

8th floor, Paryavaran Bhavan,
CGO Complex, Lodhi Road,
New Delhi - 110 003
New Delhi, the 25th April, 2013

TENDER NOTICE

To

All Interested Bidders,

Subject : Tender for award of Annual Maintenance Contract for one Accord ADX 400 (1200 EP ABX System Kits) System and one Panasonic KTS system KX-TES 824 in the Ministry.

Sealed quotations are hereby invited for award of Annual Maintenance Contract for one Accord ADX 400 (1200 EP ABX System Kits) System and one Panasonic KTS system KX-TES 824 as per details specification/brand given below in the premises of the Ministry of Drinking Water & Sanitation at 8th, 9th and 12th Floor, Paryavaran Bhavan and at 6th Floor, Block No.11, CGO Complex, Lodi Road, New Delhi for a period of one year:

| Sl. No. | Items Description | Qty. |
|---------|---|------|
| 1. | Accord ADX 400 (1200 EP ABX System Kits) Systems with 08 Trunk lines, 24 Digital Extensions, 48 Analog Extensions, Battery with CVT MDF (8th, 9th & 12th Floor, Paryavaran Bhavan) | One |
| 2. | Panasonic KTS system KX-TES 824 08 P & T lines, Extension, Digital telephone set telephone instrument Batter with CVT MDF (Block No.11 CGO Complex) | One |

You are, accordingly, requested to quote your rates in a sealed cover super-scribing the envelop "Quotation for Annual Maintenance Contract for one Accord ADX 400 (1200 EP ABX System Kits) System and one Panasonic KTS system KX-TES 824 in the Ministry of Drinking Water & Sanitation", so as to reach the undersigned by 3.00 P.M. on 10-05-2013. The quotations may be delivered to Deputy Secretary(Admn.) or undersigned at their offices at 8th Floor, Paryavaran Bhavan, New Delhi. The quotations will be opened on the same day in the Room of Deputy Secretary(Admn.), in the presence of those tenderer who may wish to remain present at the time of opening of tender. The award of contract will be governed by the following terms and conditions.

Instruction to the Bidders:

- Earnest money:** An earnest money of Rs.5,000/- (Rupees Five Thousand only) is required to be deposited in the term of Demand Draft/Pay Order drawn in favour of PAO, Ministry of Drinking Water & Sanitation payable at New Delhi along with the quotations. The Quotations received without earnest money will be summarily rejected. The earnest money will be forfeited in case the bidder refuses the offer. No interest will be paid on earnest money.
- Security Money:** The successful tender will be required to deposit Rs.25,000/- (Rupees Twenty Five Thousand only) in the form of Demand Draft/Pay Order drawn in favour of PAO, Ministry of Drinking Water & Sanitation payable at New Delhi as a performance security which will be refunded after the successful completion of the contract. No interest will be paid on Security Money.

3. Period for which the offer will remain open: Firms tendering should note that their offers should remain open for acceptance for 90 days from the date of opening of the tenders.
4. Tax will be deducted at source as per rules.
5. Additional Particulars to be furnished by the Bidder:-
 - (i) Bidder shall submit an Income Tax clearance certificate (duly countersigned by the Income Tax Officer of the circle concerned).
 - (ii) Name and full address of the banker.
 - (iii) Bidder should mention total number of similar type of systems already being maintained by them.
 - (iv) Number of Engineer (Supervisor/Technicians engaged by the firm and the infrastructure of the firm).
 - (v) Annual turnover and sales tax registration number of the firm.

Terms & Conditions:

6. The contract will be awarded initially for a period of one year extendable for further two years (total 3 years) but will be liable to be terminated even before the expiry of the contract period if the firm fails to provide satisfactory services or violates any of the conditions/terms of the contract. In that event, the security money deposited by the firm will be liable to be forfeited. Besides, the Ministry could make deductions up to 10% while making payment of bills.
7. If any damage is caused to the system/wiring etc. during the course of AMC, the firm will be liable to make good the damage/loss and any additional penalty in this regard.
8. The payment shall be made on quarterly basis upon submission of pre-receipted bill by the Contractor.
9. It will be the responsibility of the firm to keep all the telephone connections in working order throughout the contract period.
10. The Secretary, Ministry of Drinking Water & Sanitation reserves the right to reject any or all the quotations in whole or in part without assigning any reasons therefore.

Yours faithfully,


(K. Narayana Reddy)

Under Secretary to the Government of India
Tel. 2436 8612

Encl.: Quotation Proforma

Copy to Technical Director, NIC, M/o DW&S for hosting on the website of the Ministry of Finance (e-procure.govt.in) and Ministry's website (ddws.gov.in).

QUOTATION PROFORMA

(DUE DATE AND TIME 3.00 P.M. ON 10-05-2013)

Comprehensive Annual Maintenance Contract for one Accord ADX 400 (1200 EP ABX System Kits) System and one Panasonic KTS system KX-TES 824 in the Ministry of Drinking Water & Sanitation.

1. Name of the Firm:
2. Address of the Firm:
3. Telephone No.
4. EMD Amount:
5. DD No. and date
6. Drawn on

| Specification | Amount | Taxes, if any | Total amount |
|--|--------|---------------|--------------|
| Accord ADX 400 (1200 EP ABX System Kits) Systems with 08 Trunk lines, 24 Digital Extensions, 48 Analog Extensions, Battery with CVT MDF (8th, 9th & 12th Floor, Paryavaran Bhavan) | | | |
| Panasonic KTS system KX-TES 824 08 P & T lines, Extension, Digital telephone set telephone instrument Batter with CVT MDF (Block No.11 CGO Complex) | | | |
| Total: | | | |
| Amount in words: | | | |

We undertake to abide the terms and conditions of the contract.

Place:

Date:

Signature of the tenderer: _____

Address of Firm: _____

Telephone Numbers: _____