

No. W-11023/01/2011-CRSP
Government of India
Ministry of Drinking Water and Sanitation
CRSP Section

12th floor, Paryavaran Bhawan
CGO Complex, Lodhi Road,
New Delhi-110003

Dated: 8th May 2012

To


(The Principal Secretaries/Secretaries in-charge of Total Sanitation Campaign in all states)

Subject:- Requirement of documents for the release of funds under Total Sanitation Campaign – Forwarding of Check list – Regarding.

As discussed in the meeting held on 16th April 2012 with state Chief Accounts Officers and Accounts Officers responsible for preparation of UCs and ASAs, it has been decided while sending the proposals for release of funds under TSC by states for the financial year 2012-13 , a check list be enclosed therewith.

A model check list is enclosed. It is, requested that while submitting the documents for release of funds under TSC for the financial year 2012-13, compliance of the check list may kindly be ensured.

Yours faithfully,


(N.K. Joshi)

Under Secretary to the Government of India

Enclosure: AS above

Copy to: All State Coordinators, TSC.

✓ Copy also to: Dir (NIC) for placing on website

MINISTRY OF DRINKING WATER AND SANITATION

CHECKLIST

To be submitted by the State while submitting proposal for Release of funds under Total Sanitation Campaign (TSC)

S.No.	Documents	Whether enclosed/fulfilled (Please tick)	
		Yes	No
1.	Utilization Certificate in original for year 2011-12 furnished separately for		
	a) Central funds		
	b) State funds	yes	No
2.	a) Utilization Certificate has file reference	Yes	No
	b) Signed by the Head of the fund recipient Department/ Board/ Authority/ Corporation Body	Yes	No
	c) Countersigned by the Principal Secretary/ Secretary of the concerned Department	Yes	No
	d) With official Seal	Yes	No
	e) Name of the signatories	Yes	No
3.	Certificate to the effect of the districts have utilized 60% of total available resources. (Annexure 'X' of Guidelines)	Yes	No
4.	Audit Report/ Audited Statement of Accounts as per prescribed (New) format for the year 2011-12 has been submitted.	Yes	No
5.	Chartered Accountant is a CAG empanelled Chartered Accountant	Yes	No
6.	Copy of the letter issued by O/o CAG has been furnished in support of empanelment	Yes	No
7.	The figures of following are in agreement with Audit Report	Yes	No
	a) Grants		
	b) Expenditure	Yes	No
	c) Opening/ Closing Balance	Yes	No
8.	If no, clarifications have been given for the variations	Yes	No
9.	Action taken Report on the observations made by the Auditor in the Audit Report has been furnished.	Yes	No
10.	The State matching share has been released.	Yes	No
11.	Review Mission Report from all districts have been received by state	Yes	No