



**E. File no. Q-14021/2/2017-Stat**  
**Government of India**  
**Ministry of Drinking Water & Sanitation**

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**4<sup>th</sup> Floor, Pt. Deendayal**  
**'Antyodaya Bhawan'**  
**CGO Complex, Lodhi Road,**  
**New Delhi-110003**  
**Date: 6<sup>th</sup> March, 2017**

To,

The Principal Secretary/ Secretary,  
In-charge of Rural Drinking Water Supply in all States / UTs.

**Subject: Yearly Data Updation (YDU) of Rural Water Supply (RWS) on IMIS for the year 2017-18**

Madam / Sir,

The YDU of RWS on IMIS for 2017-18 (which includes correction / updation of Habitation Directory, Geo-tagging of all assets, correction / updation of schemes) will be allowed in phased manner. The YDU includes following:

- 1. Habitation Directory:** As per directions of Cabinet Secretariat, all location codes used in software pertaining to development programmes should follow single standard i.e. Local Government Directory (LGD) which is owned and maintained by Ministry of Panchayati Raj. The LGD codes have been seeded in SBM-G MIS. For making NRDWP-IMIS compliant to these standards, it has been decided by the competent authority that henceforth from 2017-18, SBM-G directory will be used in IMIS as the single standard directory for both Water and Sanitation. Concerned officials may view the habitation directory as per the SBM-G data at <http://sbm.gov.in> =>Swachh Bharat Mission(Gramin)-MIS=>Reports=[F]Panchayat=>[Format F23] Master Directory of Panchayats and get the necessary corrections done, if any, through the concerned officer.
- 2. Geo-tagging of assets:** While updation of geo-codes of all rural water supply irrespective of NRDWP, by or for Government(not private) assets including source, intake, water treatment plant, over head structures, all stand post and household connections etc through the mRWS mobile App, the list of beneficiaries are taken from the SBM-G database. Any data discrepancy

found during field visit, may be reported to concerned SBM official for necessary corrections in online SBM database.

**3. Ongoing scheme:**

- a) Entry of **SLSSC date and Work Order** (first, if placed) date must be entered against each scheme. **Scheme will be considered ongoing if and only if Work Order dates are entered.** However SLSSC must be entered immediately within 6 months of work order date.
- b) **Physical progress** of all **piped water supply schemes** must be reported / updated **through the entries of milestones.**
- c) **Physical progress** of all **schemes** must be reported / updated **even if it is nil.**
- d) Likely date of completion and cost of schemes are to be regularly updated in case of changes.

**4. Non-functional (permanent), Abandoned scheme:** In case a scheme has become beyond economic repair / abandoned and been declared so by competent authority, the same should be marked so along with reason for the same.

**5.** If scheme is **non-functional even temporarily** and can be repaired or made functional, status should be marked / updated on regular basis along with reason for the same. This is to avoid any non-compliance during 3<sup>rd</sup> party verification.

**6. Functional scheme:** Several states have requested for permission to correct the existing scheme information on IMIS. Keeping in view the importance of project / scheme related data, the following one time corrections will be allowed:

- a) An option will be made available for shifting / merger of schemes from one location (Habitation / Village / Panchayat / Block) to another instead of deletion of the scheme arising due to wrong / duplicate entry.
- b) Merging of scheme data like delivery points, house connections, expenditure incurred etc. will be allowed for eliminating duplicate schemes.
- c) Deletion of schemes that are lying idle and no physical and financial progress have been made and already have been completed.

**7.** Option for **population updation** as on 01.04.2017 will be given with state cap calculated by considering % growth rate as per census 2011 of the state. Number of SC / ST / General households has also to be updated.

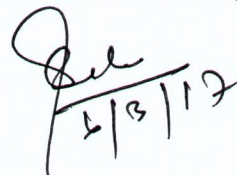
**8.** Functionality status of Sources / Delivery points have to be updated. **LPD** has to be updated for the functional sources / delivery point. **LPCD** will be calculated based on Total LPD and Total Population.

9. **Quality affected habitations** have to be marked / revised purely based on **revised BIS norms** and **recent approved laboratory testing reports**.
10. LPCD level of habitations covered in 2016-2017 will not be allowed to decrease. Also habitations covered in 2016-2017 cannot be allowed to become quality affected as on 01.04.2017.
11. For household connections, 'nos. of household (beneficiary data from SBM database) being benefitted' with the connections in the house should be taken.

Concerned Executive Engineers may prepare the corrected data for online updation and check the data prior to starting of data entry on IMIS so that there are no errors.

**The YDU exercise must be completed by the states by 30.04.2017. All concerned functionaries of all levels of the states must accord Top Priority.**

Yours Sincerely,



[ **SATYABRATA SAHU** ]

Joint Secretary (Water)

E-mail: jstm@nic.in

Tel: 24361043, fax: 24364113

**Copy to,**

1. All States / UTs Chief Engineers / Engineer in chief in- charge of Rural Water Supply Schemes,
2. All States / UTs IMIS Coordinators through email,
3. Sr. Technical Director (NIC) for hosting it on Website and further necessary action in IMIS of the Ministry.

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