

TENDER NOTICE

To

1. M/s Rose Event's,  
C-288 Ground Floor,  
Raghuveer Nagar,  
New Delhi-110022.
2. M/s Pingle Art,  
A-419 Pandav Nagar,  
Near West Patel Nagar,  
New Delhi-110008.
3. M/s Big Prints,  
47/8,  
Tilak Nagar,  
New Delhi-110018
4. M/s Shivaka International,  
A-331  
Pandav Nagar,  
Shadipur Depot,  
New Delhi-110008.
5. M/s Metro Enterprise,  
B-212  
Janata Colony,  
Shivaji Vihar,  
New Delhi-110027.
6. M/s Sun Events Crafts,  
119, 2<sup>nd</sup> floor,  
G Block. Pkt.8,  
Sector 16. Rohini,  
New Delhi-110089.
7. M/s Events Café,  
W/65 Dasghara,  
Todapur Road,  
New Delhi-110044.

Subject: Quotation for One day National workshop for Review of Water and Sanitation schemes with the States/UTs Governments and sensitization on growing significance of Corporate Social Responsibilities (CSR) to be held on 25th August, 2014 in Hall No. 2 & 5, Vigyan Bhavan, New Delhi.

Sir,

Sealed tenders are invited for making following arrangement for One day National workshop for Review of Water and Sanitation schemes with the States/UTs Governments and sensitization on growing significance of Corporate Social Responsibilities (CSR) to be held on 25th August, 2014 in Hall No.5, Vigyan Bhavan, New Delhi.

Sl. No.	Items	Qty. required
1.	Backdrop (24'x14')	01
2.	Backdrop (16'x8')	
3.	Podium Logo (4'x2')	02
4.	Conference Hoarding (16'8') at four different sites	06
5.	Welcome Hoarding (16'x8') at Main Gate	02
6.	Welcome Panel (8'x4') at 2 Alighting point	02
7.	Direction Panel (6'x 2') in path way to Hall No.2 & 5	08
8.	Parking Direction Panel (6'x5') single side	01
9.	Parking Direction Panel (6'x5') Double side	02
10.	Alighting Panel (6'x5') at all 3 main Porches	02
11.	Baggage/Registration counter with complete accessories	02
12.	Still Photography (full day 200 photo with Album+ CD )	01 day
13.	Videography full event	01 day
14.	Name Plate (States & Head Table)	150
15.	Pen (Good Quality)	200
16.	Slip Pad (printed)	200
17.	Conference Bags (Spl. Quality)	200
18.	Female Ushers/ Hostesses for one day	04
19.	Male ushers for Baggages/Registration counter for one day	02
20.	Entry Badges with soft holder & nylon strap	200
21.	Car Parking labels	150
22.	Photocopier for one day	01
23.	Computer with laser printer for one day	01
24.	Internet Data card for one day	01
25.	Plasma Screen 55" for one day	01
26.	Recoding Audio full day	01 day
27.	CD	10
28.	LCD Projector + Screen (4500 lumenus) for one day	04
29.	Laptop	02

3. An EMD of Rs.2,000/- (Rupees Two Thousand only) may be enclosed with the Quotation by Bank Draft in favour of PAO, Ministry of Drinking Water & Sanitation. Alternatively a Bank Guarantee for the same amount should be enclosed. No Quotation will be accepted without the EMD/ Bank Guarantee.

4. The security deposit of Rs.10,000/-(Rupees Ten Thousand only) will be deposited by successful bidders within 02 days of award of the contract.

5. You are requested to submit the rates for each items mentioned above from Sr. 1 to 29 with total cost on or before 16-08-2014 by 3.00 pm to the undersigned. The tender will be opened at 4.00 pm on the same day in the presence of tenderer who may wish to participate. The Ministry reserves the right to cancel, modify/increase to the requirement of arrangements.

Yours faithfully

  
(K. Narayana Reddy)

Under Secretary to the Govt. of India  
Tel: 24368612

Copy to Tech. Director (NIC) M/o DW&S for hosting on the website of the Ministry of Finance (e-procure.gov.in) and Ministry's website (ddws.gov.in)

*Issued for*  
*16/8/14*