm have been banned with Min./Deptt of Supply/Ministry of Rural Development?

16. Please confirm that you have read all the instructions carefully and have complied with accordingly.

Full name & Address of witness in Block letters (1) Full Name & Address of the persons signing (in block letters)

17. Whether signing as Proprietor/Partner/Constituted Attorney/ duly authorised by the company.

18. The EMD can be deposited in any one of the following alternative forms:-

- (a) By a crossed Bank Draft/Banker's Cheque in favour of DDO(Cash), Ministry of Rural Development, Krishi Bhavan, New Delhi-110 001 payable at New Delhi.
- (b) an irrevocable bank guarantee of any Nationalised/Schedule Bank in the format attached.
- (c) in any other form prescribed in DGS&D-68 (Revised) for submission of Security Deposit.


19. The earnest money shall be valid and remain deposited with the Purchaser for the period of 180 days from the date of tender opening. If the validity of the tender is extended, the validity of the BG/or any other document submitted in lieu of EMD will also be suitably extended by the tenderer, failing which the tender after the expiry of the aforesaid period shall not be considered by the purchaser.

Signature of Tenderer

:5:

20. No interest shall be payable by the Purchaser on the EMD/ Security deposited by the tenderer.
21. The EMD deposited is liable to be forfeited if the tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of his tender.
22. The EMD of the successful tenderer shall be returned after the performance security deposit for performance of the contract as required in terms of the contract is furnished by the tenderer.
23. If the successful tenderer fails to furnish the performance security deposit as required in the contract in any acceptable forms within the stipulated period, the EMD shall be liable to be forfeited by the Purchaser.
24. EMD of all the unsuccessful tenderer shall be returned by the Purchaser as early as possible after the expiry of the bids validity, but not later than 30 days after placement of contract.
25. Any tender not accompanied with earnest money in any one of the approved form acceptable to the Purchaser, shall be rejected.
26. Performance security deposit shall remain with the Purchaser valid till 31-05-2007.
27. Please give proof of registration in respect of items in the tender schedule with any Government Organisation, in case registered.
28. In case the tenderer is located in a city other than New Delhi, they must have their liaison office in Delhi for interaction and monitoring of the progress.

Signature of Tenderer



(Y.K. Sood)

**Under Secretary to the Government of India
for and on behalf of the President of India**

PROFORMA FOR BANK GUARANTEE FOR SUBMITTING EARNEST MONEY
PROFMRA OF BANK GUARANTEE FOR EARNEST MONEY
(ON BANK'S LETTER HEAD WITH ADHESIVE STAMP)

Bank Guarantee No: _____ Dated :

To

The Under Secretary,
Department of Drinking Water Supply
8th Floor (B1 Wing), Paryavaran Bhavan,
CGO Complex, Lodhi Road
New Delhi-110003

Dear Sir,

In accordance with your Invitation to Tender No. _____

M/S _____ hereinafter called the Tenderer with the following
Directors on their Board of Directors/partners of the firm :-

1. 2.
3. 4.
5. 6.

Wish to participate in the said Tender for the supply _____ of _____.

A Bank Guarantee against Earnest Money for a sum of _____ (in words and figures)
_____ valid for (180) one hundred eighty days from the date of opening of Tender
viz _____ is required to be submitted by the Tenderer as a condition for the participation, this bank
hereby guarantees and undertakes during the above said period of 180 (one hundred and eighty days)
to immediately pay, on demand by the Secretary, Department of Drinking Water Supply, Government
of India in writing the amount of _____ (words and figures) without any reservation and
recourse, if :-

- i) The Tenderer after submitting his Tender, modifies the rates on any of the terms and conditions
thereof, except with the previous written consent of the purchaser.
- ii) The Tenderer withdraws the said Tender within 120 days after opening of tender or
- iii) The tenderer having not withdrawn the Tender, fails to furnish the contract security deposit
imposed for due performance of the contract within the period provided in the General conditions of
contract.

The Guarantee shall be irrevocable and shall remain valid upto _____, if further extension to this
guarantee is required; the same shall be extended to such required period on receiving instructions
from M/S _____ on whose behalf this Guarantee is issued.

Signature

Date: _____ Printed name: _____

Place: _____

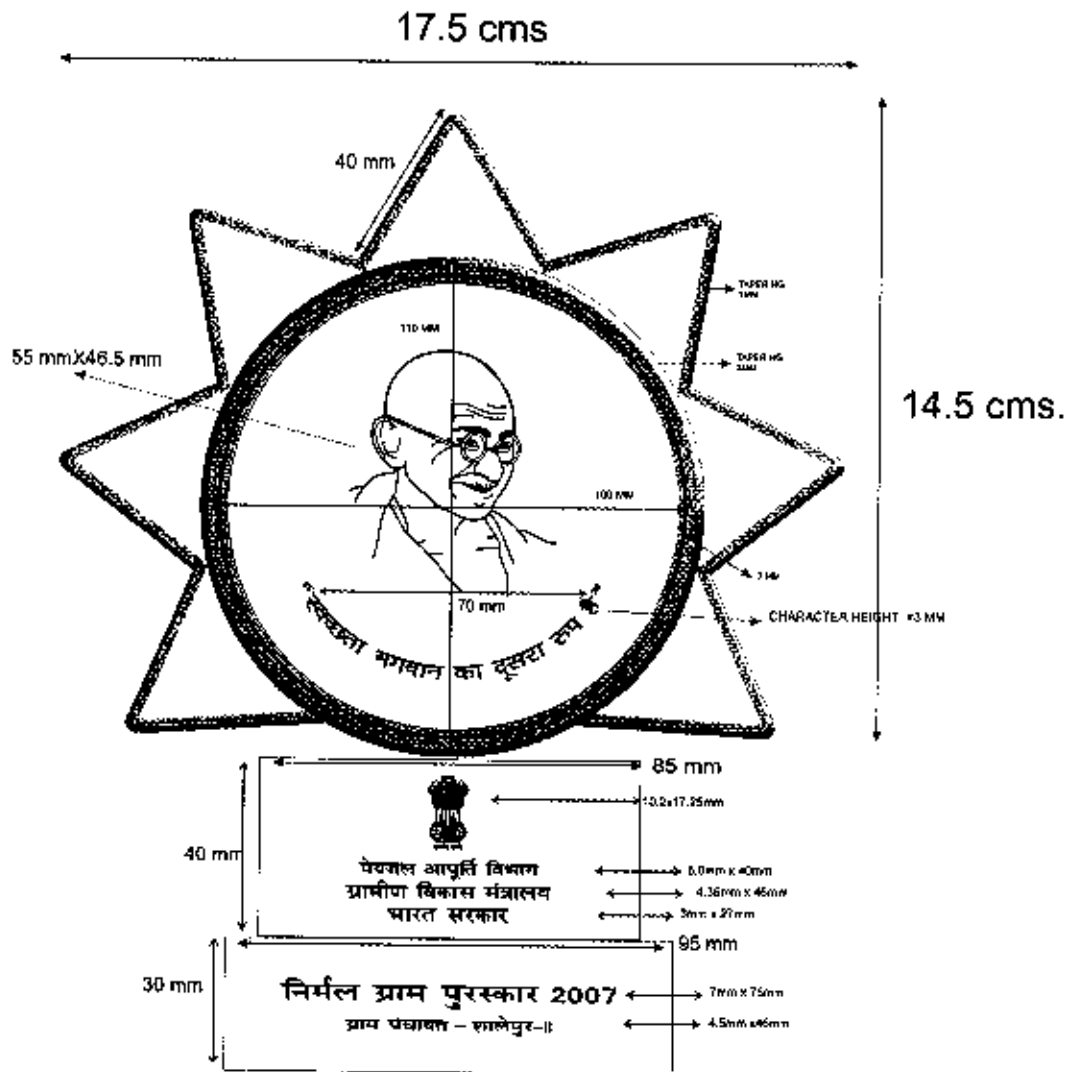
Witness (Designation

(Bank's Common Seal)

ANNEXURE-I

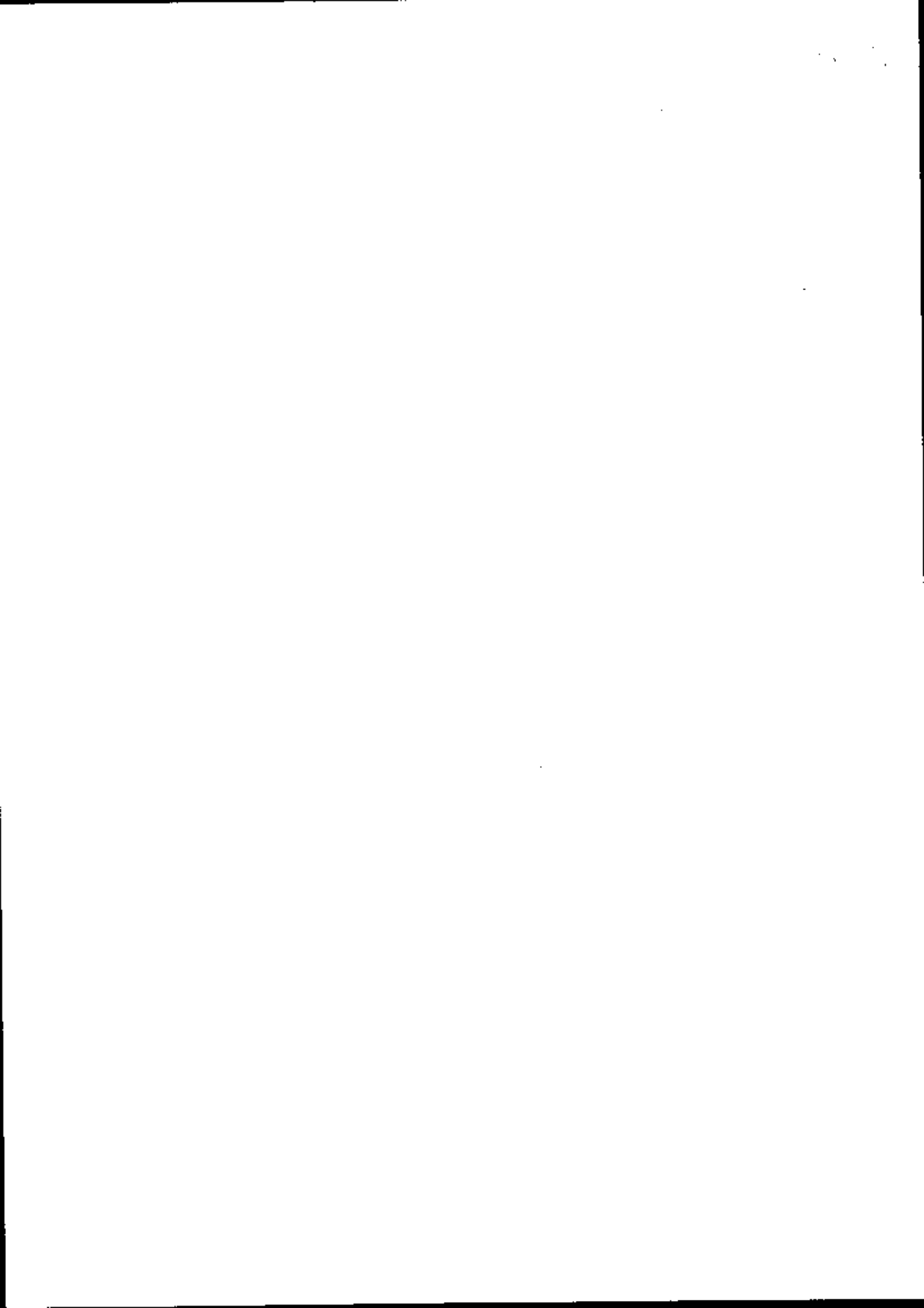
SMALL SIZE

FRONT



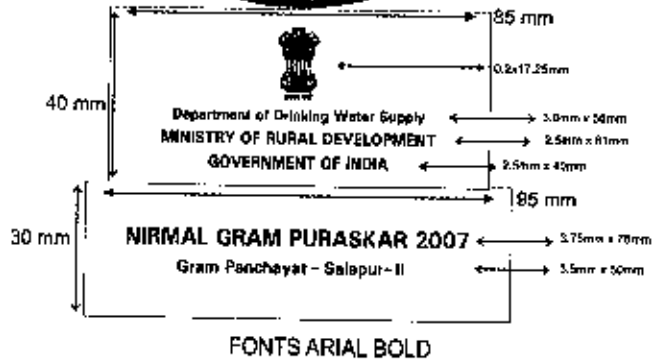
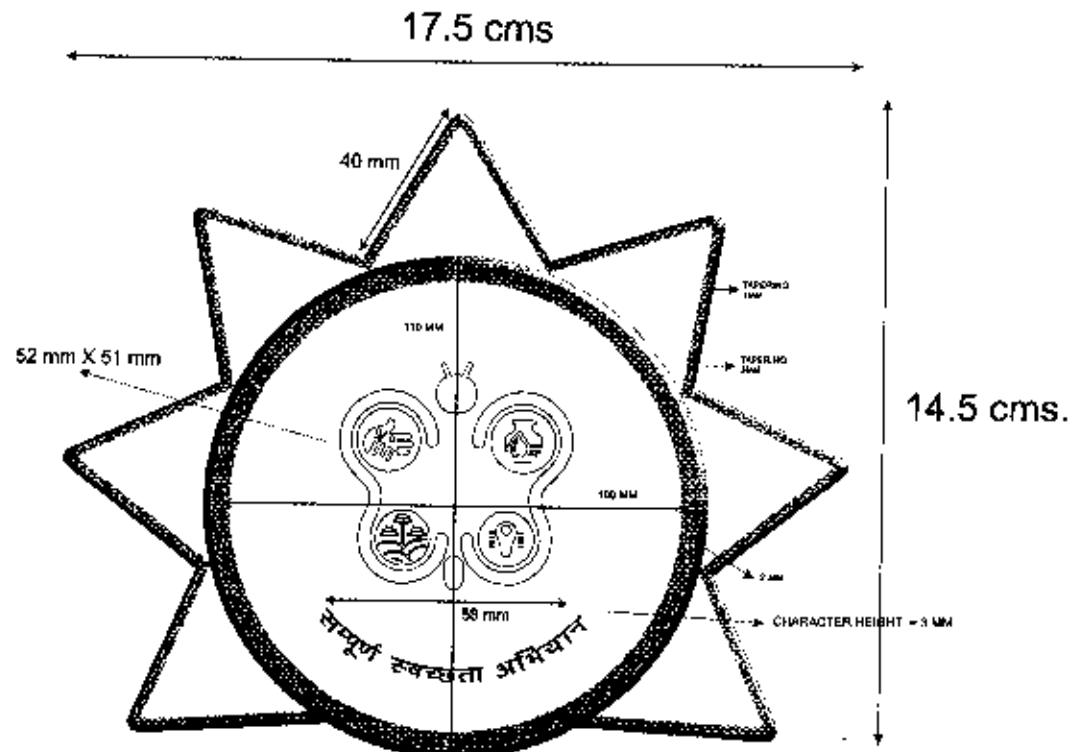
FONTS KALAKAR 400

WEIGHT OF ACRYLIC BASE: 600 gms.(app.)
 WEIGHT OF BRASS MEMENTO: 300 gms. (app.)

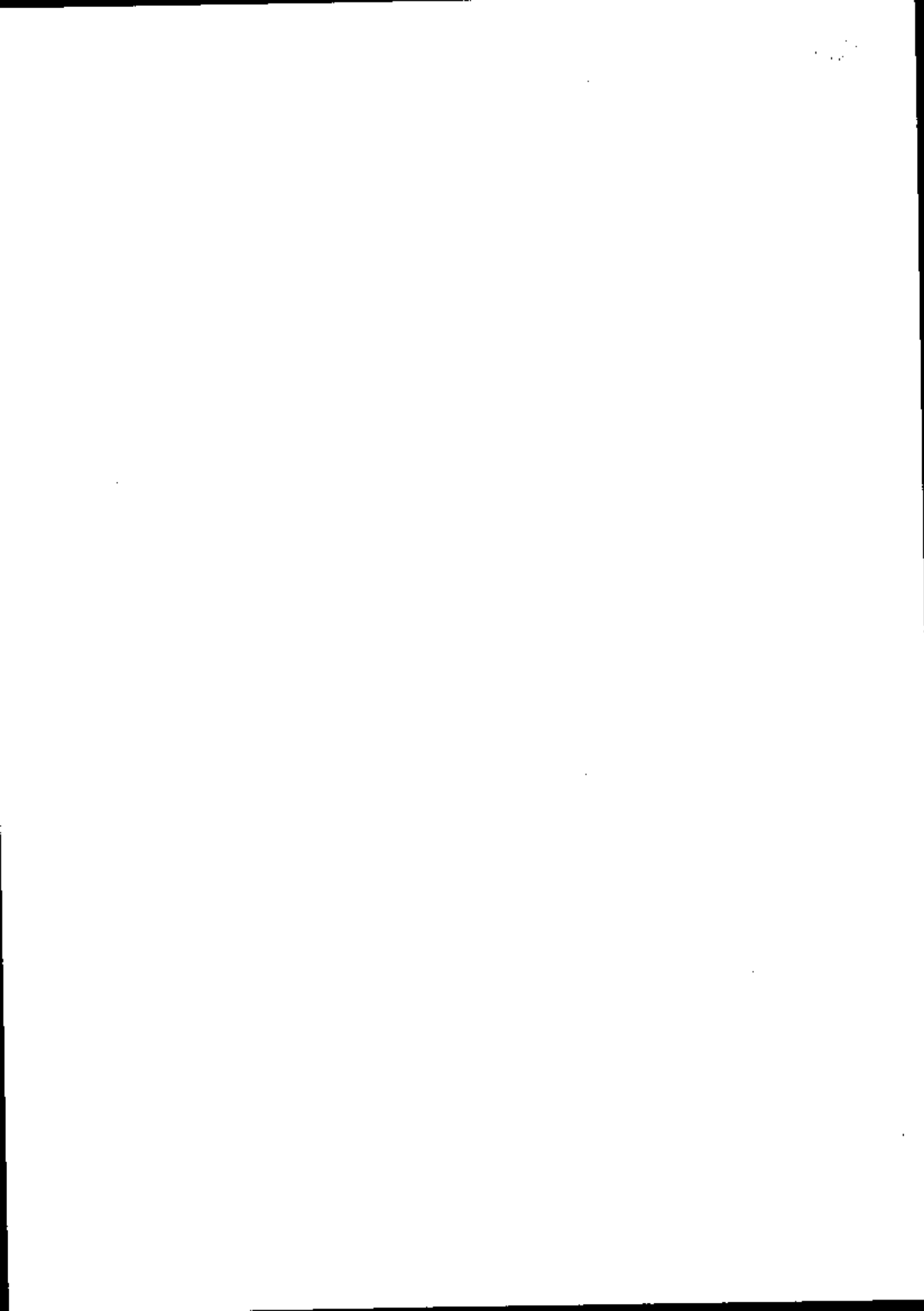


SMALL SIZE

BACK

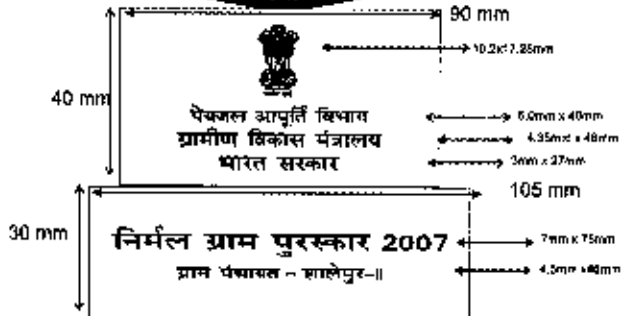
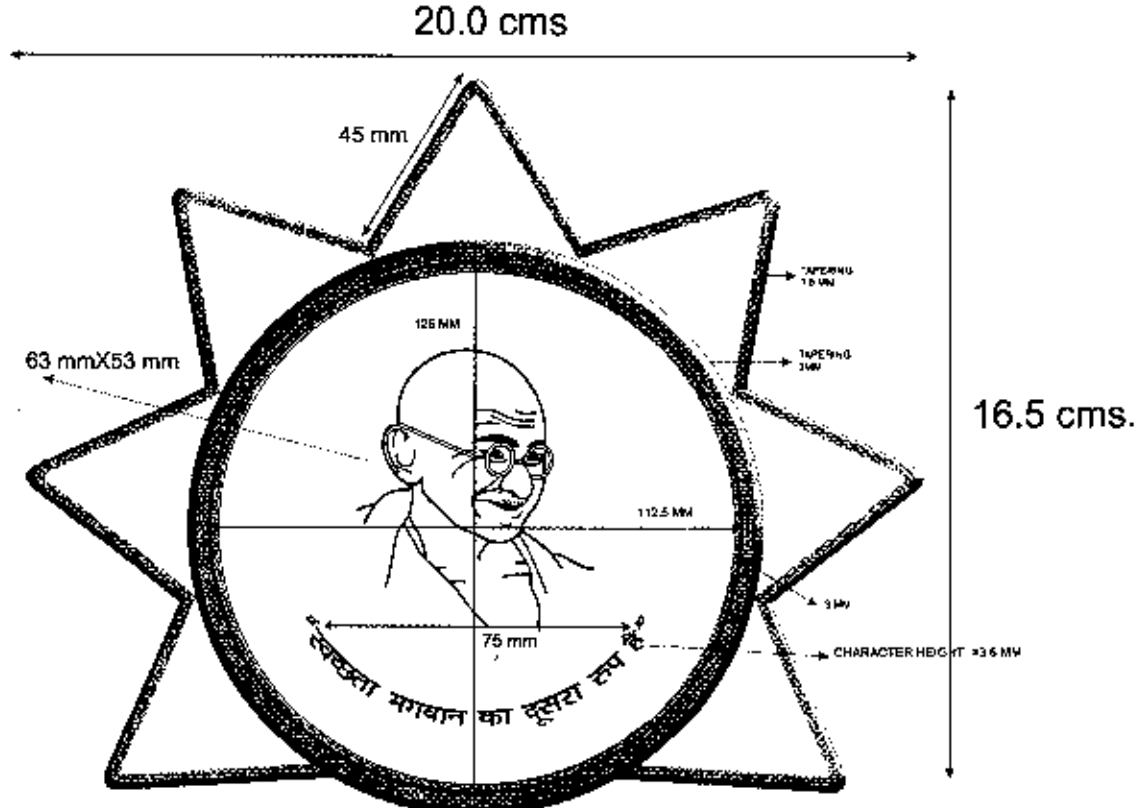


WEIGHT OF ACRYLIC BASE: 600 gms.(app.)
 WEIGHT OF BRASS MEMENTO: 300 gms. (app.)



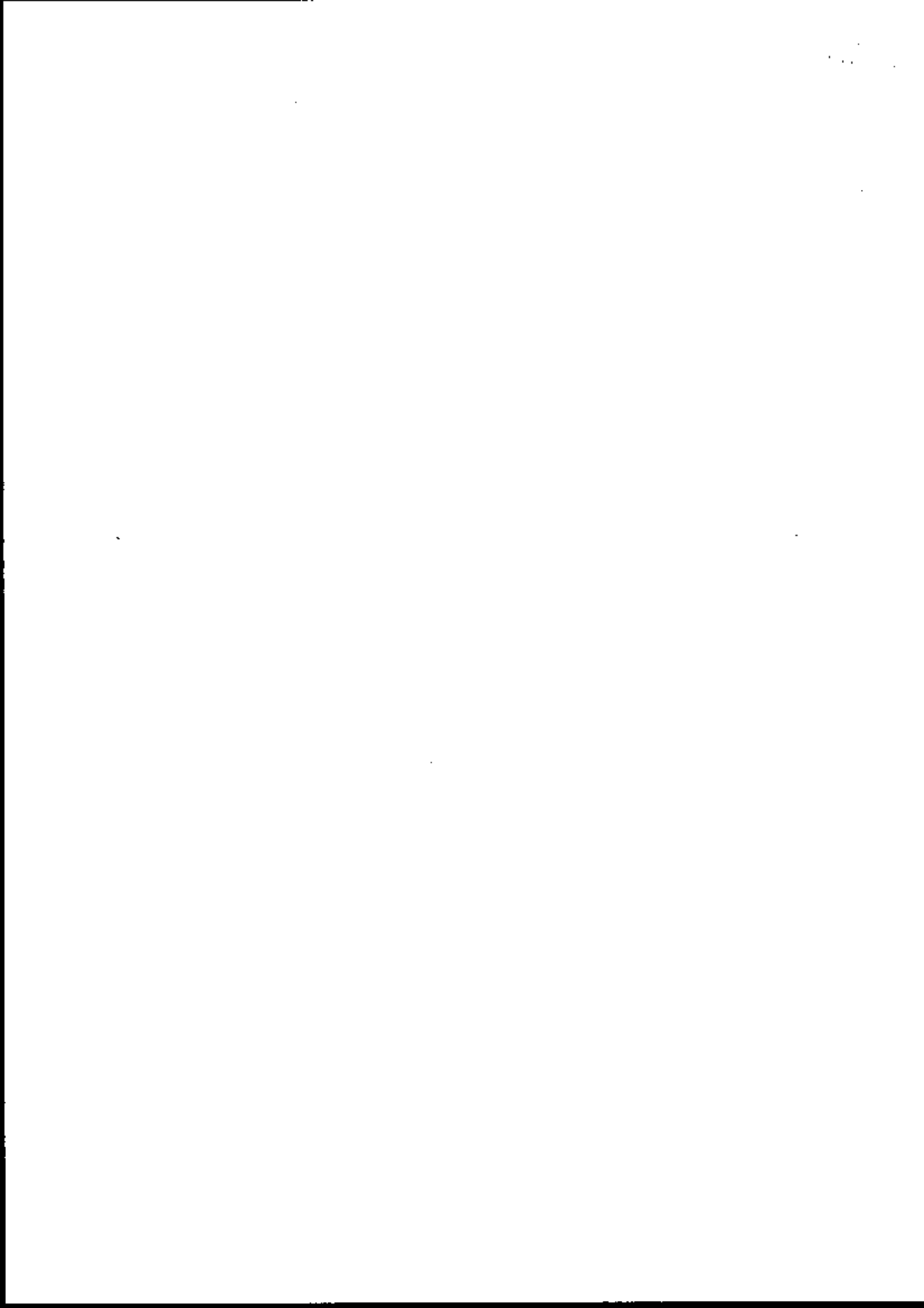
MEDIUM SIZE

FRONT



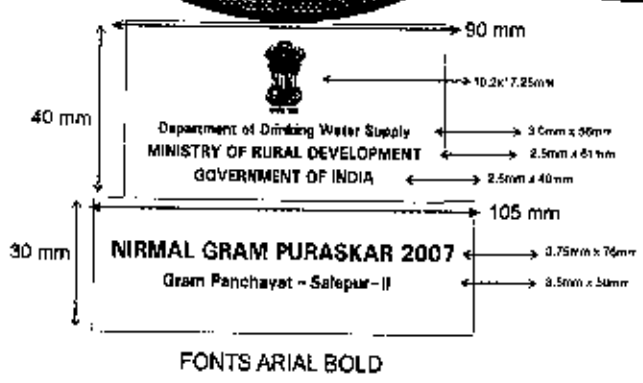
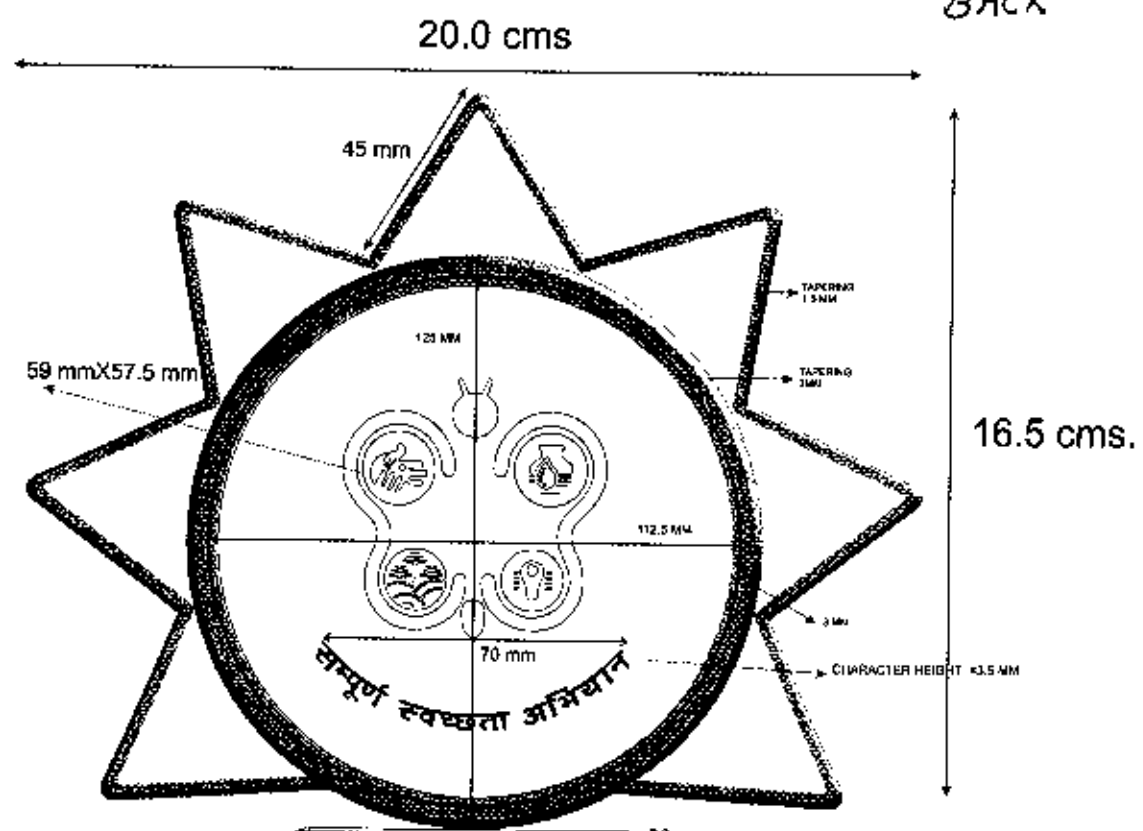
FONTS KALAKAR-400

WEIGHT OF ACRYLIC BASE: 750 gms. (app.)
 WEIGHT OF BRASS MEMENTO: 450 gms. (app.)



MEDIUM SIZE

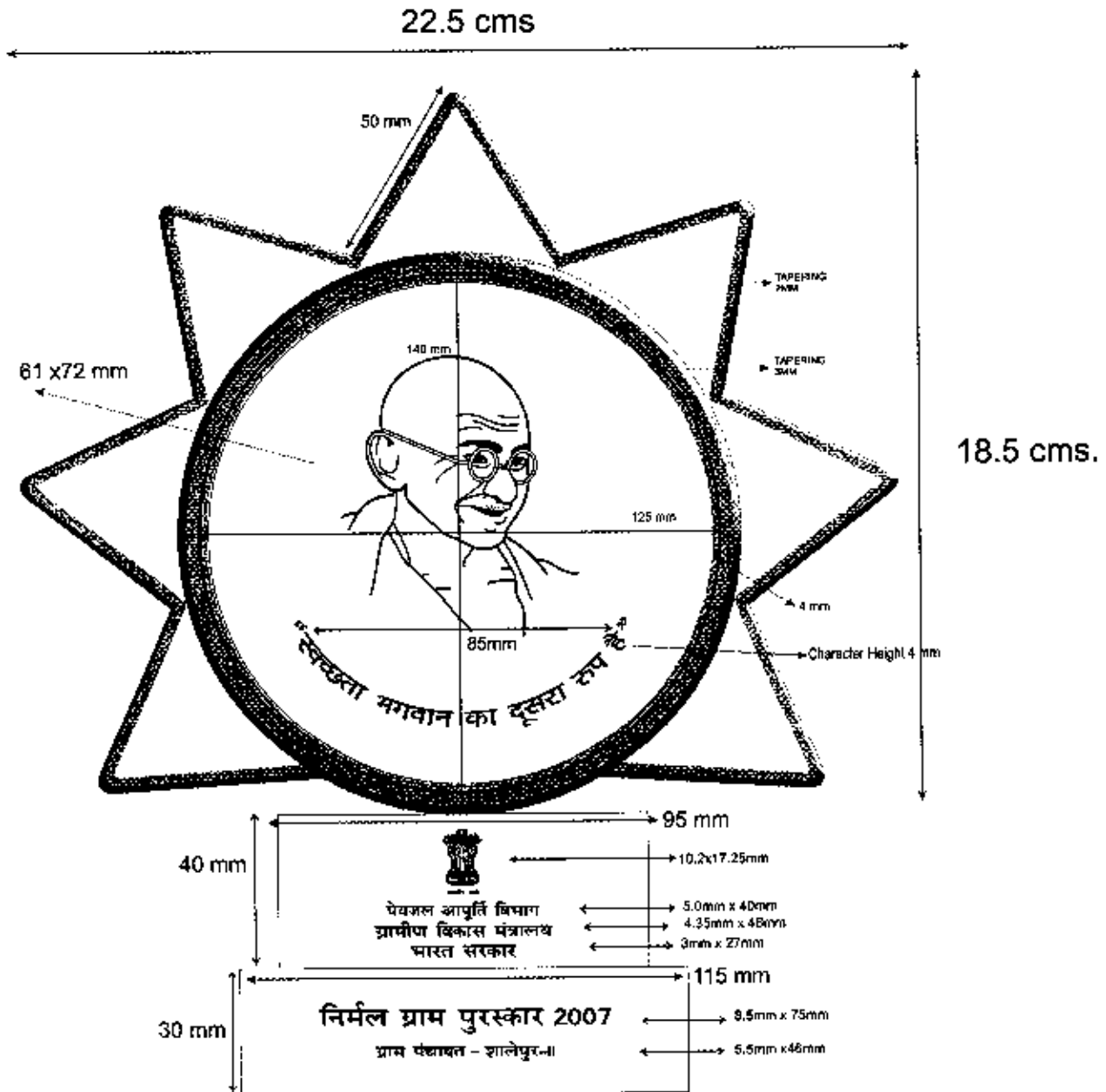
BACK



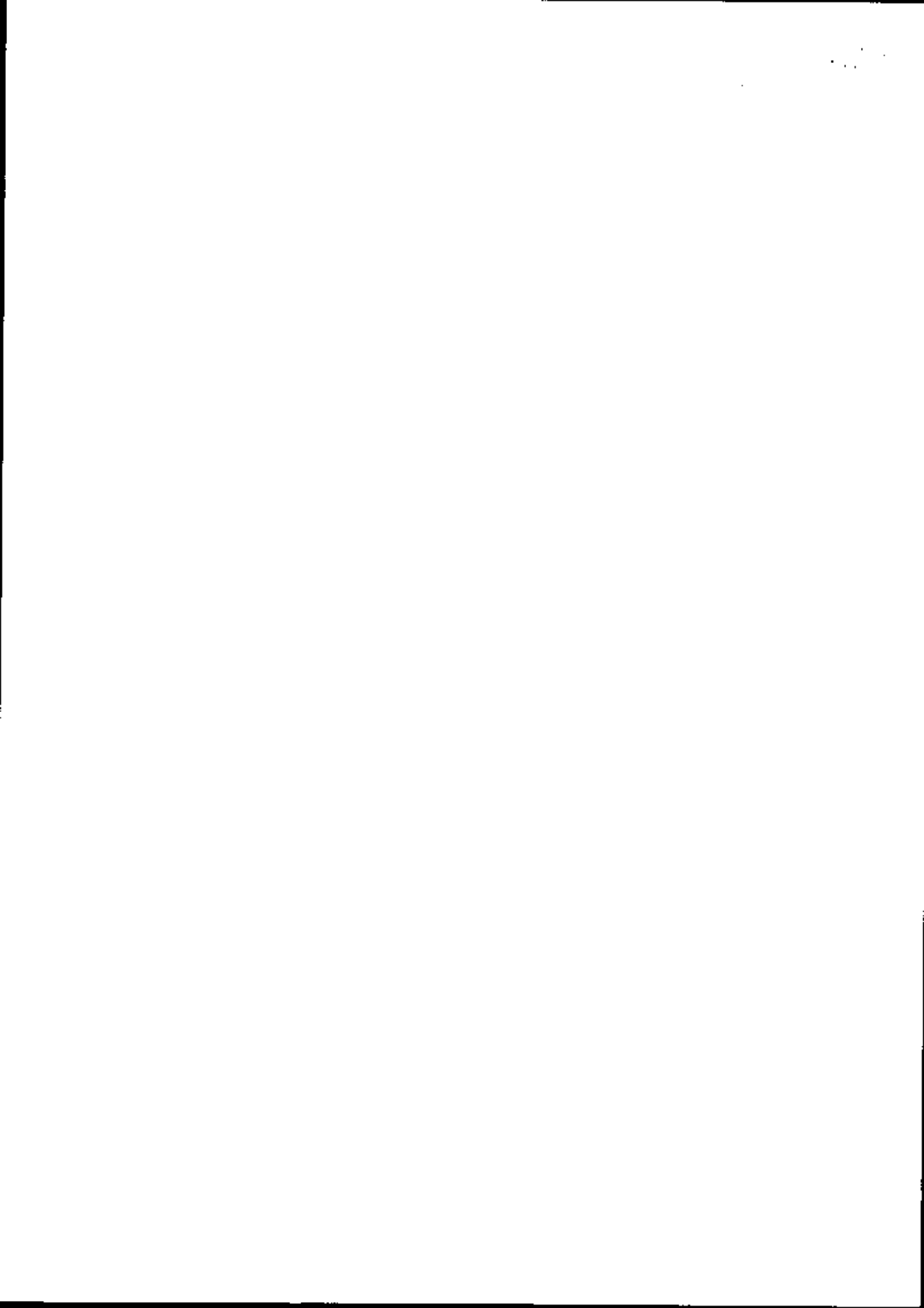
WEIGHT OF ACRYLIC BASE: 750 gms. (app.)
 WEIGHT OF BRASS MEMENTO: 450 gms. (app.)

BIG SIZE

FRONT

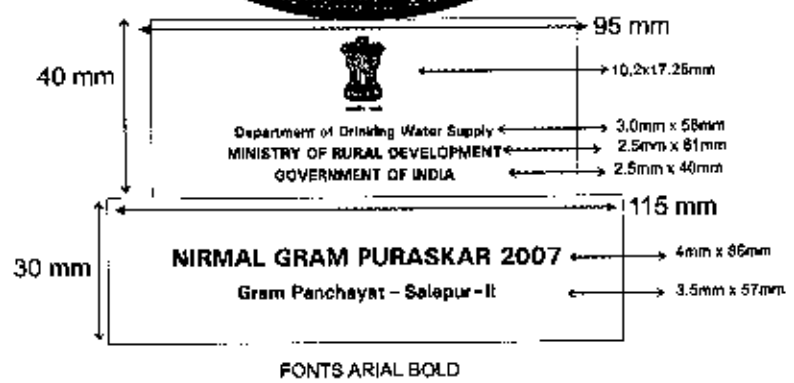
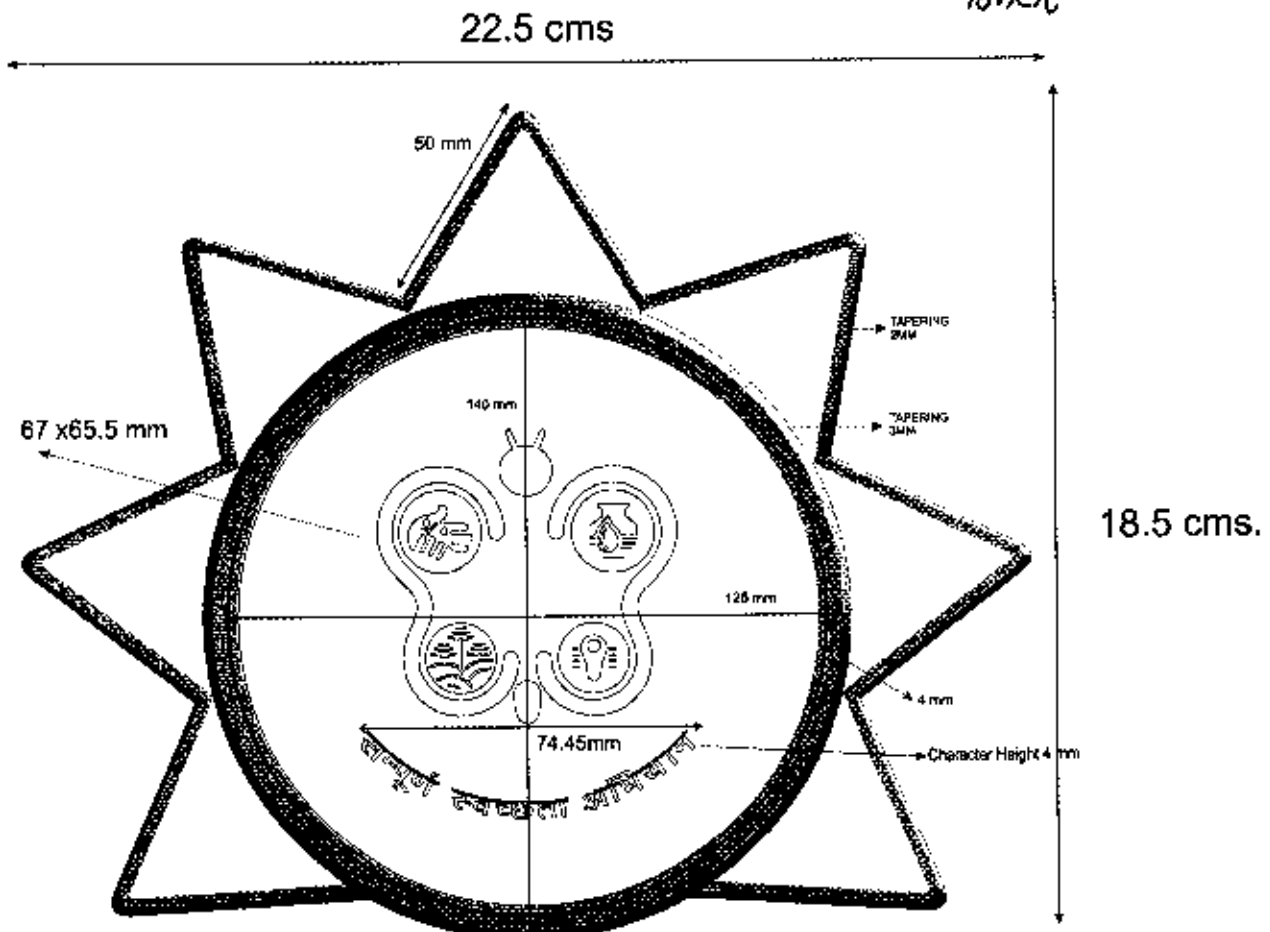


WEIGHT OF ACRYLIC BASE: 900 gms.(app.)
 WEIGHT OF BRASS MEMENTO: 650 gms. (app.)

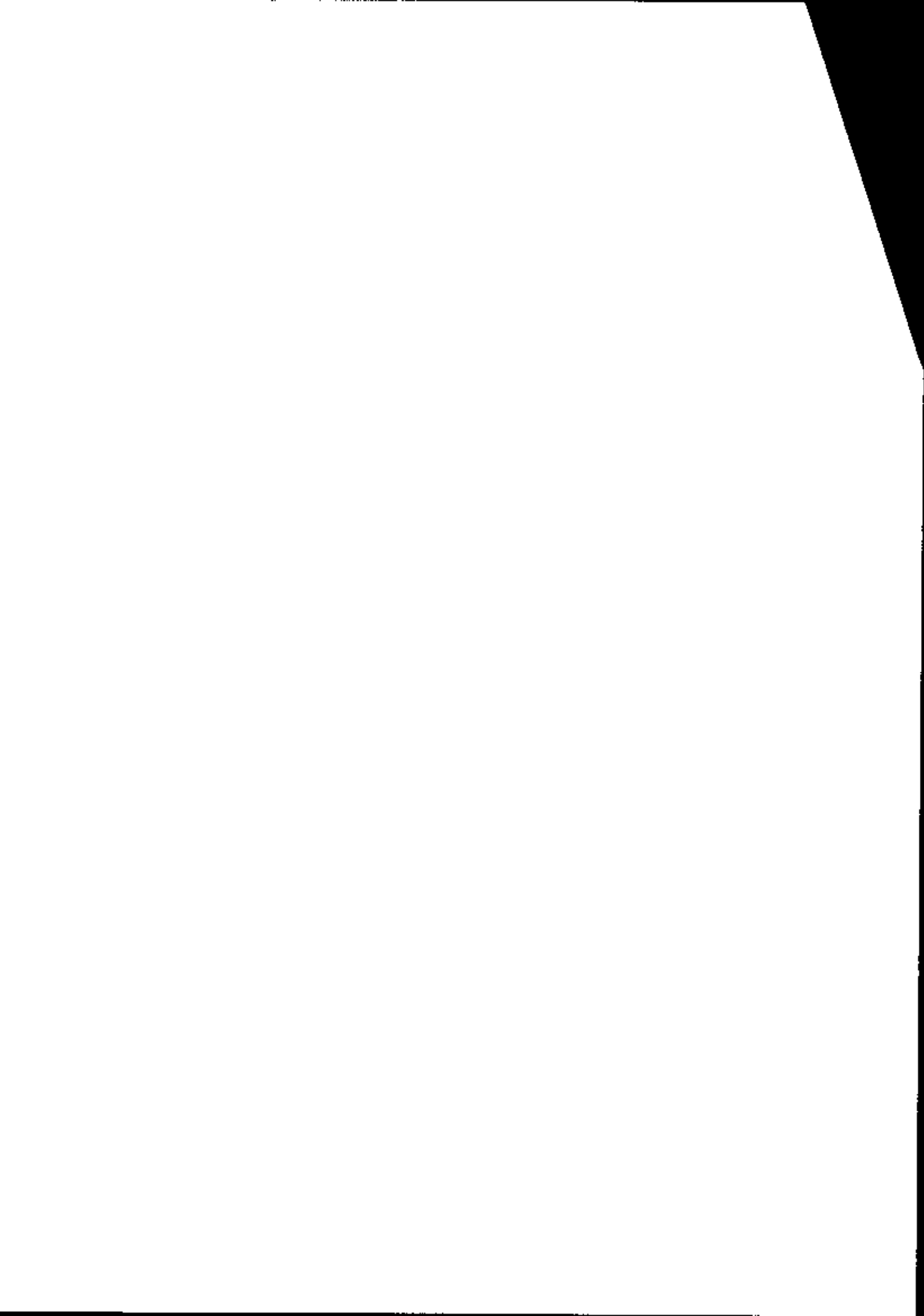


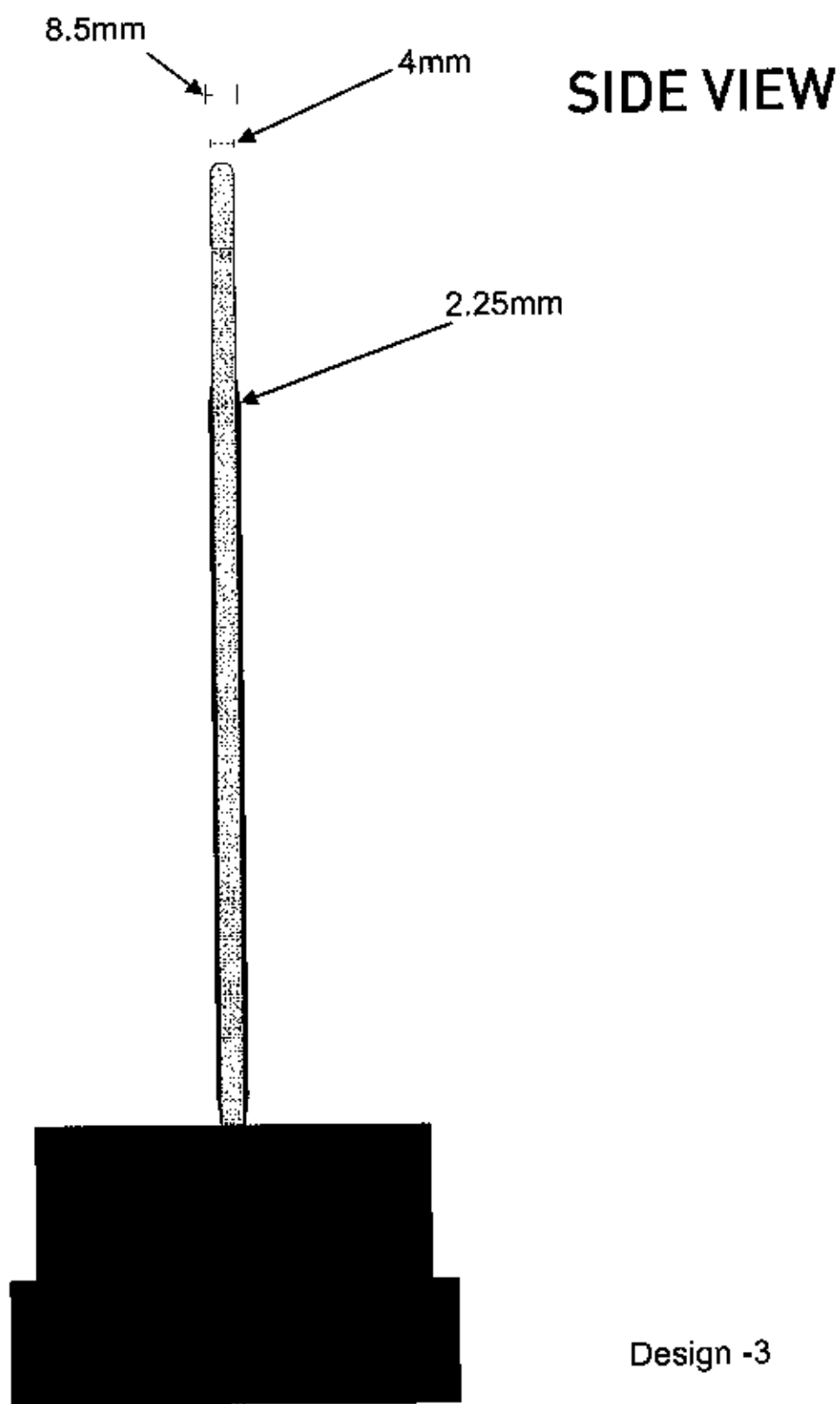
BIG SIZE

BACK



WEIGHT OF ACRYLIC BASE: 900 gms.(app.)
 WEIGHT OF BRASS MEMENTO: 650 gms. (app.)





FINISHING DETAILS

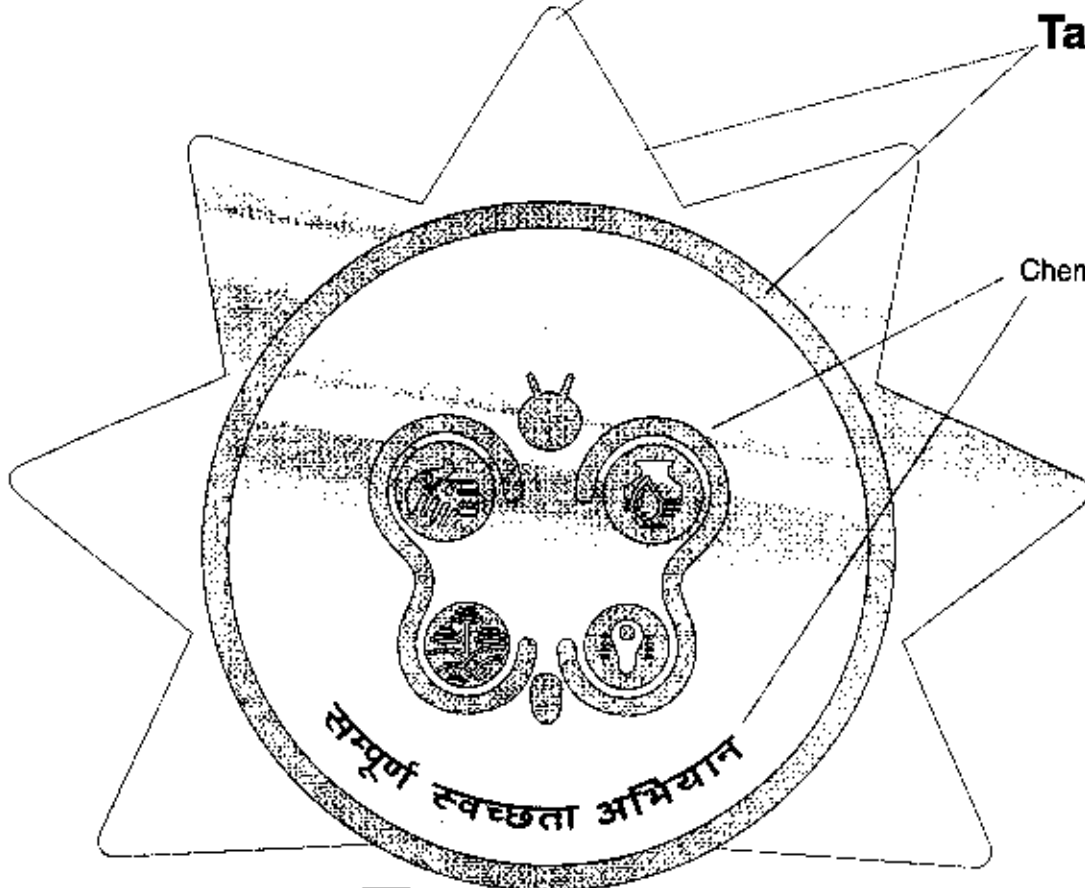
BACK

Star Shape solid Brass memento with Chemical Etching along with Gold Plating & Black Acrylic Base with Laser Engraving

STAR SHAPE SOLID BRASS WITH ROUND HOLLOW CENTRE COVERED BY CHEMICAL ETCHED 20 GAUGE BRASS PLATE WITH PVC GOLD PLATING

Taper

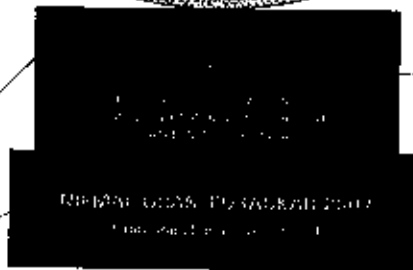
Chemical Etching



Laser Engraving Gold Fill

Laser Engraving Gold Fill

BLACK SOLID ACRYLIC BASE



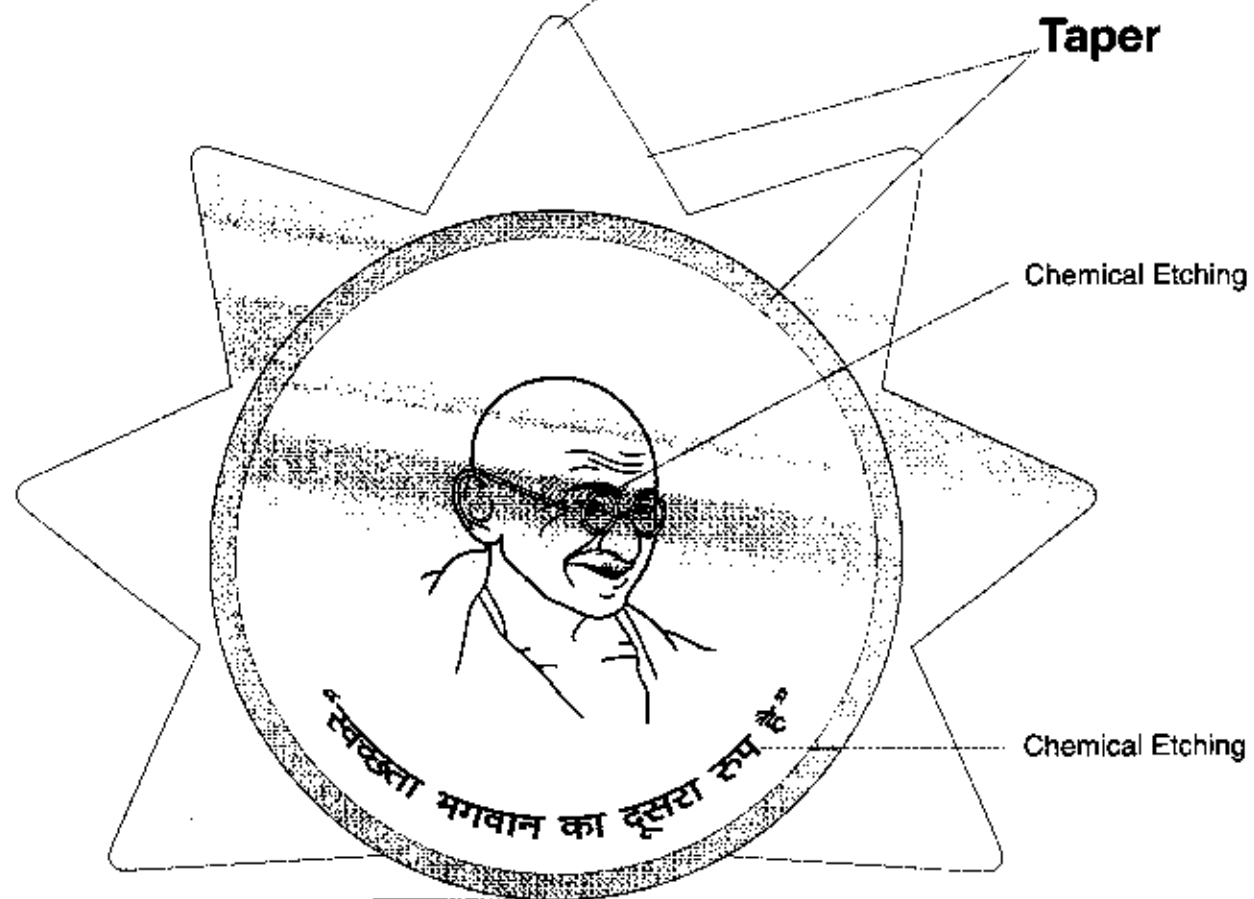
Design -4

FINISHING DETAILS

FRONT

Star Shape solid Brass memento with Chemical Etching along with Gold Plating & Black Acrylic Base with Laser Engraving

STAR SHAPE SOLID BRASS WITH ROUND HOLLOW CENTRE COVERED BY CHEMICAL ETCHED 20 GAUGE BRASS PLATE WITH PVC GOLD PLATING



Taper

Chemical Etching

Chemical Etching



Laser Engraving Gold Fill

Laser Engraving Gold Fill

BLACK SOLID ACRYLIC BASE

Design -5

CITATION
DESIGN



ANNEXURE-II

10

भारत सरकार
Government of India

यह प्रमाणित किया जाता है कि

ग्राम पंचायत..... ब्लॉक.....

जिला..... राज्य..... को

घरों, विद्यालयों, आंगनवाड़ी, आदि में स्वच्छता की सुविधाएँ पहुँचाने हेतु
और ग्रामीण स्वच्छता के प्रचार-प्रसार में उल्लेखनीय योगदान के लिए

महामहिम डा. ए. पी. जे. अब्दुल कलाम
भारत के राष्ट्रपति द्वारा
23 मार्च 2006 को विज्ञान भवन, नई दिल्ली में
निर्मल ग्राम पुरस्कार
दिया गया

This is to Certify that

NIRMAL GRAM PURASKAR

has been awarded to

Gram Panchayat.....Block.....

District.....State.....

On attaining full Sanitation Coverage in Households, Schools, Anganwadis, etc. and
for outstanding contribution in promotion of Rural Sanitation

by His Excellency Dr. A.P.J. Abdul Kalam
President of India

on 23rd March 2006 at Vigyan Bhawan, New Delhi



संयुक्त सचिव व मिशन निदेशक
पेयजल आपूर्ति विभाग
(राजीव गांधी राष्ट्रीय पेयजल मिशन)
ग्रामीण विकास मंत्रालय

Joint Secretary & Mission Director
Department of Drinking Water Supply
(Rajiv Gandhi National Drinking Water Mission)
Ministry of Rural Development



