

D-29016/11/2017-General  
Government of India  
Ministry of Drinking Water & Sanitation  
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8<sup>th</sup> floor, Pt. Deendayal Antyodaya Bhawan  
CGO Complex, Lodhi Road  
New Delhi- 110003  
Dated: - Dec 20 , 2017

**Tender Notice**

Subject :- Printing & Supply of copies of Annual Report 2016-17.

Sealed quotations are invited from the interested bidders for Printing & Supply of copies of Annual Report 2016-17 as per requirement and specification given in Annexure.

The quotation document should reach the Under Secretary (GA), Ministry of Drinking Water & Sanitation, 8<sup>th</sup> floor, Pt. Deendayal Antyodaya Bhawan, CGO Complex, Lodhi Road, New Delhi. All bids will be opened in the presence of the tenderers or their representatives who may like to present at that time.

**Schedule of Invitation of Tender :-**


Sl.No.	Activity	Date
1	Publishing Date	20/12/2017
2	Document Download starting	20/12/2017
3	Pre bid Meeting	26/12/2017 (03:00 PM)
4	Bid Submission Start Date	27/12/2017 (10:00 AM)
5	Bid Submission End Date	02/01/2018 (03:00 PM)
6	Bid Opening Date & Time	02/11/2017 (04:00 PM)

The Ministry of Drinking Water & Sanitation reserve the right to reject all or any of the tenders without assigning any reason thereof. The tender which is conditional / incomplete / belated / without earnest money, will not be entertained. The person signing the tender shall be deemed to have the authority to sign the tender on behalf of the said company.

The envelope should contain the following documents which must be attached with the bids (Annexure).

**Terms and Conditions**

1. The earnest money amount of Rs. 5,000/- (Rupees Five Thousand only) in the shape of Demand Draft, Bank Guaranty from any scheduled bank in favor of Pay & Account Officer, Ministry of Drinking Water & Sanitation, Government of India, New Delhi.
2. Successful L-1 bidder will be given the supply order as per the ministry requirement. The material has to be supplied within 7 days of issue of work order.
3. The rates of L-1 bidder will remain valid for 6 months from the date of issue of work order. Ministry can again issue the order at the same rates subject to satisfactory work of the firm and requirement of the Ministry.
4. Ministry reserves the right to cancel, modify the tender at any stage.
5. A copy of the latest Income Tax, GST Registration Certificate should be attached.

  
(S. Sanyal)

Under Secretary to the Govt. of India

Copy to:

1. Technical Director (NIC) for web based publicity of the Tender CPP Portal and Ministry web site.

Annexure

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PRICE BID

Sl. No.	Description of Work (Printing of Annual Report)	Qty	Rate of booklets	GST Charges	Total amount ( including GST Charges) (in Rs.)
1.	Number of pages = 120 pages + Cover pages Paper size = A 4 Size Paper Specifications :	1200 (English)			
	1. Cover page = 300 GSM (Multicol or Printing ) 2. Inner pages = 130 GSM 3. Paper Quality : Art paper mat finish 4. Patter of printing : Multi colour 5. Binding : perfect binding.	1000 (Hindi)			
Total (in Rs.)					

**Terms and Conditions for price bid.**

- The bidder who provide the lowest rate in aggregate will be considered as L-1.
- Successful L-1 bidder will be given the supply order as per the ministry requirement.  
The matter has to be supplied within 7 days of issue of work order.
- The rates must be quoted in the above format only, Ministry reserve the right to cancel the bids of bidder failed to fill rates in above format.
- In case of any query, bidder may contact in General Administration over telephone no. 01124368611 on all working days between 10:00 AM to 5:00 PM.

