

No.D-.11011/57/2006-DWS.II
Government of India
Ministry of Rural Development
(Department of Drinking Water Supply)

8th floor, Paryavaran Bhavan,
CGO Complex, Lodi Road,
New Delhi – 110 003
Dated the 13TH February,2007

M/s

Subject:- Invitation to Tender for outsourcing of an agency for establishing a Technical and Monitoring Support Centre for Total Sanitation Campaign(TSC) in the Department of Drinking Water Supply, Ministry of Rural Development.

Sir,

The undersigned is directed to invite sealed quotations on behalf of the President of India from established and well running organizations in the relevant field to **set up a Technical and Monitoring Support Centre for Total Sanitation Campaign(TSC) Programme** of the Department of Drinking Water Supply, Ministry of Rural Development. The Terms of Reference(TOR) are enclosed herewith. Tender documents can also be downloaded from the website of the Department i.e. www.ddws.nic.in.

2. It is requested that you may submit your proposal accordingly duly indicating various terms and conditions along with financial requirements for establishing the proposed Technical & Monitoring Support Centre Your proposal

should reach the undersigned in a sealed cover by 9th March, 2007 (4 P.M.). Proposals received after this date and time shall not be entertained in any case. Tenders will be opened on the same day at 5.00 P.M. in the presence of the tenderers who may wish to participate. **The cost of tender i.e. Rs.500/(Rupees Five Hundred only) should accompany the tender alongwith the tender documents by way of a demand draft drawn in favour of DDO(Cash), Ministry of Rural Development, payable at New Delhi. Tenders received without the cost of the tender documents will be ignored.**

3. Government of India reserves rights to accept or reject any offer which it finds inconvenient or not up to the expectations or as per the Terms of Reference (TOR)

4. The following information is required to be furnished along with the proposal without fail:-

- (a) Constitution and legal status of the management.
- (b) Registration with specified agencies and previous pre-qualification(s) for similar contract(s).
- (c) Experience on similar work(s) during last 5 years with details including year-wise monetary value, clients, and proof of satisfactory completion
- (d) Financial standing as certified by Bankers, Audited Profit & Loss Account and Balance sheet, Annual turnover in last 5 years, access to adequate working capital (In case of non-Government Organizations).
- (d) Key personnel available and proposed to be engaged for management and supervision, their qualifications and experience.
- (e) Information regarding projects in hand, current litigation, orders regarding exclusion/expulsion or black listing, if any.
- (f) A copy of the current and valid ITCC (In case of non-Government Organizations).
- (g) Photocopy of the PAN card duly attested.

5.. Incomplete or vague quotations or quotations by telex, fax or telegram shall be summarily rejected.

6. EMD @ 5% of the quoted value shall be required to be submitted alongwith the tender. Tenders without the EMD shall be ignored.

7. The successful tenderer shall have to furnish Performance guarantee equivalent to 10% of the contract value within 21 days of the award of the contract for due performance.

8. Firms submitting tenders by hand should drop their sealed tenders in the Tender Box placed on 8th floor, B-1 Wing, Paryavaran Bhavan, CGO Complex., Lodi Road, New Delhi-100 003.

(ii) In case of any difficulty in submission of tenders, bidders should contact Under Secretary, DWS II (Tel. No.: 24364780) or Section Officer DWS II (Tel. No.: 24364114).

(iii) The Department will not be responsible for missing or late tenders.

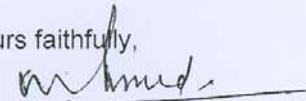
(iv) Firms sending tenders by post should address the envelop to The Under Secretary (DWS II), Department of Drinking Water Supply, 8th floor, B-1 Wing, Paryavaran Bhavan, CGO Complex, Lodhi Road. New Delhi-110 003.

(v) Those firms who download the complete tender set from website of the Department are required to submit cost of tender set i.e. Rs. 500/- (Rupees Five Hundred only) through Bank Draft / Banker's Cheque drawn in favour of the DDO(Cash), Ministry of Rural Development, New Delh. Tenders submitted without paying the cost of tender documents or with incomplete documents will be summarily rejected.

Envelop should be duly sealed and supersubscribed with the Tender No., date of Tender opening

Encl: As stated.

Yours faithfully,



(Y.K.Sood)

Under Secretary to the Government of India
Telefax:011-24364780

Copy to Director (Tech), NIC, for hoisting on Department's Website

Received on 13/2/07

S. Sood
13/2

Total Sanitation Campaign

Terms of Reference

Technical & Monitoring Support Centre

Context

The objective of TSC is to eliminate the practice of open defecation in rural areas and to ensure safe disposal of night soil, domestic liquid and solid waste. The expected outcomes would include improved health, decrease in incidence of water and sanitation related diseases and provide dignity and privacy to rural women and also improve attendance and enrolment of girls in schools. It would bring about an improvement in the general quality of life in rural areas. DDWS also aims to have full sanitation coverage of the Country by 2012 and meet the MDG goals by 2010.

The TSC is being currently implemented in 569 districts of the States/UTs with support from the GOI and the respective State/UT Governments. The States/UTs draw up a TSC Project for the select districts to claim GOI assistance. A TSC Project is expected to take about 5 years for implementation. At the district level, Zilla Panchayats implement the project. Projects are approved for a District, based on the baseline survey conducted and Project Implementation Plan (PIP) duly recommended by the State. During implementation, the project needs to be monitored, reviewed and corrective action communicated to the district / State. Besides, the programme is also monitored independently through District Level Monitors (DLM) appointed by the Ministry. Technical notes, manuals, etc and best practices of the states need to be documented, reviewed and disseminated.

Scope of Support Required

DDWS requires a well established Service Provider (SP) who can allocate and manage a Technical & Monitoring Support Centre (TMSC). The proposed TMSC will provide support to DDWS for the following:

1. Examination of proposals received from those districts that have yet to be sanctioned projects. The proposals need to be in conformity with the guidelines and based on the Baseline survey and PIP of the district. The TMSC will be required to compare the proposals with these and finalize the works for consideration of the DDWS. For Districts that have been sanctioned projects in the past, revision may be required as per changes in the guideline. The same needs to be done for revised projects as well.
2. Collation of Monthly Progress Reports (MPR). This would also entail monitoring of receipts from all districts and reminders to those not submitting the MPR. Also, the progress would need to be monitored with the baseline survey and PIP to identify gaps in implementation. Corrective action would need to be communicated to the District / State for the slippages in implementation.

3. Collation of Review Mission reports and comparing the findings with the approved project.
4. Analysis of reports of the DLMs and Nodal agency and comparing with the approved project for each district.
5. Preparation and evaluation of Technical notes, manuals, Best practices etc, for endorsement by DDWS and wider dissemination through print and web-site.

Duty Station and Period of Contract

Own space in New Delhi. Service will be contracted for two years. The contract for the 2nd year is subject to review of performance in the 1st year. The Department reserves the right to terminate the services at any time if the performance is not found satisfactory.

Requirement

Support Agency with all India presence and capability to provide services for the support as required above. Adequate manpower and infrastructure required for the job is to be placed at Duty Station. One Liaison Personnel is to be stationed in the O/o DDWS who will report to Director (CRSP).

Essential Credentials

Personnel with experience in preparation of technical manuals, guidelines and for compiling and collating data from reports, Analysis of data and documents. Institutional capability to provide for adequate technical manpower for the work. Prior experience of collating and compiling reports of the Government, both online & manual (central/state).
