



Government of India  
Ministry of Jal Shakti  
Department of Drinking Water and Sanitation  
National Jal Jeevan Mission

Expression of Interest  
For  
Engagement of agencies to undertake evaluation study on  
*Assessment of functioning of single village water supply schemes*  
under Jal Jeevan Mission

Important dates

S.No.	Particulars	Details
1.	Issue of EoI notice	08-11-2021
2.	Pre-bid meeting	22-11-2021 11:00 Hrs.
3.	Last date for EoI submission	As per CPP Portal

*Subodh*

W-11016/4/2021-JJM.IV-DDWS  
Government of India  
Department of Drinking Water and Sanitation  
Ministry of Jal Shakti  
National Jal Jeevan Mission

'Antyodaya Bhavan',  
CGO Complex, Lodhi Road,  
New Delhi - 110 003  
Dated: \_\_\_\_\_, October 2021

NOTICE FOR INVITING EXPRESSION OF INTEREST (Eoi)

Subject: Inviting Eoi for Engagement of agencies to undertake evaluation study under Jal Jeevan Mission.

Department of Drinking Water and Sanitation (DDWS), Ministry of Jal Shakti is implementing the Jal Jeevan Mission and invites Expression of Interests (Eoi) from Agency/ Firms/ Organizations for undertaking evaluation study on 'Assessment of functioning of single village water supply schemes'.

2. More information on Jal Jeevan Mission is at Annexure 1. The terms of reference (ToR) for the evaluation study are available at Annexure 2. The Declaration/ Undertaking and other forms are available at Annexure 3 onwards with the Eoi.

3. The Eoi and ToR with Annexures can be downloaded from the website <https://jalshakti-ddws.gov.in/tender> and also from CPP portal [www.eprocure.gov.in](http://www.eprocure.gov.in).

4. Earnest Money Deposit

- i.) Agency shall submit EMD in the form of 'Bid Security Declaration' in the format at Annexure-3, along with their Proposals.
- ii.) The Bid Security declaration will be returned to the unsuccessful Agencies.
- iii.) The proposal submitted without Bid Security Declaration, mentioned above, will be summarily rejected.
- iv.) The Bid Security Declaration of successful Agency would be returned after signing of Contract and submission of Performance Guarantee/Security.
- v.) The penal provisions mentioned in the 'Bid Security Declaration' will be operative; if:



- a) Agency withdraws its proposal during the proposal validity period.
  - b) After final selection, the Agency fails to sign the contract in accordance with the RFP.
  - c) After qualification at EoI stage, the Agency fails to submit its proposal during RFP stage.
5. Eligibility criteria - Who can submit Expression of Interest (EoI)
- i.) The Agency/ Firm/ Organization/ institution should be registered and non-political in nature and should not be blacklisted by any central/ State government department/ PSU/ Agency.
  - ii.) It should be a legal entity eligible to enter into an agreement / contract with DDWS to undertake work contract in India.
  - iii.) The agency should have a minimum of 03 years of experience of providing similar services in the context of monitoring and evaluation of programmes of Government sponsored schemes and should possess thorough experience in designing and undertaking large scale research, field surveys, data compilation, analysis, documentation, reporting and related works.
  - iv.) It should have successfully carried out at least three (3) evaluation studies/ assessments at the national/ state level, out of which at least one(1) study should have coverage of at least 03 States/ UTs.
  - v.) It should have sufficient key resources (refer ToR in Annexure 2) to accomplish all the elements mentioned in the Scope of Work (refer ToR in Annexure 2).
  - vi.) If it is a for-profit entity, it should be a profit-making entity during each of the last three financial years i.e. 2018-19, 2019-20 and 2020-21 and with average annual turnover of at least ₹ 35 lakhs from consultancy services related to studies/ survey-based assessment works.
  - vii.) Agency/ Firm should meet the requirements stipulated in the Order No. 6/18/2019-PPD dated 23.7.2020 of Deptt. of Expenditure about restriction under Rule 144 (xi) of GFR, 2017 and provide the certificate/ declaration in the format as at Annex-5.
  - viii.) Agency/ Firm should meet the requirements stipulated in the Ministry of Commerce, DPIIT's Order No: P-45021/2/2017-PP(BE-II), Dtd: 16.09.2020 regarding Purchase Preference on the basis of Local Content and submission of declaration, accordingly, as per the format given at Annex-6.
6. List of documents that applicant agency/ organization needs to submit along with the application:
- i.) Application format.
  - ii.) Copy of the registration/ Memorandum of Association of the organization.

- iii.) Complete address of the organization with contact details.
- iv.) Copy of PAN, GSTIN/ Service Tax Registration certificate.
- v.) Copy of the audited financial statements for last three years (2018-19, 2019-20, 2020-21)
- vi.) Affidavit that the organization is currently not black-listed by any government department or agency.
- vii.) List of board/ governing body members with contact details, occupation and experience
- viii.) List of all projects completed or under execution in the last 5 years under each category i.e sub-criteria mentioned in work experience of agency. Detailed sheet may be attached giving information on the following apart from any other information which may be considered essential (max. 1page per project) along with proof of work (work order/ completion certificate)
  - a. Name and objective of the project
  - b. Period of execution
  - c. Geographical location
  - d. Deliverables expected
  - e. Actual achievements
  - f. Current status of the project
  - g. Total cost of the consultancy

Note: The EoI proposal should not be more than 60 pages including all documents/ information, etc. Therefore, precise information/ details need to be furnished.

- ix.) An undertaking as per the enclosed formats.

Note:

- i.) The agency shall furnish list of projects under different categories (i.e sub-criteria defined in work experience) in separately.
- ii.) The chronology of the projects should be as per their date of commencement of the project.
- iii.) Documents i.e. letter for award of work/ contract, mentioning the duration of services and service cost as well as completion certificate from the client, if available for completed projects, should be enclosed after the list.

## 7. Short listing of Agencies

The Department would evaluate the Eols of only those agencies that fulfill the mandatory eligibility requirements as per para 4.1 above. The Eol proposals would be evaluated on the following criteria having marks as mentioned against each:

### Phase -1

The Eol proposals of agencies would be evaluated based on following criteria:

Criteria for selection	Marks
Work experience of the agency	60
Qualification and experience of team	25
Financial Strength of the Agency	15

The agency securing a minimum of 75 (Seventy five) marks will be short listed for next phase.

Sr No	Criteria	Sub -Criteria	Max Marks	Evidence to be submitted
1	Work experience of the agency	<p>Number of years' experience of Agency/ (Lead Partner in case of JV), in consultancy/research/analytics (Since the year of successful completion of first assignment) – 15 marks</p> <p>i.) &gt;3 and <math>\leq</math> 5 years – 10 marks                      ii.) &gt;5 and <math>\leq</math> 8 years – 12 marks                      iii.) More than 8 years- 15 marks</p> <p>Number of studies/ assessments carried out at National and State level of Government sponsored schemes/ programs - 15 marks</p> <p>i.) 3 to 4 studies – 10 marks                      ii.) 5 to 6 studies – 12 marks                      iii) More than 6 studies- 15 marks</p>	60	Copy of work order, payment proof etc.

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Sr No	Criteria	Sub -Criteria				Max Marks	Evidence to be submitted
		Number of studies/ assessments carried out in water supply and sanitation at National and State level - 15 marks  iii.) 1 to 2 studies – 10 marks iv.) 3to 5 studies – 12 marks v.) More than 5 studies- 15 marks <hr/> Number of assessments carried out in <i>relevant sector</i> * specific to this evaluation study – 15 marks  i.) 1 to 2 studies- 10 marks ii.) 3 to 5 studies– 12 marks iii.) More than 5 studies- 15 marks * <i>relevant sector as defined at the end of table</i>					
2	Qualification and experience of Team Members	Team Leader (01)	Expert - Project Manager/ Coordinator (06)	Expert - Data Analysis (04)	Field Managers (03)		Brief 1 page CV of proposed Team Member
	Education	Ph.D.- 2.5 marks P.G. – 1.5 mark	P.G.- 1 marks Graduate– 0.5 mark	P.G.- 0.5 marks Graduate– 0.25 mark	Graduate and above- 0.5 marks	12	
	Work Experience	Experience in relevant sector  More than 15 yrs – 1.5 marks 10-15 yrs: 1 mark	Experience in water sector  More than 10 yrs - 1 marks 5-10 year – 0.5 mark	Experience in data & statistical analysis  More than 8 yrs - 1 marks 5-8 years- 0.5 mark	Experience in conducting field survey  More than 5 yrs – 0.5 marks 2-5 years – 0.25 mark	13	

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Sr No	Criteria	Sub -Criteria	Max Marks	Evidence to be submitted
3	Financial Strength of the Agency	Turnover/ Income for last three years (2018-19, 2019-20 and 2020-21): 15 marks i. Annual average between ₹ 35 lakhs and ₹ 2 cr-05 marks ii. Annual average between >2 Cr and ≤4cr-10 marks iii. Annual average more than 4 Cr-15 marks	15	Audited statements

\*Relevant sector for this study is defined as below: -

- i) Experience in village level water supply studies

\*\* Studies done in water supply and sanitation sector / relevant sector, will also be considered for awarding marks in General studies in addition to their respective category.

8. How to apply/ Application process

- i.) The Expression of Interest (Eoi) with all relevant information and documents must be submitted online at Central Procurement Portal <https://eprocure.gov.in> on or before the **21 days** from the date of publication of this Eoi latest by 3:00 PM on CPP portal.
- ii.) Applicants shall be responsible for registering themselves at Central Public Procurement Portal for uploading of their proposals and ensure that the proposals are uploaded in time on the Central Public Procurement Portal on or before the date prescribed above.

Note: The RFP for this evaluation study will be issued only when at least 3 agencies get shortlisted.

9. Contact Details

Further details, if any, may be obtained by writing to the above-mentioned address or at e-mail: [subodh.mudgil@nic.in](mailto:subodh.mudgil@nic.in) or at telephone no. 011-24364259.

(Dharmendar Rai)

Under Secretary to the GoI

Email: [dharmendar.rai74@gov.in](mailto:dharmendar.rai74@gov.in)

Note: DDWS reserves the right to cancel this request for Eoi and/ or invite afresh with or without

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amendments, without liability or any obligation for such request for EoI and without assigning any reason. Information provided at this stage is indicative and DDWS reserves the right to amend/ add further details in the EoI/ RFP. The amendments, if any, shall be notified on DDWS web site/ CPP portal only and these amendments will be binding on all the Bidders/ Applicants.

*S. Subodh*