

**By Speed Post**

**D.11011/52/2007-DWS.II  
Government of India  
Ministry of Rural Development  
Department of Drinking Water Supply**

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**8<sup>th</sup> Floor, Paryavaran Bhawan,  
CGO Complex, Lodhi Road,  
New Delhi – 110003.**

**Dated September 5, 2007.**

To

**Sub: - Quotation for AMC of the 7.5 KVA UPS in the D/O DWS.**

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Sir,

The undersigned is directed to request you to submit your quotation for AMC of the in the Department of Drinking Water Supply:-

Please send your quotation along with other terms & conditions to the undersigned by 22<sup>nd</sup> September, 2007 by 4.00 p.m. in a sealed cover. These would be opened at 5.00 pm on the same day in the presence of tenderers who may wish to participate. Please arrange to supply at your earliest.

**Terms & Conditions o contract are as under:-**

- a) The firm will be required to undertake repairs/ servicing of 7.5 KVA UPS of our offices located at 9<sup>th</sup> floor, Paryavarn Bhawan, CGO Complex, Lodhi Road, New Delhi or any other location as desired by competent authority.
- b) No transportation charges will be allowed to the firms for attending the repairs or for transportation of 7.5KVA UPS taken out for repair at their workshop by the contractor.
- c) Representative of the firms will not remove any part(s) or whole from the 7.5 KVA UPS without permission of the competent authority in the building where the 7.5 KVA UPS is installed.
- d) The rate contract will be for a period of one year and the firm will not be allowed to increase the rate once approved for a period of one year. The firm will have to handover all 7.5 KVA UPS in working condition on the last day of contract to photocopier installed in their section is working in serviceable condition.
- e) The contract will awarded to the tenderer on comprehensive type as such the firm whose tender has been approved will have to provide all consumables, parts required for running a 7.5 KVA UPS.
- f) The firm will quote their registration number, sales tax number, work contract number, service tax registration number and proof of latest income tax clearance certificate with the tender.
- g) The firm whose rates are approved will have to submit consolidated bills at the end of every month for all machines after obtaining the signature of user Section and indicate 7.5 KVA UPS that necessary entry has been made in the history sheet duly verified by an Officer In charges of concerned Tech. Director NIC along with a forwarding letter. No advance payment will be made.
- h) The firm will have to repair the photocopiers within 24 hrs of its complaint falling holiday/ Saturday/ Sunday. If not repaired within the stipulated time Rs. 200/- per day will be deducted from the firms AMC payment and

also the Department will get the UPS repair the UPS from outside and the expenditure so incurred on such repairs will also be deducted from the AMC payment due to the firm.

- i) In case of any clarifications, Section Officer (General) may please be contacted in his office during working hours on telephone No 24364114.
- j) Quotation duly sealed should reach this Office by Registered post upto 22.09.2007 at 1600 hrs or can be dropped in the tender box, late quotations, quotations by fax/telex phone shall not be considered for AMC contract under any circumstances.
- k) The tenders will be opened same day at 1700 hrs in presence of available reps of firms. The Department reserves the right to reject one or all tenders without assigning any reason.
- l) Firm should be registered and should have valid proof of income tax sale tax work contract tax, service tax clearance. Un registered firms will not be entertained.
- m) Conditional tender will not be entertained. Similarly quotations received after stipulated date and time will also & not considered under any circumstances.
- n) The rep of the firms may inspect all the 7.5 KVA UPS at all please any working day by obtaining permission from Section Officer (General) before they submit their rates for AMC.
- o) Experience certificate for other Departments where the work of similar nature is done may be enclosed.

Yours faithfully,

(Y.K. Sood)  
Under Secretary to the Government of India  
24364780

Copy to:

The Technical Director (NIC) for hosing on the Department's website