

No. D. 13012/4 /2010-Gen.  
Government of India  
Ministry of Rural Development  
Department of Drinking Water Supply

6<sup>th</sup> floor, Block No. 11,  
CGO Complex Lodhi Road,  
New Delhi-110003  
Dated 7<sup>th</sup> April, 2010

To

As per list attached,

Subject: AMC for supply of Indoor Plants and flower pots arrangement in the Department of Drinking Water Supply, at 8<sup>th</sup>,9<sup>th</sup>, 12<sup>th</sup> floor, Paryavaran Bhavan, 6<sup>th</sup> floor Block No.11 office of Secretary(DWS) at Nirman Bhavan, and at the office of MOS(RD-AS) in Krishi Bhavan, New Delhi for one year period from May, 2010 to April, 2011

Sir,

I am directed to request you to submit your sealed quotation for supply of indoor plants & flower pots etc. in the Department of Drinking Water Supply, at 8<sup>th</sup>,9<sup>th</sup>, 12<sup>th</sup> floor, Paryavaran Bhavan, 6<sup>th</sup> floor Block No.11 and office of Secretary(DWS) at Nirman Bhavan and at the office of MOS(RD-AS) in Krishi Bhavan, New Delhi for one year period from May, 2010 to April, 2011. The requirement of plants are on hire basis and as per the following **Terms and Conditions**.

- a) Plants should be healthy and well maintained
- b) Plants should be replaced with fresh ones after every 15 days.
- c) Flowers should be fresh and trendy.
- d) The Security deposit of Rs.15,000/- (Rupees Fifteen thousand only) has to be deposited by the successful bidder within 7 days of the award of the tender in the name of PAO, Department of Drinking Water Supply. The said security deposit will be refundable after the successful completion of the AMC.
- e) The rates should be quoted of Plant and Flower per unit per month
- f) Payment on monthly basis after receipt of your pre-receipted bill
- g) In case, it is found that the flower pots are not put in place on a particular day payment for that day on pro-rata basis would be deducted
- h) A certificate from the users may be attached with each bill.
- i) If any bill is submitted after two month, no payment will be made against that billing period.

You are requested to send your quotation on or before 19<sup>th</sup> April, 2010 by 4.00 p.m. to Under Secretary (Admn.), Department of Drinking Water Supply, 6<sup>th</sup> floor, Block No. 11, CGO Complex, Lodhi Road, New Delhi. The tender would be opened on same day at 4.15 pm in the presence of tenderers who may wish to be present at that time.

Yours faithfully,

  
(K. Narayana Reddy)

Under Secretary to the Government of India  
Telefax: 24364780

Copy to :-

✓ The Technical Director (NIC) for hosting on the Department's website