

No. A.12015/04/2011-Admn.  
Government of India  
Ministry of Rural Development  
Department of Drinking Water Supply

6<sup>th</sup> Floor, Block-11,  
CGO Complex, Lodhi Road,  
New Delh-110 003.

Dated: 20<sup>th</sup> September, 2011.

VACANCY CIRCULAR

Following post is required to be filled up on deputation (including short-term contract)/absorption basis from among officers of the Central/State Governments/UTs/Statutory Organizations/ Autonomous Statutory Bodies/ Public Sector Undertakings/ Universities/ Recognized Research Institutions:

Name of Post	Scale of pay	No. of post
Assistant Adviser(PHE)	Rs.15600-39100 (PB-3) with grade pay of Rs.6600/-	One

**Service, Educational Qualification and Experience required for Assistant Adviser (PHE)**

2. In terms of the notified Recruitment Rules for the post of Assistant Adviser (PHE) the educational qualifications, experiences and age limits etc required for the post shall be as under:

Officers under the Central or State Governments or Union Territories or Autonomous Bodies or Public Sector Undertakings or Statutory Organizations or Universities or Recognized Research Institutes :

- (a) (i) holding analogous posts on regular basis in the parent cadre or Department; or  
(ii) with 5 years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.8,000-13,500/-) or equivalent in the parent cadre or Department; or  
(iii) with eight years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.6500-10500/-) or equivalent in the parent cadre or Department; and

(b) Possessing the following educational qualifications and experience:

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- (i) Degree in Civil Engineering of a recognized University or Institute or equivalent.
- (ii) Master's Degree in Public Health Engineering of a recognized University/Institute or equivalent; and
- (iii) Five years' experience in investigation, Design construction and operation of water supply and sewerage installations including one year in urban sector or rural sector with experience in desalination, defluoridation, iron removal, water harvesting structures.

3. Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation (including short-term contract) shall be not exceed 56 years as on the closing date of the receipt of applications.

4. It is, therefore, requested that service particulars and bio-data of the eligible officers who are willing to be considered may please be sent to this Department in the prescribed proforma (in triplicate) enclosed (Annexure-I) along with their complete and up-to-date CR Dossiers and Vigilance Clearance, Integrity Certificate and a list of major/minor penalties (Annexure-II), if any imposed upon the officer during the last 10 years in the prescribed format as at Annexure II, so as to reach this Department latest by 45 days of publication of this circular in the Employment News/Rojgar Samachar. This vacancy circular is also available in the Department's website [http:// ddws.nic.in](http://ddws.nic.in).

5. While forwarding the applications of the officers, it may also be certified that the service particulars of the officers have been checked and found correct as per records available with them and a certificate in this regard may also be sent to the Department. The applications received without complete and up-to-date CR Dossiers, vigilance and integrity certificate and a list of major/minor penalties of the officers will not be considered. Once the nominations of the officers are received, they will not be allowed to withdraw their nomination later.

  
(K. NARAYANA REDDY)

Under Secretary to the Govt. of India  
Telefax: 24364780

To  
The Chief Secretaries.  
All State Govts./UTs.

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Copy forwarded for information and similar necessary action to:

All Ministries/Departments of the Government of India. It is requested that the post may please be circulated to their Attached/Subordinate Offices/Public Sector Undertakings/Autonomous Statutory Bodies/Statutory Organizations and Semi-Government Organizations under their control.

Copy also forwarded for necessary action to:

1. Chief Engineers/Engineer Chiefs of all States, PHE Deptt. (As per list).
2. WAPCOS, Kailash, 5<sup>th</sup> Floor, 26, Kasturba Gandhi Marg, New Delhi.
3. NMDC, Khanij Bhavan, Masab Tank, Hyderabad -500173.
4. Engineers India Limited, Engineers India Bhawan, 1, Bhikaji Cama Place, R.K. Puram, New Delhi.
5. Ms. Nalini Rani, Editor (Advtg.), Employment News (Publications Division), Ministry of I&B, GoI, East Block IV, Level -5, R.K.Puram, New Delhi-110066 with the request to publish the vacancy circular in the employment news (**English and Hindi - Edition**) and send a copy of the advertisement to this Department at the earliest.
6. Director General, CPWD, Nirman Bhavan, New Delhi.
7. Chairman, Central Ground Water Board, Faridabad.
8. Chairman Central Water Commission, West Block, 1, Sewa Bhavan, R.K. Puram, New Delhi.
9. Chairman, Central Electricity Authority, West Block, 1, Sewa Bhavan, R.K. Puram, New Delhi.
10. The UPSC, Dholpur House, Shahajahan Road, New Delhi.
11. ICAR, Krishi Bhavan, New Delhi/CSIR, New Delhi/IARI, Pusha Road, New Delhi.
12. Technical Director (NIC) - with a request to host on the Department's website .
13. Secretary, University Grant Commission (UGC), Bahadur Shah Zafar Marg, New Delhi.

**PROFORMA**

Application for the post of \_\_\_\_\_

1. Name and Address  
(IN BLOCK LETTERS)
2. Date of Birth (In Christian Era)
3. Date of retirement under Central/  
State Govt. Rules
4. Educational Qualifications
5. Whether Educational and other Qualifications  
required for the post are satisfied.  
(If any qualification has been treated as equivalent to the  
one prescribed in the rules, state the authority for the same)

	Qualifications/Experience required	Qualifications/Experience possessed by the officer
Essential	(i)	
	(ii)	
	(iii)	

6. Please state clearly whether in the light  
of entries made by you above, you meet the  
requirements of the post
7. Details of employment, in chronological order  
Enclose a separate sheet, duly authenticated by  
your signature, if the space below is insufficient

Office/Instt./ Orgn.	Post held	From	To	Scale of pay and basic pay	Nature of duties

8. Nature of present employment, i.e., ad-hoc  
or temporary or permanent
9. In case the present employment is held on  
deputation/ contract basis, please state: -
  - (a) The date of initial appointment
  - (b) Period of appointment on deputation/contract
  - (c) Name of the parent office/organization to which you belong

- 10. Additional details about present employment:  
Please state whether working under:
  - (a) Central Government
  - (b) State Government
  - (c) Autonomous Organizations
  - (d) Government Undertakings
  - (e) Universities
  
- 11. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale
  
- 12. Total emoluments per month now drawn
  
- 13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient
  
- 14. Whether belongs to SC/ST
  
- 15. Remarks

Signature of the Candidate

Date: .....  
Address: .....  
Tel. No.: .....

Countersigned with seal.....  
(Employer)

[FORMAT OF VARIOUS CERTIFICATES REQUIRED TO BE ENCLOSED SEPARATELY  
ALONGWITH THE APPLICATION OF CANDIDATE WHO APPLIES FOR THE POST OF  
ON DEPUTATION (INCLUDING SHORT-TERM CONTRACT) BASIS]

INTEGRITY CERTIFICATE

After scrutinizing Annual Confidential Reports of Dr./Shri/Smt./Ms. \_\_\_\_\_ who has applied for the post of \_\_\_\_\_ in the Department of Drinking Water Supply, Ministry of Rural Development on Deputation (including short-term contract) basis, it is certified that his/her integrity is beyond doubt:

(To be signed by an Officer of the rank of Deputy Secretary or above)

Name & Office Seal:

Date:

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case or disciplinary proceeding or criminal proceeding is either pending or contemplated against Dr./ Shri/ Smt./ Ms. \_\_\_\_\_ who has applied for the post of \_\_\_\_\_ in the Department of Drinking Water Supply, Ministry of Rural Development on Deputation (including short-term contract) basis.

(Authorised signatory)

Name & Office Seal:

Date:

NO PENALTY CERTIFICATE

Certified that no minor/ major penalty has been imposed on Dr./Shri/Smt./Ms. \_\_\_\_\_ who has applied for the post of \_\_\_\_\_ in the Department of Drinking Water Supply, Ministry of Rural Development on Deputation (including short-term contract) basis during:

(Authorized signatory)

Name & Office Seal:

Date: