

F.No. D-11011/64/2007/DWS-II
Government of India
Ministry of Rural Development
Department of Drinking Water Supply

8th Floor, Paryavaran Bhavan
CGO Complex, Lodi Road
New Delhi -110003
Dated : 23rd November, 2007

To

Subject :- Printing of books in connection with Two days' workshop on R&D in Water and Sanitation sector to be held on 7th and 8th December, 2007.

Dear Sir,

The undersigned is directed to request you to indicate your most competitive rates for the following items :-

Description of item	Qty.
Supply and printing of Compendium (for a book of about 150 pages in A-4 size) within 2 or 3 days.	250 booklets

It is ascertained that you are a reputed printer and supplier of books. It is accordingly requested that your quotation for books should reach to undersigned by **30-11-2007 positively by 1600 hrs.** The quotations will be opened on the same day at **1700 hrs** in presence of participants who may like to participate.

The purchaser reserves the right to alter the quantity by 25% plus or minus. Purchaser also reserves the right to accept or reject any quotation. The purchaser may also opt not to print any of the booklets mentioned above.

Yours faithfully,

(S.K. Verma)
Under Secretary to the Government of India
Telefax : 24364780

Copy to :-

Technical Director (NIC) for hoisting on the Department's website. A copy thereof may be invariably sent in all such cases.

(S.K. Verma)
Under Secretary to the Government of India